

6 June 2012

Dear Sir/Madam,

I am to inform you that a Meeting of the **AUDIT SUB-COMMITTEE** will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 13<sup>th</sup> JUNE 2012 at 5.45 p.m.**

Yours faithfully,

**Town Clerk.**

### **A G E N D A**

1. **APPOINTMENT OF CHAIRMAN**

To appoint a Chairman of the Audit Sub-Committee for the municipal year 2012/13.

2. **APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Audit Sub-Committee for the municipal year 2012/13.

3. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

4. **DECLARATIONS OF INTEREST**

To notify the Chairman of any items that appear in the agenda in which you may have an interest.

... 5. **MINUTES**

To confirm as a correct record the minutes of the meeting of the Audit Sub-Committee held on the 29<sup>th</sup> February 2012.

... 6. **INTERNAL AUDITOR'S REPORT**

To consider the attached report from the Internal Auditor.

... 7. **RISK ASSESSMENTS**

To consider the attached report from the Town Clerk.

### **MEMBERSHIP OF THE AUDIT SUB-COMMITTEE**

Councillors Mrs. D. Bowman, Mrs. B.A. Clare, J.D. Clare, Mrs. M. Dalton, P. Ducker, B. Hall, M. Iveson, W. Iveson and Mrs. V.M. Raw.