

## Corporate Aims and Targets 2010/2011

June 2010

No	Objective	Lead	Support	Target Date	Comments
<b>AIM 1 - TO PROVIDE GOOD QUALITY GOVERNANCE AND MANAGEMENT OF THE COUNCIL</b>					
1	Publish a Parish Performance Plan by 30 <sup>th</sup> June	CW	AB	June 10	Approved at Committee 2 June and published 11 <sup>th</sup> June. COMPLETE
2	Achieve an unqualified audit opinion on the Annual Governance Statement	DA	AB	Sept 10	
3	Quarterly performance report to Policy & Resources Committee	CW	AB	Quarterly	This is the first report
4	Deliver the Internal Audit Plan Schedule of Work and report to council	KB	DA	March 11	
5	Review the personal development reviews to find a more user friendly approach	CW	AB	Dec 10	
6	Prepare an annual training list, developed from the PDR, or replacement, process and feed into the budget setting process	AD	AB	Oct 10	
7	Provide a Member and Town Clerk training programme to comply with guidance for Quality Status	AB	AD	Mar 11	
8	Undertake a review of all records and filing systems annually to comply with FOI Act	CR	CW	Dec 10	
9	Improve advertising of council facilities and services by targeting a service area in each publication	CW	AD/CR	Mar 11	
<b>AIM 2 - TO MANAGE THE COUNCIL'S FINANCES AND ASSETS IN A RESPONSIBLE MANNER</b>					
10	Produce annual statement of accounts by 30.6.10	DA	MN	June 10	Due to be approved on 23 June

No	Objective	Lead	Support	Target Date	Comments
11	Achieve an unqualified audit opinion of the accounts by 30.9.10	DA	MN	Sept 10	
12	Complete any Government returns electronically by the relevant deadline	DA	MN	As required	
13	Aim to deliver 3% efficiency savings.	DA	AB	Mar 11	
14	Implement any works highlighted in the Asset Management Plan, prioritised by DDA compliance.	AB	DA	Annually	
15	Undertake a review of all Council risks every March and report to Council	CW	DA	Mar 11	Full review and report undertaken March 2010.
16	Budgets/Precepts approved by 31 <sup>st</sup> January 2011	DA	MN	Jan 11	
17	Map all council owned land, buildings and other assets onto the Geographical Information System	DA	MJR Managers	March 11	Council land has been mapped Assets database started, work ongoing
18	Undertake an annual update of the Asset Register	AB	DA/MJR	Aug 10 / Mar 11	Complete for 2009/2010
19	Undertake an annual review of the schedule of expected life and replacement costs for plant and machinery and build into the capital works programme as necessary	DA	AB	Mar 11	Machinery complete. Plant work ongoing
<b>AIM 3 - TO PROVIDE ACCESSIBLE, AFFORDABLE LEISURE FACILITIES AND OPPORTUNITIES</b>					
20	Complete the Best Value Review of the Oakleaf Sports Complex	Members		May 10	
21	Deliver 30 public countryside events	SC		March 11	

No	Objective	Lead	Support	Target Date	Comments
22	Deliver the Council's programme of special events	MR	DS	Various	The Senior Citizens trips are well under way and work is on-going for Great Aycliffe Show. Dates for Fun in the Parks have been set and are being advertised.
23	Provide 2 training sessions on the new dance mat system ( <i>'train the trainer'</i> type sessions)	DS	CW	March 11	Still awaiting delivery of mats
24	Work with community groups and voluntary organisations to provide at least 5 community dance sessions	DS	MM	March 11	
25	Pursue the of opening additional allotments at St. Oswald's Park/allotments	DT	AB		Pending Planning Permission
26	Replace the Oakleaf Sports Complex heating system to be more efficient	DS	AB		Almost complete
<b>AIM 4 - TO PROVIDE PRE-SCHOOL EDUCATION AS APPROPRIATE IN GREAT AYCLIFFE</b>					
27	Investigate the need for extend opening hours at the Early Years settings. If required extend the opening hours.	JS	AB	Ongoing	St. Mary's will close at the end of this term and St. Oswald's will be providing extended hours from September. COMPLETE
28	Achieve successful Ofsted Inspection Results (if undertaken)	JS	Pre-school Staff	Ongoing	
<b>AIM 5 - TO CONTRIBUTE TO THE ENVIRONMENTAL IMPROVEMENT OF AYCLIFFE BY MANAGING AND DEVELOPING PARKS, PLAY AREAS AND GREEN SPACES</b>					
29	Environmental Officer to work with local schools and community groups to develop volunteer opportunities	SC	AB	Ongoing	
30	Work with the Youth Council, schools, community and voluntary groups hold a Town Pride Environment Day	SC	Town Pride Team	July 10	Work is progressing on this target and Town Pride Environment Week has been scheduled for 19 <sup>th</sup> to 23 <sup>rd</sup> July.

