

Minutes of the meeting of the **AUDIT SUB-COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 28<sup>th</sup> MAY 2014** at **6.00 p.m.**

**PRESENT** Councillors A.M. Chandran, J.D. Clare, M.A. Dalton, Mrs. M. Dalton, G.C. Gray, B. Hall, Mrs. W.P. Hillary, M. Iveson and Mrs. S.J. Iveson.

**OFFICERS** Mr. A. Bailey (Town Clerk)  
Mr. B. Wilkinson (Internal Auditor)  
Mr. D. Austin (Finance Manager)  
Miss C. Ryder (Senior Admin. Officer)

1. **APPOINTMENT OF CHAIRMAN**

It was proposed by Councillor M. Iveson, seconded by Councillor Mrs. M. Dalton that Councillor A.M. Chandran be appointed Chairman of the Audit Sub-Committee for the Municipal Year 2014/15.

**RESOLVED** – that Councillor A.M. Chandran be appointed as Chairman for the Audit Sub-Committee for the Municipal Year 2014/15.

**Councillor A.M. Chandran took the chair for the meeting.**

**As the new Chairman of the Audit Sub-Committee, Councillor Chandran wished to record thanks to the previous Chairman, Councillor W. Iveson, for the excellent work he had done as Chairman for many years.**

2. **APPOINTMENT OF VICE-CHAIRMAN**

It was proposed by Councillor Mrs. S.J. Iveson, seconded by Councillor Mrs. M. Dalton that Councillor M. Iveson be appointed as Vice-Chairman of the Audit Sub-Committee for the Municipal Year 2014/15.

**RESOLVED** – that Councillor M. Iveson be appointed as Vice-Chairman of the Audit Sub-Committee for the Municipal Year 2014/15.

3. **APOLOGIES FOR ABSENCE**

There were no apologies of absence.

4. **MEMBERS' DISPENSATIONS**

There were no applications for dispensations submitted.

5. **DECLARATIONS OF INTEREST**

There were no declarations of interest made.

6. **MINUTES**

It was proposed by Councillor M. Iveson, seconded by Councillor Mrs. M. Dalton and

**RESOLVED** – that the minutes of the meeting of the Audit Sub-Committee held on the 9<sup>th</sup> April 2014 be confirmed as a correct record.

7. **INTERNAL AUDITOR'S REPORT**

The Internal Auditor submitted a report setting out details of the draft 3 year rolling Internal Audit Plans from 2014/15 to 2016/17.

The plans roll on from the 2013/14 Internal Audit Plan which had previously been approved on the 9<sup>th</sup> April 2013.

There were no new areas to include in the Internal Audit Plan and the frequency of audit reviews remained the same as in the original three year rolling plan.

**RESOLVED** – that the information in the report be received.

8. **REVIEW OF THE INTERNAL AUDIT SERVICE 2013/14**

The Finance Manager and Town Clerk had submitted a report which provided information for Members of the Audit Sub-Committee to undertake the annual review of the effectiveness of the Council's Internal Audit Service for the 2013/14 financial year as required by the Accounts and Audit Regulations.

The effectiveness of the internal control is incorporated into the review of the Council's Corporate Governance arrangements and documented in the annual Governance Statement. This Statement will be reported to an Extraordinary Council Meeting on the 25th June along with the Council's 2013/14 Statement of Accounts.

**RESOLVED** – that it be recommended:

- (i) That the report be received.
- (ii) That the Audit Sub-Committee confirms that the effectiveness of the Council's Internal Audit arrangements are relevant to the size of the Council and the scope of its activities.
- (iii) That the outcome of the Audit Sub-Committee review of the effectiveness of the Internal Audit Service be taken into account in the Council's 2013/14 Annual Governance Statement.

9. **RISK ASSESSMENTS**

The Town Clerk had submitted his report on which members considered any items that had been entered into the Register of Risks on activities and proposals at relevant Committees.

The following risk had been entered into the Council's Risk Register:-

"Oakleaf Sports Complex – Roof Repairs"  
Recreation Committee – 9<sup>th</sup> April 2014.

The 'Business Risk Register' had not been reviewed since the last report to the Audit Sub-Committee on the 9<sup>th</sup> April 2014.

**RESOLVED** – that the report and information be noted.

**CHAIRMAN.**