

**Appendix 1 - Great Aycliffe Town Council Revenue Budget Summary**  
**Year End Position as at 31st March 2014**

<b>Service Budget By Committee</b>	<b>Budget 2013/14 £</b>	<b>Actual Spend £</b>	<b>(Saving) / Overspend £</b>	<b>Comment On (Saving) / Overspend</b>
<b>Policy and Resources</b>				
Members and Civic	72,550	61,055	(11,495)	Savings on civic events, conferences and training.
Finance Service	64,000	63,063	(937)	Savings on training and overtime costs.
Administration Service	118,900	111,036	(7,864)	Savings on staff cover, running costs and donations.
Corporate Services	276,300	251,993	(24,307)	Savings on neighbourhood plan, CCTV and elections.
Pre Schools	35,300	23,697	(11,603)	Funding and fee income up as both settings full.
Works Department	119,750	111,284	(8,466)	Savings on overtime, planting and running costs.
Depot	38,600	38,923	323	Small saving on premises running costs.
Capital Financing	26,150	24,062	(2,088)	Investment income is significantly up on budget.
<b>Total</b>	<b>751,550</b>	<b>685,113</b>	<b>(66,437)</b>	
<b>Recreation</b>				
Special Events	144,700	122,488	(22,212)	Saving on trips, Christmas lights and cancelled fireworks.
Sports Complex	305,050	267,185	(37,865)	Savings on running costs and income significantly up.
Sports Pitches	22,900	21,012	(1,888)	Savings on running costs and income up.
Golf Course	95,200	66,087	(29,113)	Significant recovery in income and memberships.
Driving Range	23,450	24,189	739	Savings on running costs and income slightly up.
Parks	228,800	210,216	(18,584)	Savings on premises running costs and maintenance.
Play Areas	77,800	82,231	4,431	Savings on play equipment maintenance costs.
<b>Total</b>	<b>897,900</b>	<b>793,408</b>	<b>(104,492)</b>	
<b>Environment</b>				
Environment	135,500	130,301	(5,199)	Savings on supplies and services.
Public Conveniences	-	64	64	Residual costs for water before disconnection.
Street Equipment	11,800	14,837	3,037	Savings on maintenance costs.
Allotments	11,650	12,619	969	Income from additional plots.
Cemeteries	48,650	46,611	(2,039)	Savings on premises running costs and maintenance.
Church Works	11,250	11,329	79	Higher number of burials at St Andrews.
<b>Total</b>	<b>218,850</b>	<b>215,761</b>	<b>(3,089)</b>	
<b>Depreciation Removal</b>	<b>(350,550)</b>	<b>(347,410)</b>	<b>3,140</b>	
<b>Contingency Sum</b>	<b>25,000</b>	<b>842</b>	<b>(24,158)</b>	Limited use of contingency sum during the year.
<b>Total Revenue Budget</b>	<b>1,542,750</b>	<b>1,347,714</b>	<b>(195,036)</b>	
<b>Less LCTSS Grant</b>	<b>(296,150)</b>	<b>(296,146)</b>	<b>4</b>	
<b>Contribution to Reserves</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	Planned contribution to capital reserves.
<b>Less Funding of Election</b>	<b>(25,000)</b>	<b>(14,956)</b>	<b>10,044</b>	Election costs were less than expected.
<b>Precept</b>	<b>1,271,600</b>	<b>1,086,612</b>	<b>(184,988)</b>	<b>Savings to the 31st March 2014.</b>

<b>Notes to Year End 2013/14 Revenue Budget Position:</b>				
1. A saving of just over £180,000 has been saved on the 2013/14 Revenue Budget.				
2. The main reasons for this saving are higher than expected pre-schools funding as a result of both settings being full most of the year, the significant recovery in sports and golf complex income, the cancelled fireworks display, limited use of the contingency sum budget, lower than expected election costs, and delayed development of the neighbourhood plan. However there have been savings in running costs across all service areas which have contributed to the savings made.				
3. Taken alongside the planned <b>£50,000 contribution to capital reserves</b> , has resulted in a <b>total contribution to balances for the year of just over £230,000.</b>				
4. <b>The Council's 2013/14 Capital Programme Budget totals £208,850</b> having been increased for the approved carry forward of £62,250 from 2012/13 regarding on-going projects, an additional £12,750 approved for the drainage works at the sports complex, and a further £8,850 for the works to repair and upgrade the CCTV camera system.				
5. <b>Final expenditure on the 2013/14 Capital Programme totalled just over £105,000.</b> This significantly lower than budgeted outturn is as a result of savings on a number of projects including bridge repairs and bus shelter replacement and a number of projects that are now not likely to go ahead this year and that will be carried forward to 2014/15.				
6. Taking into account the assumed savings on the Revenue Budget, as detailed above, and the funding of the Capital Budget, <b>Council Balances totalled just over £1.06 million at the end of the financial year.</b>				
<b>Great Aycliffe Town Council</b>				
<b>Analysis of Council Balances</b>				
			<b>£</b>	<b>Comments</b>
<b>Opening Position</b>				
General Fund Reserve			125,565	As per 2012/13 Accounts
Budget Support Fund			10,150	As per 2012/13 Accounts
Earmarked Revenue Reserves			75,000	As per 2012/13 Accounts
Earmarked Capital Reserves			700,000	As per 2012/13 Accounts
Capital Contributions Unapplied			13,042	Unapplied Environment Grants
Usable Capital Receipts			20,446	High Barn Road Land Sale Receipts
<b>Balances and Reserves as at 1st April 2013</b>			<b>944,203</b>	<b>Balances at start of year</b>
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Less Funding of 2013/14 Capital Programme Budget			(105,192)	Based on latest estimate of final outturn
Less Use of Budget Support Reserve			(2,500)	2012/13 Revenue Budget Carry Forward
Less Funding of Elections			(14,956)	
Add Capital Contributions Received			-	No capital contributions received to date.
Add 2013/14 Contribution to Earmarked Reserves			50,000	As per approved 2013/14 Revenue Budget
Add 2013/14 Revenue Budget Saving			184,988	Based on latest estimate of final outturn
<b>Balance and Reserves as at 31st March 2014</b>			<b>1,056,543</b>	<b>Actual Year End Balances</b>
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**Cost Centre P001 to P002 - Members and Civic Expenses****Year End Position as at 31st March 2014****Responsible Budget Holder - Christine Ryder**