No	Objective	Lead	Support	Target Date	Comments
31	Publicise environmental/green spaces in the Great Aycliffe area. Including the development and publication of a leaflet	SC	CW	March 11	Green Spaces leaflet published and distributed. COMPLETE
32	Plant a hedgerow round the inner field boundary at Cobblers Hall Plantation	SC	Town Pride Team	March 11	Complete
33	Publicise parks and play areas in Town Council ownership. Including the development of a leaflet	SC	MR	March 11	Complete
34	Complete the improvements to the Great Aycliffe Way	SC	Town Pride Team	Sept 10	
35	Develop and publish a Great Aycliffe Way leaflet to promote the walk	SC	AB	July 10	
36	Refurbish School Aycliffe Play Area	DT	PW	July 10	4 Schemes have been submitted and the Youth Council considered them on Monday 14 <sup>th</sup> June. Report to Environment and Rec 7 <sup>th</sup> July for final approval.
37	Open the public toilets at St. Oswald's Park	DT	AB	May 10	Work to refurbish gents toilet and provide a DDA accessible toilet due to commence on 24 June 2010
38	Continue the replacement of dog waste bins at various town council owned locations	DT	PW	Ongoing	
39	Consider the re-development/use of Horndale Park and football pitches				Pitches closed.
<b>AIM 6 – HELP AND ENCOURAGE PARTNERSHIP WORKING TO IMPROVE THE SERVICES AND FACILITIES FOR THE RESIDENTS OF GREAT AYCLIFFE</b>					
40	Support and encourage Aycliffe Youth Council (AYC) by Organising the election process	CW	SC	Ongoing	Currently meeting every 2 weeks to arrange Town Pride

No	Objective	Lead	Support	Target Date	Comments
	Holding at least 8 meetings a year Help organise at least 1 project per year				Environment Week
41	Working with other groups to develop community activities to encourage pride in Great Aycliffe	SC	Town Pride Team	Ongoing	
42	Hold a litter awareness campaign in partnership with Durham County Council, the Youth Council and any national initiatives	SC	CW	March 11	
43	Negotiate with Durham County Council to hold a high profile 'dog fouling' campaign in the Great Aycliffe area	SC	CW	March 11	
44	Work with County Councillors for Aycliffe, GAMP and Durham County Council to provide additional off-street parking	AB	Members	March 11	
45	Work with County Councillors for and GAMP to access Neighbourhood Budgets for the benefit of Great Aycliffe residents	AB	Members	March 11	
<b>AIM 7 - ENCOURAGE THE RESIDENTS OF GREAT AYCLIFFE TO BECOME INVOLVED IN LOCAL DEMOCRACY</b>					
46	Hold at least 5 Customer Panel meetings with the residents of Great Aycliffe	CW	AD	Ongoing	2 customer panel meetings have been held so far and 2 others have been scheduled.
47	Hold a budget setting consultation meeting with the Customer Panel	DA	CW	Nov 10	
48	Hold a Parish Meeting	AB	AD	May 11	Complete
49	Hold an Allotment AGM	DT		Annually	
50	Hold 6 allotment representative meetings	DT		Ongoing	
51	Provide information about elections, the need to register to vote, how to become a Councillor etc on the Council's website	MR	AB	When required	

No	Objective	Lead	Support	Target Date	Comments
52	Hold or take part in at least 2 events to inform residents about Town Council services	CW	AD	Annually	Attended the PCP open day event on Saturday 12 <sup>th</sup> June. A great day with high attendance.
<b>AIM 8 - TO RESEARCH INFORMATION AND MAKE THE CASE FOR GREAT AYCLIFFE</b>					
53	Produce timely responses to all major consultations carried out	AB	CW	Ongoing	Consultation received from DCC on the Local Plan comments made. Darlington BC have consulted on the Darlington Regeneration Strategy – no comments to make. Currently reviewing The County Durham Plan from DCC with a presentation to take place on July 2 <sup>nd</sup> .
54	Undertake benchmarking and research where appropriate for new policies and procedures	CW	AB	Ongoing	Research for best practice is on going.
55	Keep up to date with any changes in legislation and report to council as and when required			Ongoing	Under review. Reports presented to Council when required.