3 April 2012

Dear Sir/Madam,

I am to inform you that a meeting of the **POLICY AND RESOURCES COMMITTEE** will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 11th APRIL 2012** at **7.15 p.m.**

Yours faithfully,

Town Clerk.

AGENDA

1. **APOLOGIES FOR ABSENCE**

   To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

   To notify the Chairman of any items that appear in the agenda in which you may have an interest.

3. **TSG**

   Mr. D. Rafferty from TSG will be in attendance to give members an update on the Council's IT equipment.

4. **PUBLIC QUESTIONS**

   Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances or which are about a matter where there is a right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been the subject of a decision of the Council in the last six months.

. . . 5. **AUDIT SUB-COMMITTEE**

   To receive and approve the minutes of the meeting of the Audit Sub-Committee held on the 29th February 2012.

6. **PERSONNEL SUB-COMMITTEE**

   To receive and approve the minutes of the meeting of the Personnel Sub-Committee held on the 4th April 2012 (copies to follow).

7. **MINUTES**

To receive the minutes of the meeting of the Policy and Resources Committee held on the 29th February 2012.

. . . 8. **ACCOUNTS CONTROL SHEETS**

To receive the account control sheets for the period 24th February 2012 to the 23rd March 2012 and the General Bank Accounts for February 2012.

. . . 9. **GRANTS / DONATIONS**

To receive the attached report from the Town Clerk.

. . . 10. **PRE-SCHOOL LEARNING CENTRES**

To consider the attached report from the Early Years Officer.

. . . 11. **PARISH PERFORMAN PLAN – TARGETS END OF YEAR REPORT**

To consider the attached end of year report from the Corporate and Policy Officer.

. . . 12. **POLICY REVIEW REPORT**

To consider amendments to Personnel Policies.

. . . 13. **BUSINESS RISK MANAGEMENT – END OF YEAR REPORT**

To consider the attached report from the Corporate and Policy Officer.

. . . 14. **CITIZENS ADVICE BUREAU**

To consider the attached report from the Town Clerk.

MEMBERSHIP OF THE POLICY AND RESOURCES COMMITTEE

Councillors S. Bambridge, Mrs. D. Bowman, T.R. Bowman, Mrs. B.A. Clare, J.D. Clare, V. Crosby, B. Curtis, Mrs. M. Dalton, P. Ducker, R.S. Fleming, G.C. Gray, I. Gray, Mrs. J. Gray, B. Haigh, Mrs. S. Haigh, B. Hall, K. Henderson, Mrs. K. Hopper, M. Iveson, Mrs. S.J. Iveson, W. Iveson, Mrs. A. Palmer, Mrs. E.M. Paylor, Mrs. V.M. Raw and A. Warburton.