<b>Description</b>	<b>Budget 2013/14 £</b>	<b>Actual Spend £</b>	<b>(Saving) / Overspend £</b>	<b>Comment On (Saving) / Overspend</b>
<b>Transport Costs</b>				
Civic Car Costs	1,000	760	(240)	Small saving achieved.
Civic Car Fuel	500	316	(184)	Small saving achieved.
Civic Car Insurance	400	403	3	
Members' Travelling Expenses	-	30	30	
	1,900	1,509	(391)	
<b>Supplies and Services</b>				
Civic Events and Hospitality	5,250	4,405	(845)	Savings on cost of civic functions
Members' Mobile Phones	250	179	(71)	and on civic hospitality costs.
Members' Allowances	31,800	30,822	(978)	One Member is not claiming.
Mayor's Allowance	3,000	825	(2,175)	Unspent budget to carry forward.
Members' Insurance	1,000	975	(25)	
Member Conferences	1,500	-	(1,500)	No conferences attended.
Member Training	2,500	67	(2,433)	Limited training attended.
Civic Ball	2,500	2,068	(432)	Saving on civic ball costs.
	47,800	39,341	(8,459)	
<b>Central Support Recharges</b>				
Support Service Recharges	13,500	13,700	200	
Works Section Recharges	8,000	5,300	(2,700)	Less time spent chauffeuring and
	21,500	19,000	(2,500)	supporting the office of Mayor.
<b>Capital Charges</b>				
Depreciation	3,100	3,103	3	
	3,100	3,103	3	
<b>Gross Expenditure</b>	<b>74,300</b>	<b>62,953</b>	<b>(11,347)</b>	
<b>Income</b>				
Miscellaneous Income	-	-	-	
Civic Ball Income	(1,750)	(1,898)	(148)	
	(1,750)	(1,898)	(148)	
<b>Net Expenditure</b>	<b>72,550</b>	<b>61,055</b>	<b>(11,495)</b>	

**Cost Centre P101 - Finance Section**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Dan Austin**

Description	Budget 2013/14 £	Actual Spend £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Employee Costs</b>				
Staff Salaries and Pensions	103,500	102,730	(770)	Savings on staff overtime.
Staff Training	1,250	170	(1,080)	Limited training held.
Recruitment Advertising	500	-	(500)	
Staff Insurances	950	912	(38)	
	106,200	103,812	(2,388)	
<b>Transport Costs</b>				
Staff Travelling and Subsistence	300	129	(171)	
	300	129	(171)	
<b>Supplies and Services</b>				
Financial Stationery	750	1,202	452	Replenishment of payroll
Advertising of Accounts	250	170	(80)	stationery stocks.
	1,000	1,372	372	
<b>Gross Expenditure</b>	<b>107,500</b>	<b>105,313</b>	<b>(2,187)</b>	
<b>Income</b>				
Recharges to Other Services	(43,500)	(42,250)	1,250	More unproductive time due to
	(43,500)	(42,250)	1,250	staff sickness.
<b>Net Expenditure</b>	<b>64,000</b>	<b>63,063</b>	<b>(937)</b>	

**Cost Centre P201 - Administration Section**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Christine Ryder**

Description	Budget 2013/14 £	Actual Spend £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Employee Costs</b>				
Staff Salaries and Pensions	61,000	59,073	(1,927)	Savings on staff cover due to lower levels of sickness.
Staff Training	500	90	(410)	
Recruitment Advertising	250	-	(250)	
Staff Insurances	200	162	(38)	
	61,950	59,325	(2,625)	
<b>Premises Costs</b>				
Building Maintenance	1,000	1,235	235	Alterations to reception area.
Gas	3,750	3,064	(686)	Savings from milder winter.
Electricity	2,000	1,404	(596)	Impact of solar panel system.
Rates	10,750	10,715	(35)	
Water	1,500	1,274	(226)	
Service Contracts	2,750	2,144	(606)	No alarm calls outs during year.
Premises and Contents Insurance	800	725	(75)	
	22,550	20,561	(1,989)	
<b>Transport Costs</b>				
Staff Travelling and Subsistence	200	148	(52)	
	200	148	(52)	
<b>Supplies and Services</b>				
Office Equipment	500	279	(221)	Small saving achieved.
Equipment Rental	1,000	985	(15)	
Printing and Photocopying	4,000	2,478	(1,522)	Savings from new photocopier.
Books and Publications	500	644	144	Purchase of Minute Books.
Cleaning Materials	500	546	46	
Stationery and Office Supplies	4,250	3,538	(712)	Saving achieved.
Postage	5,250	5,616	366	
Telephones and Mobiles	3,000	2,680	(320)	Savings from new contract.
Public Liability Insurance	450	407	(43)	
Promotional Items	250	-	(250)	Budget has not been used.
Subscriptions	6,250	5,709	(541)	Saving achieved.
	25,950	22,882	(3,068)	
<b>Transfer Payments</b>				
Council Donations Budget	4,000	2,956	(1,044)	Unspent balance to be carried forward to 2014/15.
	4,000	2,956	(1,044)	
<b>Central Support Recharges</b>				
Support Service Recharges	1,500	1,550	50	
Works Section Recharges	2,000	2,800	800	
	3,500	4,350	850	
<b>Capital Charges</b>				
Depreciation	29,500	29,454	(46)	
	29,500	29,454	(46)	
<b>Gross Expenditure</b>	<b>147,650</b>	<b>139,676</b>	<b>(7,974)</b>	
<b>Income</b>				
Miscellaneous Income	(250)	(90)	160	
Feed In Tariff Subsidy	(12,000)	(11,300)	700	Solar panel returns slightly down on budget.
Recharges to Other Services	(16,500)	(17,250)	(750)	
	(28,750)	(28,640)	110	
<b>Net Expenditure</b>	<b>118,900</b>	<b>111,036</b>	<b>(7,864)</b>	

**Cost Centre P301 - Corporate Section**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Chrissy Walton**

<b>Description</b>	<b>Budget 2013/14 £</b>	<b>Actual Spend £</b>	<b>(Saving) / Overspend £</b>	<b>Comment On (Saving) / Overspend</b>
<b>Employee Costs</b>				
Staff Salaries and Pensions	178,000	181,414	3,414	Town Clerk Secretary regrade.
Staff Training	3,000	1,820	(1,180)	Limited training held.
Recruitment Advertising	500	1,163	663	Golf Manager advertising.
Staff Insurances	1,250	1,238	(12)	
	<b>182,750</b>	<b>185,635</b>	<b>2,885</b>	
<b>Transport Costs</b>				
Staff Travelling and Subsistence	1,250	1,225	(25)	
Staff Car Allowances	1,000	963	(37)	
	<b>2,250</b>	<b>2,188</b>	<b>(62)</b>	
<b>Supplies and Services</b>				
Lorry Park Rates	1,950	1,917	(33)	
Advertising of Meetings	1,250	620	(630)	Use of newsletter and website.
Telephones and Mobiles	750	763	13	
CRB Checks	2,000	873	(1,127)	Limited checks due this year.
I.T. Costs	27,000	24,967	(2,033)	Saving achieved on IT Budget.
Conferences	2,500	269	(2,231)	Limited conferences attended.
Newsletters and Best Value	5,000	4,509	(491)	Saving achieved.
Neighbourhood Plan	7,500	-	(7,500)	Officer not appointed until 2014/15.
Health and Safety	5,000	4,835	(165)	
Youth Council Grant	2,500	1,462	(1,038)	Unspent balance to carry forward.
Youth Council Expenses	2,000	1,256	(744)	Saving achieved.
Market Costs	8,600	3,603	(4,997)	Rent waived from May 2013.
Election Costs	25,000	14,956	(10,044)	Saving from uncontested wards.
Miscellaneous Fees	1,750	527	(1,223)	Limited expenditure.
	<b>92,800</b>	<b>60,557</b>	<b>(32,243)</b>	
<b>Agency Costs</b>				
Audit Fees	7,650	7,650	-	
Consultancy Fees	10,000	11,626	1,626	Legal fees for transfer of land.
CCTV Running Costs	6,000	1,372	(4,628)	Cameras were out of operation
	<b>23,650</b>	<b>20,648</b>	<b>(3,002)</b>	for most of the year.
<b>Central Support Recharges</b>				
Support Service Recharges	2,000	2,100	100	
	<b>2,000</b>	<b>2,100</b>	<b>100</b>	
<b>Gross Expenditure</b>	<b>303,450</b>	<b>271,128</b>	<b>(32,322)</b>	
<b>Income</b>				
Market Licence	(11,900)	(3,885)	8,015	Agreed reduction in licence fee.
Miscellaneous Income	(250)	(3,200)	(2,950)	Insurance and audit fee rebates.
Recharges to Other Services	(15,000)	(12,050)	2,950	Less time spent by Leisure and
	<b>(27,150)</b>	<b>(19,135)</b>	<b>8,015</b>	Environment Assisant on events.
<b>Net Expenditure</b>	<b>276,300</b>	<b>251,993</b>	<b>(24,307)</b>	

