

Minutes of a Meeting of the **POLICY AND RESOURCES COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 3<sup>rd</sup> JUNE 2015 at 7.15pm.**

**PRESENT**                    **Councillor RS Fleming (Chairman) and**  
Councillors E Adam, D G Atkinson, J Atkinson, W M Blenkinsopp, A M Chandran, Mrs B A Clare, J D Clare, Mrs M Dalton, G C Gray, I Gray, Mrs S Haigh, B Hall, K Henderson, , J P Hillary, Mrs W P Hillary, M Iveson, Mrs S J Iveson, W Iveson and Mrs V M Raw.

**OFFICERS**                Mr A Bailey (Town Clerk)  
Mr D Austin (Finance Manager)  
Mrs M J Robinson (Leisure & Environment Assistant)

**IN ATTENDANCE**    Councillor P Kjenstad.

7        **APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors M Dalton, Mrs I Hewitson and C Wheeler.

8        **MEMBERS' DISPENSATIONS**

No applications for dispensations had been received.

9        **DECLARATIONS OF INTEREST**

There were no declarations of interest submitted.

10       **PUBLIC QUESTIONS**

There were no questions from the public.

11       **MINUTES**

It was proposed by Councillor M Iveson seconded by Councillor Mrs M Dalton and

**RESOLVED** – that the minutes of the meeting of the Policy and Resources Committee held on the 15<sup>th</sup> April 2015 be confirmed as a correct record and signed by the Chairman.

12       **AUDIT SUB-COMMITTEE**

It was proposed by Councillor A M Chandran, seconded by Councillor J Atkinson and

**RESOLVED** – that the minutes of the meeting of the Audit Sub-Committee held on the 22<sup>nd</sup> April 2015 be confirmed as a correct record and signed by the Chairman.

13 **ACCOUNTS CONTROL SHEETS**

Accounts control sheets for the period 13<sup>th</sup> April 2015 to 15<sup>th</sup> May 2015 and the General Bank Accounts for March and April 2015 were submitted.

**RESOLVED** – that it be recommended that the accounts control sheets for the period 13<sup>th</sup> April 2015 to 15<sup>th</sup> May 2015 and the General Bank Accounts for March and April 2015 be received.

14 **GRANTS / DONATIONS**

The Town Clerk had submitted a report which gave the current donation budget for this financial year as £3,448.00.

Councillor J Hillary advised that he and Councillor Mrs S J Iveson would be contributing funds to the project for Aycliffe Village Primary School from their Durham County Council Neighbourhood Budget.

The following requests had been received:

- i Aycliffe Village Primary School
- ii Board Games Club
- iii Mayor's Charity Golf Day Friday 4<sup>th</sup> September 2015
  - a. To consider the free use of the Oakleaf Golf course for the Golf tournament to take place.
  - b. To consider issuing vouchers for a promotional free round of golf to each participant in the Tournament.

The following letters of thanks had been received in respect of previous donations:-

(a)	Rotary Club of Newton Aycliffe	£52.00
(b)	Great North Air ambulance	£500.00

**RESOLVED** – that it be recommended that:-

- (i) The report be received.
- (ii) Aycliffe Village Primary School.  
The information from Councillor Hillary be noted.
- (iii) Board Games Club.  
No donation be made to the Board Games Club.
- (iv) Mayor's Charity Golf Day Friday 4<sup>th</sup> September 2015

Free use of the Oakleaf Golf course for the Golf tournament to take place be granted.

Vouchers for a promotional free round of golf be allocated to each participant in the Tournament.

15 **PRE-SCHOOL LEARNING CENTRES**

The Early Years Officer submitted her report in connection with attendance figures, waiting lists and voluntary contributions

**RESOLVED** – that it be recommended that the information be received

16 **REVIEW OF THE INTERNAL AUDIT SERVICE 2014/15**

The Finance Manager submitted a report which requested members to consider the effectiveness of the Internal Audit Service to comply with Regulation 6(3) and 6(4) of the Accounts and Audit (England) Regulations 2011.

**RESOLVED** – that it be recommended

- i That the report be received.
- ii That Policy and Resources Committee Review of the effectiveness of the Internal Audit Service be taken into account in the Council's 2014/15 Annual Governance Statement.

17 **2014/15 REVENUE & CAPITAL BUDGET YEAR END OUTTURN POSITION**

The Finance Manager submitted a report setting out details of the year end outturn position on the Council's approved Revenue and Capital Budgets for the 2014/15 financial year. The report also detailed the year-end position of the Council's Balances and Reserves and set out key information from the Balance Sheet including loans, investments and outstanding debtors.

**RESOLVED** – that it be recommended:-

- (i) That the report be received
- (ii) That the year-end financial position on the Council's 2014/15 Revenue Budgets be received.
- (iii) That the year-end financial position on the Council's 2014/15 Capital Programme Budgets be received.
- (iv) That the year-end financial position on the Council's 2014/15 Revenue Budgets be received.
- (v) That the year-end financial position on the Council's 2014/15 Capital Programme Budgets be received.
- (vi) That the year-end position on the Council's Balances and Reserves and approve the proposed allocation of those balances be received.
- (vii) That the Revenue Budget and Capital Programme carry forward requests referred to in paragraphs 5.2 and 6.10 be approved.
- (viii) That members continue to receive quarterly budgetary control reports during 2015/16, detailing the financial position and estimated outturn on the Council's 2015/16 Revenue and Capital Budgets.

18 **2015/16 – 2019/20 MEDIUM TERM FINANCIAL PLAN**

The Finance Manager submitted a report which requested members to consider and approve the 2015/16 to 2019/20 Medium Term Financial Plan.

**RESOLVED** – that it be recommended:-

- (i) That the report be received.
- (ii) That the 2015/16 to 2019/20 Medium Term Financial Plan be approved.
- (iii) That work continues on the Council's programme of service reviews.
- (iv) That a reassessment of the Council's strategic aims and community priorities is undertaken with a view to identifying possible service areas for future savings and budget reductions.

19 **REPLACEMENT VEHICLE**

The Works Manager submitted a report which requested members to consider the purchase of a replacement vehicle for the Works Department.

**RESOLVED** – that it be recommended:-

- (i) That the report be received.
- (ii) That a Berlingo 1.6DHI 75625 be purchased from Evans Halshaw Darlington at a cost of £8.925.00

**CHAIRMAN**