

Minutes of a Meeting of the **POLICY AND RESOURCES COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 11th JULY 2012 at 7.15pm.**

PRESENT

Councillor R.S. Fleming (Chairman) and

Councillors W.M. Blenkinsopp, J.D. Clare, W. Curtis, Mrs. M. Dalton, P. Ducker, P. Gittins, G.C. Gray, I. Gray, B. Haigh, B. Hall, K. Henderson, Mrs. W.P. Hillary, Mr. K. Hopper, Mrs. E.M. Paylor, Mrs. V.M. Raw and A. Warburton.

OFFICERS

Mr. A. Bailey (Town Clerk)
Mr. D. Austin (Finance Manager)
Miss C. Ryder (Senior Admin. Officer)

19. **APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Mrs. D. Bowman, T.R. Bowman, Mrs. B.A. Clare, V. Crosby, Mrs. J. Gray, Mrs. S. Haigh, M. Iveson, Mrs. S.J. Iveson, W. Iveson and Mrs. A. Palmer.

20. **DECLARATIONS OF INTEREST**

Councillor B. Hall declared a non-pecuniary interest under Agenda Item No. 7 (Grants and Donations 3(a) Citizens Advice Bureau) as he is a member of the Board of Trustees.

21. **PUBLIC QUESTIONS**

There were no questions from the Members of the Public.

22. **AUDIT SUB-COMMITTEE**

It was proposed by Councillor Mrs. M. Dalton, seconded by Councillor B. Hall and

RESOLVED – that the minutes of the Audit Sub-Committee held on the 13th June 2012 be agreed and signed by the Chairman.

23. **MINUTES**

It was proposed by Councillor A. Warburton, seconded by Councillor Mrs. M. Dalton and

RESOLVED – that the minutes of the meetings of the Policy and Resources Committee held on the 9th of May and 30th May 2012 be confirmed as a correct record and signed by the Chairman.

24. **ACCOUNTS CONTROL SHEETS**

Accounts control sheets for the period 18th May 2012 to the 29th June 2012 and the General Bank Account for May 2012 were submitted.

RESOLVED – that it be recommended that the accounts control sheets for the period 18th May 2012 to the 29th June 2012 and the General Bank Account for May 2012 be received.

- (iii) Mayor's Charity Golf Day
 - (a) That permission be granted for the free use of the Golf Course for the Mayor's Annual Charity Golf Day.
 - (b) That a promotional voucher for a free round of golf be given to participating persons in the tournament.
- (iv) Mayor's Charity – "Bucket Collection"

That permission be granted for a "Bucket Collection" to be allowed for the Mayor's Charity at the Firework Display on the 5th November 2012.
- (v) That the two letters of thanks be received.
- (vi) That the information supplied by the Youth Council be received.

26. **PRE-SCHOOL LEARNING CENTRE REPORT**

The Early Years Officer submitted a report setting out information with regard to the attendance figures and voluntary contributions for the two Pre-School Learning Centres.

The report also set out information on a possible pilot scheme for two year old children being introduced at Woodham Burn Pre-School.

The report set out details of further staff training that would need to be carried out for the introduction of two year olds.

RESOLVED – that it be recommended:

- (i) That the report be received and the information noted.
- (ii) That staff training for the introduction of 2 years olds is not undertaken at the present time.

27. **MEDIUM TERM FINANCIAL PLAN 2012/13 To 2016/17**

The Finance Manager submitted a report together with the Medium Term Financial Plan for the period 2012/13 – 2016/17 for members consideration.

It was proposed by Councillor J.D. Clare, seconded by Councillor K. Henderson, that the Medium Term Financial Plan for 2012/13 to 2016/17 be accepted as it stands at the moment and that we re-visit the assumptions made in the document as appropriate as we build our budgets for 2013/14 later in the year.

A named vote was asked for and resulted as follows:

All members in attendance unanimously agreed with the proposal.

Councillors W.M. Blenkinsopp, J.D. Clare, W. Curtis, Mrs. M. Dalton, P. Ducker, R.S. Fleming, P. Gittins, G.C. Gray, I. Gray, B. Haigh, B. Hall, K. Henderson, Mrs. W.P. Hillary, Mr. K. Hopper, Mrs. E.M. Paylor, Mrs. V.M. Raw and A. Warburton.

RESOLVED – that it be recommended:

- (i) That the report be received.

- (ii) That the Medium Term Financial Plan for 2012/13 – 2016/17 be approved.
- (iii) That the Council's thanks be recorded to the Finance Manager and Town Clerk for their excellent work in preparing the Medium Term Financial Plan and the clarity of the document.

28. **PRE-SCHOOL LEARNING CENTRES - STAFFING**

The Early Years Officer submitted a report seeking the employment of an extra member of staff within the Pre-Schools to cover changes in the delivery of support and training from Durham County Council.

Members felt that this was a subject that needed to be considered by a further report to the Personnel Sub-Committee, however, in view of the timescale of the next Pre-School term delegated powers be given to Personnel Sub Committee to deal with this matter.

RESOLVED - that it be recommended:

- (i) That the report be received.
- (ii) That a further report be considered by a meeting of the Personnel Sub-Committee.
- (iii) That delegated powers be given to the Personnel Sub-Committee to deal with the possible employment of a member of staff in the Pre-Schools.

29. **REPLACEMENT VEHICLES – WORKS SECTION**

The Works Manager submitted a report and quotations for the purchase of replacement vehicles for the Works Section following the Ford Transit vehicle not being in service.

A budget amount of £25,000 had been allocated for the replacement of the Ford Transit and Officers were requesting the use of this amount to purchase 2 vehicles to replace both the Ford Transit and the Vauxhall Corsa Van which is now 15 years old.

Three following three quotations had been sought for the supply of two Mitsubishi L200 single cab vehicles:-

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| (a) | Tees Valley Mitsubishi (Darlington) | £25,500 ex. VAT |
| (b) | SG Petch Mitsubishi (Middlesbrough) | £28,074 ex. VAT |
| (c) | Oakley's Mitsubishi (West Auckland) | Did not provide a quote |

RESOLVED – that it be recommended:-

- (i) That the report be received.
- (ii) That two Mitsubishi L200 single cab vehicles be purchased from Tees Valley Mitsubishi (Darlington) at a cost of £25,500 ex. VAT.
- (iii) That the additional £500 required to purchase these vehicles be taken from balances.

CHAIRMAN.