**Cost Centre P401 to P405 - Pre-School Learning Centres**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Jackie Swainston**

<b>Description</b>	<b>Budget 2013/14 £</b>	<b>Actual Spend £</b>	<b>(Saving) / Overspend £</b>	<b>Comment On (Saving) / Overspend</b>
<b>Employee Costs</b>				
Staff Salaries and Pensions	197,250	204,400	7,150	Cover for long term sickness.
Staff Training	2,000	1,685	(315)	Cost of new SENCO posts.
Recruitment Advertising	250	40	(210)	
Staff Insurances	500	447	(53)	
	200,000	206,572	6,572	
<b>Premises Costs</b>				
Building Maintenance	1,000	1,013	13	
Gas	2,500	1,786	(714)	Savings from milder winter.
Electricity	1,500	1,118	(382)	
Rent	2,200	2,100	(100)	
Rates	5,200	5,174	(26)	
Water	1,000	1,119	119	
Service Contracts	400	433	33	
Premises and Contents Insurance	600	535	(65)	
	14,400	13,278	(1,122)	
<b>Transport Costs</b>				
Staff Travelling and Subsistence	750	412	(338)	Limited mileage claims.
Staff Car Allowances	1,000	963	(37)	
	1,750	1,375	(375)	
<b>Supplies and Services</b>				
Equipment and Learning Materials	7,500	7,243	(257)	Small saving achieved.
Printing and Photocopying	800	831	31	
Cleaning Materials	1,250	934	(316)	Saving achieved.
Telephones and Mobiles	800	816	16	
Subscriptions and OFSTED Fees	250	270	20	
Public Liability Insurance	1,000	984	(16)	
Food and Sundries	1,500	1,174	(326)	Saving achieved.
Milk	750	480	(270)	Saving achieved.
	13,850	12,732	(1,118)	
<b>Central Support Recharges</b>				
Support Service Recharges	4,250	4,500	250	
Works Section Recharges	1,000	3,400	2,400	Time spent dealing with various maintenance issues.
	5,250	7,900	2,650	
<b>Capital Charges</b>				
Depreciation	8,050	8,072	22	
	8,050	8,072	22	
<b>Gross Expenditure</b>	<b>243,300</b>	<b>249,929</b>	<b>6,629</b>	
<b>Income</b>				
Fees and Charges	(17,500)	(22,284)	(4,784)	Both pre schools have been full. Income from funding and fees higher than expected.
Milk Refunds	(500)	(488)	12	
Early Years Funding	(190,000)	(202,592)	(12,592)	
Miscellaneous Income	-	(868)	(868)	Voluntary contributions towards the cost of the family fun day.
	(208,000)	(226,232)	(18,232)	
<b>Net Expenditure</b>	<b>35,300</b>	<b>23,697</b>	<b>(11,603)</b>	

**Cost Centre P501 - Works**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Don Thompson**

Description	Budget 2013/14 £	Actual Spend £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Employee Costs</b>				
Staff Salaries and Pensions	462,750	457,300	(5,450)	Savings on overtime.
Staff Training	2,500	2,170	(330)	Small saving on training.
Recruitment Advertising	250	-	(250)	No recruitment during the year.
Staff Insurances	800	770	(30)	
	466,300	460,240	(6,060)	
<b>Transport Costs</b>				
Vehicle Licences and Repairs	8,500	7,049	(1,451)	Reduced level of repairs.
Vehicle Fuel	27,500	26,723	(777)	Small saving on fuel costs.
Staff Travelling and Subsistence	1,500	1,147	(353)	Reduction in mileage claimed.
Vehicle Insurance	6,550	6,563	13	
Staff Car Allowances	1,000	963	(37)	
	45,050	42,445	(2,605)	
<b>Supplies and Services</b>				
Tools and Equipment	17,500	16,574	(926)	Small saving achieved.
Equipment Maintenance	9,000	5,835	(3,165)	Significant saving achieved.
Cleaning Materials	1,500	927	(573)	Small saving achieved.
Telephones and Mobiles	1,500	1,409	(91)	
Uniforms and Protective Clothing	3,500	3,648	148	
Public Liability Insurance	900	860	(40)	
Bedding Plants, Shrubs and Trees	15,000	11,840	(3,160)	Saving achieved on planting.
	48,900	41,093	(7,807)	
<b>Central Support Recharges</b>				
Support Service Recharges	6,500	6,700	200	
	6,500	6,700	200	
<b>Capital Charges</b>				
Depreciation	13,000	13,081	81	
	13,000	13,081	81	
<b>Gross Expenditure</b>	<b>579,750</b>	<b>563,559</b>	<b>(16,191)</b>	
<b>Income</b>				
Miscellaneous Income	-	(275)	(275)	Verti-draining at Sports Club.
Recharges to Other Services	(460,000)	(452,000)	8,000	Golf Apprentice transferred
	(460,000)	(452,275)	7,725	from Golf Budget to Works.
<b>Net Expenditure</b>	<b>119,750</b>	<b>111,284</b>	<b>(8,466)</b>	



