

Dear Sir/Madam,

I am to inform you that a meeting of the **POLICY AND RESOURCES COMMITTEE** will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 13<sup>th</sup> APRIL 2011 at 7.15 p.m.**

Yours faithfully,

**Town Clerk.**

### **AGENDA**

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To notify the Chairman of any items that appear in the agenda in which you may have an interest.

3. **PUBLIC QUESTIONS**

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances or which are about a matter where there is a right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been the subject of a decision of the Council in the last six months.

4. **MINUTES**

To receive the minutes of the meeting of the Policy and Resources Committee held on the 2<sup>nd</sup> March 2011.

... 5. **AUDIT SUB-COMMITTEE**

To receive the minutes of the meeting of the Audit Sub-Committee held on the 6<sup>th</sup> April 2011.

... 6. **ACCOUNTS CONTROL SHEETS**

To receive the account control sheets for the period 27<sup>th</sup> February 2011 to the 1<sup>st</sup> April 2011 and the General Bank Account for February and March 2011.

... 7. **GRANTS / DONATIONS**

To receive the attached report from the Town Clerk.

... 8. **EARLY YEARS LEARNING CENTRES REPORT**

To consider the attached report from the Early Years Officer.

... 9. **END OF YEAR AIMS AND TARGETS**

To consider the attached report from the Corporate and Policy Officer.

... 10. **BUSINESS RISK MANAGEMENT END OF YEAR REPORT**

To consider the attached report from the Corporate and Policy Officer.

... 11. **POLICY REVIEW REPORT**

To consider the following policies from the Corporate and Policy Officer.

- (a) Grievance
- (b) Capability and Disciplinary
- (c) Paternity Leave
- (d) Flexible Working
- (e) Sickness Absence
- (f) Equality and Diversity
- (g) Time Off for Dependants (Emergency Leave)
- (h) Lone Working

... 12. **RETIREMENT AND PENSIONS POLICY**

To consider the attached report from the Finance Manager.

... 13. **ACCOUNTS AND AUDIT REGULATIONS 2011**

To consider the attached report from the Finance Manager.

... 14. **WAR MEMORIAL FENCE**

To consider the attached report from the Town Clerk.

... 15. **DURHAM MINERS' ASSOCIATION**

To consider placing an advertisement in the copy of the Durham Miners' Gala Souvenir Brochure for 2011.

... 16. **TOWN PARK PLAY AREA – CAPITAL BUDGET**

To consider the attached report from the Finance Manager.

17. **EXEMPT BUSINESS**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

... 18. **CCTV MATTERS**

To consider the attached report from the Town Clerk.

**MEMBERSHIP OF THE POLICY AND RESOURCES COMMITTEE**

Councillors S. Bambridge, W. Blenkinsopp, Mrs. D. Bowman, T.R. Bowman, Mrs. B.A. Clare, J.D. Clare, V. Crosby, W. Curtis, Mrs. M. Dalton, P. Ducker, R.S. Fleming, G.C. Gray, I. Gray, Mrs. J. Gray, B. Haigh, Mrs. S. Haigh, B. Hall, K. Henderson, T. Hogan, M. Iveson, Mrs. S.J. Iveson, W. Iveson, Mrs. A. Palmer, Mrs. E.M. Paylor, Mrs. V.M. Raw and A. Warburton.