

Minutes of a Meeting of the **POLICY AND RESOURCES COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 19<sup>th</sup> JULY 2017 at 7.15pm.**

**PRESENT**

**Councillor R.S. Fleming (Chairman) and**

Councillors E. Adam, M. Ashcroft, J. Atkinson, Kathryn Beetham, P.J. Bergg, W.M. Blenkinsopp, Mrs. D. Bowman, A.M. Chandran, Mrs. B.A. Clare, J.D. Clare, J. Clark, G.C. Gray, I. Gray, Mrs. S. Haigh, B. Hall, D. Hardaker, J.P. Hillary, Mrs. W.P. Hillary, Mrs. K. Hopper, M. Iveson, Mrs. V. Raw, K. Robson, P. Symons and Mrs. S. A. Symons.

**IN ATTENDANCE** Councillor K. Henderson

**OFFICERS**

Mr A. Bailey (Town Clerk)  
Mr. D. Austen (Finance Manager)  
Mr. S. Cooper (Works and Environment Manager)  
Mrs. J. Thexton (Leisure Manager)  
Miss C. Ryder (Senior Admin Officer)

23. **APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Mrs. I. Hewitson and Mrs. S.J. Iveson.

24. **MEMBERS' DISPENSATIONS**

No applications for dispensations had been received.

25. **DECLARATIONS OF INTEREST**

Councillor M. Iveson re-affirmed his declaration of interest for Agenda Item No. 11 (Grants / Donations) under section 2.1(a) of the report as he is a member of the Rotary Club.

26. **PUBLIC QUESTIONS**

There were no questions from the public.

27. **MINUTES**

It was proposed by Councillor M. Iveson, seconded by Councillor B. Hall and

**RESOLVED** – that the minutes of the meetings of the Policy and Resources Committee held on the 17<sup>th</sup> May and 7<sup>th</sup> June 2017 be confirmed as correct records and signed by the Chairman.

28. **GOLF CONTRACT SERVICES SUB-COMMITTEE**

It was proposed by Councillor M. Iveson, seconded by Councillor M. Ashcroft and

**RESOLVED** – that the minutes of the meeting of the Golf Contract Services Sub-Committee, held on the 12<sup>th</sup> April 2017 be confirmed as a correct record and signed by the Chairman.

29. **PRE-SCHOOL SUB-COMMITTEE**

It was proposed by Councillor M. Ashcroft, seconded by Councillor M. Iveson and

**RESOLVED** – that the minutes of the meeting of the Pre-School Sub-Committee held on the 14<sup>th</sup> June 2017 be confirmed as a correct record and signed by the Chairman.

30. **AUDIT SUB-COMMITTEE**

It was proposed by Councillor M. Iveson, seconded by Councillor G.C. Gray and

**RESOLVED** – that the minutes of the meeting of the Audit Sub-Committee held on the 5<sup>th</sup> July 2017 be confirmed as a correct record and signed by the Chairman.

31. **ASSET MANAGEMENT MEMBER WORKING GROUP**

It was proposed by Councillor M. Iveson, seconded by Councillor J.P. Hillary and

**RESOLVED** – that the notes and following recommendation from the Asset Management Member Working Group held on the 12<sup>th</sup> July 2017 be confirmed as a correct record and signed by the Chairman.

- (i) That the update report and detailed appendices be received and agreed.

32. **ACCOUNTS CONTROL SHEETS**

Accounts control sheets for the period 2<sup>nd</sup> June to the 7<sup>th</sup> July 2017 and the General Bank Accounts for May and June 2017 were submitted.

**RESOLVED** – that it be recommended that the accounts control sheets for the period 2<sup>nd</sup> June to the 7<sup>th</sup> July 2017 and the General Bank Accounts for May and June 2017 be received.

33. **GRANTS / DONATIONS**

**Councillor M. Iveson had re-affirmed his declaration of interest in item 1(a) but would remain in the meeting for the discussion thereon.**

The Town Clerk had submitted a report which gave the current donation budget for this financial year as £3,925.

- (1) The following requests had been received:

- (a) **Rotary Club – Model Railway Exhibition**

An application for support for the Model Railway Exhibition to be held in March 2018 had been received.

- (b) **Great Aycliffe Cancer Support Group**

An application for assistance had been received from the Great Aycliffe Cancer Support Group.