**Cost Centre P601 - Depot**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Don Thompson**

Description	Budget 2013/14 £	Actual Spend £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Premises Costs</b>				
Building Maintenance	1,000	1,088	88	
Gas	2,400	1,925	(475)	Savings from milder winter.
Electricity	1,500	1,091	(409)	Savings on new contract.
Rates	13,900	13,895	(5)	
Water	1,000	1,350	350	
Service Agreements	1,650	1,160	(490)	
Premises and Machinery Insurance	4,000	4,082	82	
	25,450	24,591	(859)	
<b>Supplies and Services</b>				
Public Liability Insurance	450	442	(8)	
Telephones and Alarm Lines	400	309	(91)	Savings on new contract.
	850	751	(99)	
<b>Central Support Recharges</b>				
Works Section Recharges	1,000	1,750	750	Time spent dealing with drainage issues.
	1,000	1,750	750	
<b>Capital Charges</b>				
Depreciation	14,650	14,641	(9)	
	14,650	14,641	(9)	
<b>Gross Expenditure</b>	<b>41,950</b>	<b>41,733</b>	<b>(217)</b>	
<b>Income</b>				
Scrap Metal Income	(500)	(177)	323	
Lease of Land for Aerial	(2,850)	(2,633)	217	Licence increase is not due until 2014/15.
	(3,350)	(2,810)	540	
<b>Net Expenditure</b>	<b>38,600</b>	<b>38,923</b>	<b>323</b>	

**Cost Centre P801 to P803 - Capital Charges**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Dan Austin**

<b>Description</b>	<b>Budget 2013/14 £</b>	<b>Actual to Date £</b>	<b>(Saving) / Overspend £</b>	<b>Comment On (Saving) / Overspend</b>
Interest Payments on Loans	13,300	12,380	(920)	Error on 2012/13 Accrual.
Principal Repayments on Loans	12,850	12,852	2	
Bank Charges	4,000	4,726	726	Increasing bank charges.
Reversal of Depreciation	(350,550)	(347,410)	3,140	
<b>Gross Expenditure</b>	<b>(320,400)</b>	<b>(317,452)</b>	<b>2,948</b>	
Investment Income	(4,000)	(5,896)	(1,896)	Higher than expected balances. Use of the PSDF.
<b>Net Expenditure</b>	<b>(324,400)</b>	<b>(323,348)</b>	<b>1,052</b>	

**Cost Centre R001 to R002 - Events**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holders - Judith Thexton / Marie Robinson / Don Thompson**

Description	Budget 2013/14 £	Actual to Date £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Supplies and Services</b>				
Miscellaneous Special Events	700	295	(405)	
Senior Citizens Excursions	32,500	28,313	(4,187)	Savings from non attendees.
Fun in the Parks	17,500	16,954	(546)	
Firework Display	12,500	1,954	(10,546)	2013 display cancelled.
Christmas Lighting Display	5,750	2,713	(3,037)	Pole tests not required.
Santa Tours	1,500	1,389	(111)	
Aycliffe Show	40,000	42,352	2,352	Show budget overspent.
Public Liability Insurance	1,550	1,517	(33)	
Promotional Items	250	248	(2)	
	112,250	95,735	(16,515)	
<b>Central Support Recharges</b>				
Support Service Recharges	18,500	15,850	(2,650)	Less officer support required
Sports Complex Recharges	3,000	3,000	-	in managing special events.
Works Section Recharges	19,000	15,200	(3,800)	Less works time spent
	40,500	34,050	(6,450)	supporting special events.
<b>Gross Expenditure</b>	<b>152,750</b>	<b>129,785</b>	<b>(22,965)</b>	
<b>Income</b>				
Firework Display	(250)	-	250	
Aycliffe Show	(7,500)	(6,997)	503	
Fun In The Parks Income	(300)	(300)	-	
	(8,050)	(7,297)	753	
<b>Net Expenditure</b>	<b>144,700</b>	<b>122,488</b>	<b>(22,212)</b>	

**Cost Centre R101 to R102 - Sports Complex**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Judith Thexton**

<b>Description</b>	<b>Budget 2013/14 £</b>	<b>Actual to Date £</b>	<b>(Saving) / Overspend £</b>	<b>Comment On (Saving) / Overspend</b>
<b>Employee Costs</b>				
Staff Salaries and Pensions	294,500	297,547	3,047	Agency staff for catering and cover for staff sickness.
Staff Training	2,000	1,925	(75)	
Recruitment Advertising	1,000	81	(919)	
Staff Insurances	800	782	(18)	
	298,300	300,335	2,035	
<b>Premises Costs</b>				
Building Maintenance	12,000	9,982	(2,018)	Saving achieved.
Electrical Maintenance	5,000	3,335	(1,665)	Saving achieved.
Bar Maintenance	1,000	352	(648)	Saving achieved.
Kitchen Maintenance	2,000	874	(1,126)	Saving achieved.
Gas	19,000	15,995	(3,005)	Savings from milder winter and energy efficiency measures.
Electricity	30,500	26,069	(4,431)	
Rates	41,500	41,316	(184)	
Water	8,000	10,104	2,104	Increase in usage and rates.
Service Agreements	9,000	7,825	(1,175)	Limited alarm and lift call outs.
Premises and Contents Insurance	9,000	9,070	70	
	137,000	124,922	(12,078)	
<b>Transport Costs</b>				
Staff Travelling and Subsistence	600	253	(347)	Limited mileage claims.
Staff Car Allowances	1,000	963	(37)	
	1,600	1,216	(384)	
<b>Supplies and Services</b>				
Equipment	3,500	3,107	(393)	
Bar Stock	78,500	79,186	686	Increase in bar usage.
Bar Equipment	1,000	1,541	541	Replacement dishwasher.
Machine Rentals and Sky TV	9,750	14,606	4,856	Gaming machine and coffee machine rentals.
Bottle Vending Stock	5,500	4,832	(668)	
Confectionery Vending Stock	2,500	2,064	(436)	
Hot Beverages Vending Stock	1,000	3,609	2,609	New coffee machine success.
Sports Resale Items Stock	750	491	(259)	
Cleaning Materials	3,000	2,230	(770)	Saving achieved.
Catering Stock	36,500	32,555	(3,945)	Catering income is down.
Catering Equipment	2,500	2,273	(227)	Saving achieved.
Uniforms and Protective Clothing	1,750	912	(838)	Saving achieved.
Stationery and Office Supplies	1,500	1,040	(460)	Saving achieved.
Competitions and Promotions	2,000	1,182	(818)	Saving achieved.
Sports Development and Coaching	3,500	2,981	(519)	Saving achieved.
Telephones and Mobiles	2,500	2,000	(500)	Saving on new contract.
Publicity and Marketing	5,000	3,326	(1,674)	Saving achieved.
Public Liability Insurance	1,650	1,649	(1)	
Miscellaneous Fees and Licences	1,500	1,221	(279)	Saving achieved.
	163,900	160,805	(3,095)	
<b>Agency Costs</b>				
Cash Collection Service	2,600	2,578	(22)	
Stock Taker	2,250	2,210	(40)	
	4,850	4,788	(62)	

