

## **PRE-SCHOOL SUB-COMMITTEE**

**WEDNESDAY 18<sup>th</sup> SEPTEMBER 2019**

Minutes of the meeting of the **PRE-SCHOOL SUB-COMMITTEE**, held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 18<sup>th</sup> SEPTEMBER 2019 at 6.00 p.m.**

### **PRESENT**

Councillors: M. Ashcroft, Kathy Beetham, Mrs M. Dalton, M. Iveson, Mrs S.J. Iveson and Sally Symons.

### **OFFICERS**

Mr A. Bailey (Town Clerk)  
Mr D. Austin (Finance Manager)  
Miss A. Donald (Town Clerk's PA)  
Miss J. Gale (Pre-School Manager)

#### **1. APPOINTMENT OF CHAIRMAN**

It was proposed by Councillor M. Iveson, seconded by Councillor Mrs S.J. Iveson, that Councillor M. Ashcroft be appointed as Chairman of the Pre-School Sub-Committee for the 2019/20 municipal year.

**RESOLVED** – that Councillor M. Ashcroft be appointed as Chairman of the Pre-School Sub-Committee for the 2019/20 municipal year.

**Councillor M. Ashcroft took the chair.**

#### **2. APPOINTMENT OF VICE-CHAIRMAN**

It was proposed by Councillor M. Ashcroft, seconded by Councillor M. Iveson, that Councillor Mrs S.J. Iveson be appointed as Vice-Chairman of the Pre-School Sub-Committee for the 2019/20 municipal year.

**RESOLVED** – that Councillor Mrs. S.J. Iveson be appointed as Vice-Chairman of the Pre-School Sub-Committee for the 2019/20 municipal year.

#### **3. APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors R.S. Fleming and Wendy Hillary.

#### **4. MEMBERS' DISPENSATIONS**

No applications for dispensations had been received.

#### **5. DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **6. PUBLIC QUESTIONS**

There were no public questions.

## 7. MINUTES

It was proposed by Councillor M. Iveson, seconded by Councillor Mrs S.J. Iveson, and

**RESOLVED** - that the minutes of the meeting of the Pre-School Sub-Committee held on the 8<sup>th</sup> May 2019, be confirmed as a correct record and signed by the Chairman.

## 8. SERVICE LEVEL AGREEMENT – DURHAM COUNTY COUNCIL

The Pre-School Manager submitted a report requesting members to consider the future requirement for a Service Level Agreement with Durham County Council's Early Years Team.

**RESOLVED** – that it be recommended that:

- i) The Service Level Agreement be renewed for the current academic year, 2019-2020.
- ii) The number of visits per term from the Early Years Adviser under the SLA be reduced from 3 days to 1.5 days.

## 9. PRE-SCHOOL UPDATE REPORT

The Pre-School Manager submitted an update report regarding staffing, attendance, activities and events at the Pre-School.

**RESOLVED** – that it be recommended that the report be received.

## 10. FUNDING ISSUE

The Pre-School Manager submitted a report requesting members to consider options for dealing with four days during the Autumn term for which educational funding was not available from the County Council.

**RESOLVED** – that it be recommended that:

- i) The four days be used at the end of the Autumn term, 17<sup>th</sup> – 20<sup>th</sup> December.
- ii) The Pre-School remain open as normal during this period.
- iii) No charge be made to any parents, funded or non-funded, for the four days in question.
- iv) The same principles be applied to future occurrences of days of funding short-fall from the County Council.

**11. PRE-SCHOOL ADVISOR REPORT**

Durham County Council's Early Years Advisor submitted a report detailing the support and guidance given to the Pre-School under a Service Level Agreement from September 2018 to July 2019.

**RESOLVED** – that it be recommended that the report be received.

**12. PRE-SCHOOL SERVICE PLAN 2019-2020**

The Pre-School Manager submitted a report presenting the draft St Oswald's Pre-School Service Plan for consideration and comment.

**RESOLVED** – that it be recommended that the report be received.

**CHAIRMAN**