(2) Aycliffe Youth Council

The Youth Council grant budget was currently £1,900.

An application in respect of a donation to Jake Mendelshonn towards the cost of him attending the England Talent Water Polo National Academy at Lancaster University in August had been received. An amount of £100 had been proposed.

**RESOLVED** – that it be recommended:-

- (i) Rotary Club – Model Railway Exhibition  
That a donation of £150 be made to the Rotary Club for their event to be held in March 2018.
- (ii) Great Aycliffe Cancer Support Group  
That 2 golf vouchers and 2 meal vouchers at the Oakleaf Sports Complex be made to the Great Aycliffe Cancer Support Group in support of their raffle.
- (iii) Aycliffe Youth Council  
That the donation made by the Youth Council to Jake Mendelshonn in the sum of £100 be accepted for payment.

34. **ST. OSWALD'S PRE-SCHOOL – OFSTED REPORT**

The Ofsted report in respect of the St. Oswalds's Pre-School had been circulated for information. The result of the inspection had awarded the Pre-School a 'Good' score.

Councillor Fleming, as Leader, had personally written to the staff concerned congratulating them on the 'good' result from Ofsted.

**RESOLVED** – that it be recommended:-

- (i) That the information be received.
- (ii) That the result of the Ofsted report be published in the Newton News.
- (iii) That a letter of appreciation of their work to achieve a 'good' result be sent to all members of staff from the Council.

35. **2017/18 REVENUE AND CAPITAL BUDGET FINAL POSITION**

The Finance Manager had submitted a report setting out the present financial position on the Council's approved 2017/18 Revenue and Capital Programme Budget for the first three months of the financial year to the 30<sup>th</sup> June 2017.

**RESOLVED** – that it be recommended:

- (i) That the report be received.
- (ii) That the financial position of the Council's 2017/18 Revenue and Capital Budgets for the three months to the 30<sup>th</sup> June 2017 be accepted.

- (iii) That further Revenue and Capital Budget Position Reports be provided for the period 30<sup>th</sup> September 2017 and 31<sup>st</sup> December 2017, including the projections of expected outturn, at the October and January meetings of the Policy and Resources Committee.

**Councillor J.D. Clare entered the meeting at this point in the proceedings.**

36. **VEHICLE REPLACEMENT**

The Works and Environment Manager had submitted alternative options in regard to purchasing 2 additional replacement vehicles for the Works Section.

Following discussion on the use of vehicles, mileage and fuel it was:

**RESOLVED** – that it be recommended:

- (i) That the report be received.
- (ii) That the following two vehicles be purchased from Croxdale Citroen minus the trade in figure of £1,000 for the Ford Transit Connect.
- Citroen Dispatch Panel Van at a cost of £14,740
  - Citroen Relay Tipper with tail lift at a cost of £21,576.
- (iii) That in future the procurement of vehicle take into account both diesel and petrol vehicles.

37. **EXEMPT BUSINESS**

It was proposed by Councillor M. Ashcroft, seconded by Councillor W.M. Blenkinsopp and

**RESOLVED** – that in view of the confidential nature of the business about to be transacted it was, in the opinion of the Council, advisable that the public and press be excluded from the meeting.

38. **SPORTS COMPLEX BAR SUPPLIES CONTRACT**

The Finance Manager and Leisure Manager presented a report

**RESOLVED** – that it be recommended:

- (i) That the report be received.
- (ii) That the bar supplies contract be awarded to Matthew Clark on an initial two year contract, with the option to extend for three further extension periods each of one year.

39. **PRESS AND PUBLIC**

It was proposed by Councillor M. Ashcroft, seconded by Councillor J.P. Hillary and

**RESOLVED** – that the press and public be re-admitted to the meeting.

40. **SPORTS COMPLEX – BAR PRICES**

The Finance Manager and Leisure Manager had submitted a report for Members to consider the methodology for the setting of the Sports Complex bar prices as well as an indication of the possible new prices achievable following the award of the new bar supplies contract.

**RESOLVED** – that it be recommended:

- (i) That the report be received.
- (ii) That a meeting of the Charges Working Group be held to consider the Oakleaf Sports Complex bar pricing following the newly awarded contract.
- (ii) That an item be placed on the Council agenda to give delegated powers to Officers to implement the recommendations of the Charges Working Group in respect of bar products.

**CHAIRMAN**