Description	Budget 2013/14 £	Actual to Date £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Central Support Recharges</b>				
Support Service Recharges	15,000	14,600	(400)	
Works Section Recharges	4,000	3,850	(150)	
	19,000	18,450	(550)	
<b>Capital Charges</b>				
Depreciation	102,550	101,575	(975)	
	102,550	101,575	(975)	
<b>Gross Expenditure</b>	<b>727,200</b>	<b>712,091</b>	<b>(15,109)</b>	
<b>Income</b>				
Badminton	(2,500)	(2,491)	9	
Five a Side	(51,500)	(52,991)	(1,491)	Income is up on target.
Table Tennis	(1,250)	(1,179)	71	
General Sports Hall Hire	(1,250)	(421)	829	
Netball	(500)	(100)	400	
Squash Courts	(24,000)	(22,626)	1,374	Squash income slightly down.
Indoor Bowls	(31,000)	(35,044)	(4,044)	Bowls income up on target.
Bowls Lockers	(500)	(680)	(180)	
Memberships	(4,250)	(3,945)	305	
Hire of Equipment	(1,000)	(1,340)	(340)	
Sports Development and Coaching	(6,000)	(5,464)	536	
Sponsorships	(1,650)	(2,000)	(350)	
Gaming Machines	(13,750)	(22,205)	(8,455)	Income is significantly up.
Drinks and Confectionery Vending	(11,000)	(10,296)	704	Vending income is down
Hot Beverages Vending	(2,500)	(12,654)	(10,154)	New coffee machine success.
Hire of Function Room	(5,000)	(5,526)	(526)	Function room income is up.
Sports Equipment and Sundries	(1,250)	(1,265)	(15)	
Payphone	-	(17)	(17)	
Bar Income	(175,000)	(182,650)	(7,650)	Bar usage and income is up.
Catering Income	(85,000)	(78,287)	6,713	Catering income is down.
Recharges to Events Budget	(3,000)	(3,000)	-	
Miscellaneous Income	(250)	(786)	(536)	Dance mat hire etc.
Fishing Permits	-	20	20	
Refunds	-	4	4	
Unders/Overs	-	37	37	
	(422,150)	(444,906)	(22,756)	
<b>Net Expenditure</b>	<b>305,050</b>	<b>267,185</b>	<b>(37,865)</b>	

**Cost Centre R201 to R204 - Sports Pitches**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Don Thompson**

<b>Description</b>	<b>Budget 2013/14 £</b>	<b>Actual Spend £</b>	<b>(Saving) / Overspend £</b>	<b>Comment On (Saving) / Overspend</b>
<b>Premises Costs</b>				
Building Maintenance	500	-	(500)	No maintenance required.
Electricity	500	263	(237)	
Water	1,450	814	(636)	
Premises Insurance	200	200	-	
	2,650	1,277	(1,373)	
<b>Supplies and Services</b>				
Sports Pitch Maintenance	1,250	1,380	130	
Public Liability Insurance	500	500	-	
	1,750	1,880	130	
<b>Central Support Recharges</b>				
Support Service Recharges	1,000	750	(250)	
Works Section Recharges	13,500	13,900	400	
	14,500	14,650	150	
<b>Capital Charges</b>				
Depreciation	6,700	6,390	(310)	
	6,700	6,390	(310)	
<b>Gross Expenditure</b>	<b>25,600</b>	<b>24,197</b>	<b>(1,403)</b>	
<b>Income</b>				
Hire of Pitches	(2,700)	(3,185)	(485)	One additional team.
	(2,700)	(3,185)	(485)	
<b>Net Expenditure</b>	<b>22,900</b>	<b>21,012</b>	<b>(1,888)</b>	

**Cost Centre R301 - Golf Course**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Don Thompson / Andrew Bailey**

Description	Budget 2013/14 £	Actual Spend £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Employee Costs</b>				
Staff Salaries and Pensions	-	4,718	4,718	Cost of staffing the facility during the period of time that the Council was without a Golf Manager.
	-	4,718	4,718	
<b>Premises Costs</b>				
Golf Course Maintenance	7,000	5,833	(1,167)	Saving on course maintenance.
Irrigation System Electricity	500	67	(433)	Credit on the account.
Rates	9,750	9,721	(29)	
Irrigation System Water	2,500	2,570	70	
	19,750	18,191	(1,559)	
<b>Transport Costs</b>				
Golf Buggy Repairs	1,000	798	(202)	Small saving achieved.
	1,000	798	(202)	
<b>Supplies and Services</b>				
Golf Course Equipment	2,000	1,882	(118)	Small saving achieved.
Equipment Maintenance	9,500	9,492	(8)	
Public Liability Insurance	1,550	1,545	(5)	
Golf Scorecards and Stationery	1,500	143	(1,357)	Stationery not purchased.
Publicity and Marketing	3,000	2,807	(193)	Small saving achieved.
Sub Contractor Fees	6,500	5,895	(605)	Small saving achieved.
Golf Subscriptions	2,500	2,528	28	
	26,550	24,292	(2,258)	
<b>Agency Costs</b>				
Golf Professional Retainer	14,150	11,593	(2,557)	Gap between managers.
Golf Professional Commission	6,350	8,196	1,846	Increased income.
	20,500	19,789	(711)	
<b>Central Support Recharges</b>				
Support Service Recharges	6,750	6,850	100	Golf Apprentice transferred back to main Works Budget.
Works Section Recharges	112,500	102,900	(9,600)	
	119,250	109,750	(9,500)	
<b>Capital Charges</b>				
Depreciation	35,150	34,816	(334)	
	35,150	34,816	(334)	
<b>Gross Expenditure</b>	<b>222,200</b>	<b>212,354</b>	<b>(9,846)</b>	
<b>Income</b>				
Golf Season Tickets	(65,000)	(67,587)	(2,587)	Influx of ex-Woodham members. Green fee and buggy income was significantly up as a result of improved weather conditions and the economic recovery.
Green Fees	(60,000)	(72,499)	(12,499)	
Buggy Hire	(2,000)	(6,052)	(4,052)	
Miscellaneous Income	-	(163)	(163)	
Unders/Overs	-	34	34	
	(127,000)	(146,267)	(19,267)	
<b>Net Expenditure</b>	<b>95,200</b>	<b>66,087</b>	<b>(29,113)</b>	

