

Dear Sir/Madam,

I am to inform you that a Meeting of the **REVIEW SUB-COMMITTEE** will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 19th AUGUST 2015** at **6.00 p.m.**

Yours faithfully,

Town Clerk.

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any declarations of interest.

... 3. **MINUTES**

To consider the minutes of the meeting of the Review Sub-Committee held on the 5th August 2015.

4. **DRAFT TOWN COUNCIL SERVICE DELIVERY PLAN**

To consider the draft Town Council Service Delivery Plan which was distributed at the last meeting. **(Please bring your copy with you to the meeting)**

... 5. **REVIEW OF TARGETS – 2015/2016**

To consider the attached Corporate Targets for 2015/16 which were amended at the last meeting of the Review Sub-Committee and will form Appendix 2 of the Town Council Service Delivery Plan.

... 6. **RETIREMENT AND PENSION POLICY**

To consider the attached copy of the Retirement and Pension Policy – June 2014.

... 7. **REDUNDANCY POLICY AND PROCEDURE**

To consider the attached copy of the Redundancy Policy and Procedure – September 2014.

... 8. **OFFICERS' ALLOWANCES POLICY**

To consider the attached copy of the Officers' Allowances Policy – April 2013 together with a copy of the policy with suggested amendments from the Finance Manager.

MEMBERSHIP OF THE REVIEW SUB-COMMITTEE

Councillors J. Atkinson, W. Blenkinsopp, A.M. Chandran, Mrs. M. Dalton, R.S. Fleming, B. Hall, J.P. Hillary, Mrs. W.P. Hillary, M. Iveson, Mrs. S.J. Iveson and C. Wheeler.