**Cost Centre R302 - Driving Range**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Don Thompson / Andrew Bailey**

Description	Budget 2013/14 £	Actual Spend £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Premises Costs</b>				
Building Maintenance	1,500	3,664	2,164	Various works to golf shop including carpeting and the installation of a sink.
Gas	2,400	1,925	(475)	
Electricity	3,750	3,175	(575)	
Rates	9,750	9,721	(29)	
Water	1,000	1,350	350	
Service Contracts	1,850	1,492	(358)	
Premises and Machinery Insurance	750	881	131	
	21,000	22,208	1,208	
<b>Supplies and Services</b>				
Range Balls, Baskets and Targets	3,000	3,307	307	
Equipment Maintenance	1,500	1,404	(96)	
Public Liability Insurance	1,050	1,042	(8)	
Cleaning Materials	250	167	(83)	
Telephones and Alarm Lines	750	493	(257)	
PDQ Machines	300	240	(60)	
	6,850	6,653	(197)	
<b>Agency Costs</b>				
Golf Professional Retainer	14,150	11,593	(2,557)	Gap between managers.
Golf Professional Commission	3,750	3,538	(212)	
Cash Collection Service	2,600	2,578	(22)	
	20,500	17,709	(2,791)	
<b>Central Support Recharges</b>				
Support Service Recharges	1,000	700	(300)	
Works Section Recharges	2,500	5,200	2,700	Time spent picking balls.
	3,500	5,900	2,400	
<b>Capital Charges</b>				
Depreciation	11,500	11,479	(21)	
	11,500	11,479	(21)	
<b>Gross Expenditure</b>	<b>63,350</b>	<b>63,949</b>	<b>599</b>	
<b>Income</b>				
Driving Range Fees	(37,500)	(38,160)	(660)	Income is up on target.
Golf Pro Premises Recharge	(2,400)	(1,600)	800	
	(39,900)	(39,760)	140	Previous Pro left in December.
<b>Net Expenditure</b>	<b>23,450</b>	<b>24,189</b>	<b>739</b>	



**Cost Centre R401 to R405 - Parks**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Don Thompson**

Description	Budget 2013/14 £	Actual Spend £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Premises Costs</b>				
Building Maintenance	2,000	1,443	(557)	Small saving on maintenance.
Parks Maintenance	6,000	4,391	(1,609)	Saving on parks maintenance.
Gas	250	-	(250)	
Electricity	1,750	1,572	(178)	
Water	1,100	1,015	(85)	
Premises and Equipment Insurance	4,000	3,894	(106)	
	15,100	12,315	(2,785)	
<b>Supplies and Services</b>				
Play Equipment Maintenance	3,750	3,111	(639)	Small saving on maintenance.
Public Liability Insurance	4,750	4,709	(41)	
	8,500	7,820	(680)	
<b>Central Support Recharges</b>				
Works Section Recharges	132,500	117,850	(14,650)	Lower than expected works
	132,500	117,850	(14,650)	time spent in Parks.
<b>Capital Charges</b>				
Depreciation	72,700	72,231	(469)	
	72,700	72,231	(469)	
<b>Gross Expenditure</b>	<b>228,800</b>	<b>210,216</b>	<b>(18,584)</b>	

**Cost Centre R406 to R411 - Play Areas**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Don Thompson**

Description	Budget 2013/14 £	Actual Spend £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Premises Costs</b>				
Play Equipment Insurance	3,200	3,037	(163)	
	3,200	3,037	(163)	
<b>Supplies and Services</b>				
Play Equipment Maintenance	3,750	1,429	(2,321)	Small saving on maintenance.
Public Liability Insurance	6,700	6,661	(39)	
	10,450	8,090	(2,360)	
<b>Central Support Recharges</b>				
Works Section Recharges	32,000	38,950	6,950	Higher than expected works time
	32,000	38,950	6,950	spent maintaining and patrolling
				the play areas.
<b>Capital Charges</b>				
Depreciation	32,150	32,154	4	
	32,150	32,154	4	
<b>Gross Expenditure</b>	<b>77,800</b>	<b>82,231</b>	<b>4,431</b>	

**Cost Centre E001 - Environment and Open Spaces**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Steve Cooper**

Description	Budget 2013/14 £	Actual Spend £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Employee Costs</b>				
Staff Salaries and Pensions	35,750	35,554	(196)	
Staff Training	250	-	(250)	No training undertaken.
Staff Insurances	100	(32)	(132)	
	36,100	35,522	(578)	
<b>Premises Costs</b>				
Building Maintenance	1,000	329	(671)	Limited maintenance.
Gas	1,750	1,260	(490)	Savings from milder winter.
Electricity	450	535	85	
Rates	600	578	(22)	
Water	250	-	(250)	
Service Contracts	300	295	(5)	
Premises and Contents Insurance	300	288	(12)	
	4,650	3,285	(1,365)	
<b>Transport Costs</b>				
Vehicle Licences and Repairs	500	387	(113)	
Vehicle Insurance	400	458	58	
Vehicle Fuel	750	316	(434)	Saving on fuel costs.
	1,650	1,161	(489)	
<b>Supplies and Services</b>				
Tools and Equipment	1,000	973	(27)	
Dog Bags	1,000	5,610	4,610	Dog bags purchased on behalf of other Councils. Billed below.
Uniforms and Protective Clothing	250	85	(165)	
Books and Publications	500	307	(193)	Small saving achieved.
Cleaning Materials	250	155	(95)	Small saving achieved.
Stationery and Office Supplies	500	-	(500)	Budget has not been used.
Telephones and Mobiles	550	552	2	
Environment Waste Disposal	8,000	9,210	1,210	Increased allotments waste.
Volunteers Expenses	250	-	(250)	Budget has not been used.
Public Liability Insurance	450	442	(8)	
Environment Events	1,000	709	(291)	Small saving achieved.
Environment Projects	2,500	1,784	(716)	Small saving achieved.
Tree Work	5,000	4,820	(180)	
Wildflower Area Maintenance	5,500	4,477	(1,023)	Small saving achieved.
	26,750	29,124	2,374	
<b>Central Support Recharges</b>				
Support Service Recharges	1,250	1,000	(250)	
Works Section Recharges	55,250	57,050	1,800	Time spent on new environment areas.
	56,500	58,050	1,550	
<b>Capital Charges</b>				
Depreciation	10,100	9,425	(675)	
	10,100	9,425	(675)	
<b>Gross Expenditure</b>	<b>135,750</b>	<b>136,567</b>	<b>817</b>	
<b>Income</b>				
Environment Grants	-	(1,300)	(1,300)	Bulb planting.
Dog Bag Recharges	-	(4,899)	(4,899)	Recharges to other town and parish councils.
Room Hire	-	(54)	(54)	
Miscellaneous Income	(250)	(13)	237	
	(250)	(6,266)	(6,016)	
<b>Net Expenditure</b>	<b>135,500</b>	<b>130,301</b>	<b>(5,199)</b>	

**Cost Centre E101 to E102 - Public Conveniences**

**Year End Position as at 31st March 2014**

**Responsible Budget Holder - Don Thompson**

<b>Description</b>	<b>Budget 2013/14 £</b>	<b>Actual Spend £</b>	<b>(Saving) / Overspend £</b>	<b>Comment On (Saving) / Overspend</b>
<b>Premises Costs</b>				
Premises Insurance	-	23	23	
Water	-	41	41	
	-	64	64	
<b>Central Support Recharges</b>				
Works Section Recharges	-	-	-	
	-	-	-	
<b>Capital Charges</b>				
Depreciation	-	-	-	
	-	-	-	
<b>Gross Expenditure</b>	<b>-</b>	<b>64</b>	<b>64</b>	

**Cost Centre E201 - Street Equipment**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Don Thompson**

Description	Budget 2013/14 £	Actual Spend £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Premises Costs</b>				
Equipment Maintenance	1,000	580	(420)	Limited maintenance.
Electrical Maintenance	500	100	(400)	Limited maintenance.
Parish Lighting Electricity	1,500	1,618	118	Increasing in charges.
Equipment Insurance	1,150	1,116	(34)	
	4,150	3,414	(736)	
<b>Supplies and Services</b>				
Public Liability Insurance	350	345	(5)	
Graffiti Removal	1,000	182	(818)	Limited works undertaken.
	1,350	527	(823)	
<b>Central Support Recharges</b>				
Works Section Recharges	3,500	8,500	5,000	Time spent on bus shelter works and bridge repairs.
	3,500	8,500	5,000	
<b>Capital Charges</b>				
Depreciation	2,800	2,396	(404)	
	2,800	2,396	(404)	
<b>Gross Expenditure</b>	<b>11,800</b>	<b>14,837</b>	<b>3,037</b>	

**Cost Centre E301 to E302 - Cemeteries**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Don Thompson**

<b>Description</b>	<b>Budget 2013/14 £</b>	<b>Actual Spend £</b>	<b>(Saving) / Overspend £</b>	<b>Comment On (Saving) / Overspend</b>
<b>Premises Costs</b>				
Building Maintenance	1,000	164	(836)	Limited maintenance.
Cemetery Maintenance	500	139	(361)	Limited maintenance.
Electricity	850	518	(332)	
Rates	2,600	2,541	(59)	
Water	800	510	(290)	
Premises and Machinery Insurance	350	327	(23)	
	<b>6,100</b>	<b>4,199</b>	<b>(1,901)</b>	
<b>Supplies and Services</b>				
Cemeteries Equipment	1,000	670	(330)	Saving achieved.
Equipment Maintenance	500	-	(500)	No maintenance undertaken.
Public Liability Insurance	900	884	(16)	
Alarm Lines	650	896	246	
	<b>3,050</b>	<b>2,450</b>	<b>(600)</b>	
<b>Central Support Recharges</b>				
Support Service Recharges	2,000	1,150	(850)	No cemeteries audit this year.
Works Section Recharges	50,000	49,700	(300)	
	<b>52,000</b>	<b>50,850</b>	<b>(1,150)</b>	
<b>Capital Charges</b>				
Depreciation	7,000	7,003	3	
	<b>7,000</b>	<b>7,003</b>	<b>3</b>	
<b>Gross Expenditure</b>	<b>68,150</b>	<b>64,502</b>	<b>(3,648)</b>	
<b>Income</b>				
Burial Fees	(10,000)	(10,123)	(123)	
Purchases	(2,500)	(1,668)	832	
Plaques and Inscriptions	(2,000)	(1,600)	400	
Tree Adoptions, Indemnities etc	(500)	-	500	
Lease of Room	(4,500)	(4,500)	-	
	<b>(19,500)</b>	<b>(17,891)</b>	<b>1,609</b>	
<b>Net Expenditure</b>	<b>48,650</b>	<b>46,611</b>	<b>(2,039)</b>	

**Cost Centre P302 - Church Works**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Don Thompson**

Description	Budget 2013/14 £	Actual Spend £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<b>Central Support Recharges</b>				
Works Section Recharges	12,000	12,800	800	
<b>Gross Expenditure</b>	<b>12,000</b>	<b>12,800</b>	<b>800</b>	
<b>Income</b>				
Burial Fees	(750)	(1,471)	(721)	Increased number of burials.
<b>Total Income</b>	<b>(750)</b>	<b>(1,471)</b>	<b>(721)</b>	

**Cost Centre E401 to E405 - Allotments**  
**Year End Position as at 31st March 2014**  
**Responsible Budget Holder - Don Thompson**

<b>Description</b>	<b>Budget 2013/14 £</b>	<b>Actual Spend £</b>	<b>(Saving) / Overspend £</b>	<b>Comment On (Saving) / Overspend</b>
<b>Premises Costs</b>				
Allotment Maintenance	1,000	892	(108)	
Water	1,750	1,349	(401)	Refunds on water accounts.
	2,750	2,241	(509)	
<b>Supplies and Services</b>				
Public Liability Insurance	450	442	(8)	
<b>Central Support Recharges</b>				
Support Service Recharges	1,750	2,100	350	
Works Section Recharges	11,250	12,850	1,600	Time spent removing waste.
	13,000	14,950	1,950	
<b>Capital Charges</b>				
Depreciation	1,600	1,589	(11)	
	1,600	1,589	(11)	
<b>Gross Expenditure</b>	<b>17,800</b>	<b>19,222</b>	<b>1,422</b>	
<b>Income</b>				
Allotment Rents	(5,400)	(5,813)	(413)	Additional plots.
Pigeon Loft Rents	(350)	(364)	(14)	
Poultry Site Rents	(400)	(426)	(26)	
	(6,150)	(6,603)	(453)	
<b>Net Expenditure</b>	<b>11,650</b>	<b>12,619</b>	<b>969</b>	



<b>Appendix 2 - Use of the Revenue Budget Support Reserve in 2013/14</b>						
<b>Committee</b>	<b>Budget</b>	<b>Budget Description</b>	<b>Reason for Carry Forward</b>	<b>Amount £</b>	<b>Transfer £</b>	<b>Unused £</b>
Recreation	Sports Complex	Brewery Sponsorship	Brewery sponsorship for 2013/14 and 2014/15.	4,000	2,000	2,000
Policy and Resources	Administration	Donations	To be used to fund the 2014 Cutting Loose Event.	1,750	-	1,750
Policy and Resources	Corporate	Youth Council Grant	To be used to fund the 2014 Cutting Loose Event.	3,900	-	3,900
Policy and Resources	Works	Training	Used to fund health and safety training.	500	500	-
<b>Total Revenue Budget Support Reserve</b>				<b>10,150</b>	<b>2,500</b>	<b>7,650</b>

<b>Appendix 3 - Transfers to the Revenue Budget Support Reserve at the End of 2013/14</b>				
<b>Committee</b>	<b>Budget</b>	<b>Budget Description</b>	<b>Reason for Carry Forward</b>	<b>Amount £</b>
Recreation	Sports Complex	Brewery Sponsorship	Brewery sponsorship for the 2014/15 year.	2,000.00
Recreation	Sports Complex	Equipment	Purchase of Picnic Tables	1,000.00
Recreation	Sports Complex	Building Maintenance	Removal of Artex Ceilings and Asbestos Removal.	500.00
Recreation	Sports Complex	Electrical Maintenance	Replacement Fan in Squash Courts	500.00
Recreation	Events	Aycliffe Show	Members Initiative Fund Grant.	900.00
Policy and Resources	Members	Mayor's Allowance	Carry forward the unspent balance.	2,175.00
Policy and Resources	Administration	Donations	To provide additional resources in the Donations Budget.	1,000.00
Policy and Resources	Administration	Donations	2012/13 Carry Forward for West Park Arts Event	5,000.00
Policy and Resources	Corporate	Youth Council Grant	To provide additional resources in the Donations Budget.	1,000.00
Policy and Resources	Pre Schools	Equipment	To provide additional resources in the Equipment Budget.	1,100.00
<b>Total Revenue Budget Support Reserve</b>				<b>15,175.00</b>

<b>Appendix 4 - Approved 2013/14 Capital Programme Budget</b>					
<b>Committee / Capital Project</b>	<b>Approved 2013/14 Budget £</b>	<b>2012/13 Carry Forward £</b>	<b>Additional Budget Approvals £</b>	<b>Adjusted 2013/14 Budget £</b>	<b>Additional Budget Approved by Policy and Resources Committee</b>
<b><u>Policy &amp; Resources</u></b>					
<b>Office Buildings</b>					
St Oswald's Pre School	2,500	1,250	-	3,750	P&R 5/6/2013
<b>Works Vehicles and Machinery</b>					
Replacement Foreloader	8,000	-	-	8,000	
<b>Office Equipment</b>					
ICT Hardware and Software	5,000	7,000	-	12,000	P&R 5/6/2013
Website Development	4,000	-	-	4,000	
Server Replacement	-	12,000	-	12,000	P&R 5/6/2013
Replacement Photocopier	5,000	-	-	5,000	
<b>CCTV Cameras</b>					
CCTV System Upgrade Works	-	-	8,850	8,850	P&R 23/10/13
<b><u>Recreation</u></b>					
<b>Football Changing Rooms</b>					
Moore Lane Changing Rooms	15,000	-	-	15,000	
<b>Play Areas</b>					
Play Area Improvements	-	-	-	-	
Play Area Surfacing Repairs	7,500	-	-	7,500	
<b>Driving Range</b>					
Driving Range Bay Dividers	-	2,500	-	2,500	P&R 5/6/2013
<b>Golf Course / Golf Shop</b>					
Golf Irrigation System	-	10,000	-	10,000	P&R 5/6/2013
<b>Sports Complex</b>					
Roofing Repairs	-	-	-	-	
Drainage Works	-	-	12,750	12,750	P&R 11/9/2013
Indoor Bowls Lighting	-	1,000	-	1,000	P&R 5/6/2013
Disabled Access Improvements	-	11,000	-	11,000	P&R 5/6/2013
Female Changing Rooms	5,000	-	-	5,000	
Kitchen Oven	-	2,500	-	2,500	P&R 5/6/2013
Cellar Cooler	-	2,500	-	2,500	P&R 5/6/2013
Reception Area Refurbishment	-	10,000	-	10,000	P&R 5/6/2013
Bar and Function Room Carpet	15,000	2,500	-	17,500	P&R 5/6/2013
Fridge and Freezer Replacement	3,000	-	-	3,000	
<b><u>Environment</u></b>					
<b>General Environment</b>					
Environment Officer Capital Budget	5,000	-	-	5,000	
Footpath Repairs	10,000	-	-	10,000	
Bus Shelter Replacement	20,000	-	-	20,000	
Bridge Repairs	20,000	-	-	20,000	
<b><u>Grant Funded Projects:</u></b>					
No Funding Secured to Date	-	-	-	-	
<b>Total Capital Programme</b>	<b>125,000</b>	<b>62,250</b>	<b>21,600</b>	<b>208,850</b>	

**Appendix 5 - Great Aycliffe Town Council Capital Programme 2013/14**  
**Actual Year End Position as at 31st March 2014**

Projects by Committee	Budget 2013/14 £	Actual Spend £	Unspent Budget £	Carry Forward £	Comments
<b>Policy and Resources</b>					
<b>Office Buildings</b>					
St Oswald's Pre School Works	3,750	-	(3,750)	-	No capital works required at pre-school.
<b>Works Vehicles</b>					
New Vehicles and Machinery	8,000	7,685	(315)	-	Replacement fore loader purchased.
<b>CCTV Cameras</b>					
CCTV Cameras	8,850	8,852	2	-	Wireless link and camera repairs.
<b>Office Equipment</b>					
ICT Hardware and Software	12,000	11,920	(80)	-	Sports complex computers replaced.
Server Replacement	12,000	12,000	-	-	Oakleaf server replaced.
Website Development	4,000	4,125	125	-	Website development complete.
Photocopier Replacement	5,000	4,003	(997)	-	Council Offices photocopier replaced.
	<b>53,600</b>	<b>48,585</b>	<b>(5,015)</b>	-	
<b>Recreation</b>					
<b>Sports Complex</b>					
Roofing Replacement	5,000	854	(4,146)	-	Bar roof to be replaced in 2014/15.
Drainage Works	12,750	14,104	1,354	-	Drainage works to sports complex field.
Indoor Bowls Lighting	1,000	656	(344)	-	Replacement bulbs stock purchased.
Sports Hall Lifts	11,000	1,389	(9,611)	9,500	Budget to carry forward.
Bar Refurbishment	17,500	11,794	(5,706)	-	Flooring and carpet replacement complete.
Kitchen Oven	2,500	-	(2,500)	2,500	Budget to carry forward.
Cellar Cooler	2,500	-	(2,500)	2,500	Budget to carry forward.
Fridge and Freezer Replacement	3,000	-	(3,000)	3,000	Budget to carry forward.
Reception Area Refurbishment	10,000	500	(9,500)	9,500	Budget to carry forward.
<b>Park and Play Areas</b>					
Moore Lane Changing Rooms	15,000	1,583	(13,417)	-	Roofing repairs not full replacement.
Play Area Safety Surfacing	7,500	-	(7,500)	7,500	On-going programme of works.
<b>Golf Complex</b>					
Driving Range Bay Dividers	2,500	2,500	-	-	Bay dividers purchased and installed.
Golf Irrigation System	10,000	-	(10,000)	10,000	Orders placed. Budget to carry forward.
	<b>100,250</b>	<b>33,380</b>	<b>(66,870)</b>	<b>44,500</b>	
<b>Environment</b>					
Footpath Repairs	10,000	7,227	(2,773)	-	Limited works undertaken.
Bridge Repairs	20,000	7,352	(12,648)	-	Repairs to Humphrey Close bridge.
Bus Shelter Refurbishment	20,000	8,651	(11,349)	-	Bus shelters refurbished not replaced.
Aycliffe Nature Park	-	(420)	(420)	-	Outstanding invoice from previous years.
Environment Officer Capital	5,000	2,740	(2,260)	-	Access gates for Nature Park.
	<b>55,000</b>	<b>25,550</b>	<b>(29,450)</b>	-	
<b>Externally Funded Projects</b>					
St Oswald's Park Formal Garden	-	(2,323)	(2,323)	-	Outstanding invoice from previous years.
	-	<b>(2,323)</b>	<b>(2,323)</b>	-	
<b>Total</b>	<b>208,850</b>	<b>105,192</b>	<b>(103,658)</b>	<b>44,500</b>	