

2nd May 2012

Dear Sir/Madam,

You are summoned to the **ANNUAL MEETING** of **GREAT AYCLIFFE TOWN COUNCIL** which will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 9th MAY 2012 at 7.15 p.m.**

Yours faithfully,

Town Clerk.

AGENDA

1. **APPOINTMENT OF MAYOR FOR THE MUNICIPAL YEAR 2012/2013**

To appoint a Mayor (Chairman of the Council) for the Municipal Year 2012/2013.

2. **DECLARATION OF ACCEPTANCE OF OFFICE**

To receive the Declaration of Acceptance of Office signed by the newly elected Mayor.

3. **APPOINTMENT OF DEPUTY MAYOR FOR THE MUNICIPAL YEAR 2012/2013**

To appoint a Deputy Mayor (Vice-Chairman of the Council) for the Municipal Year 2012/2013.

4. **NOTICE OF MEETING**

Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

5. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

6. **DECLARATIONS OF INTEREST**

To notify the Chairman of any items that appear in the agenda in which you may have an interest.

7. **ANNOUNCEMENTS**

To receive announcements to be made by the newly appointed Mayor and Town Clerk.
Including presentation to and vote of thanks to the outgoing Mayor.

... 8. **MINUTES**

To confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on the **18th April 2012.**

... 9. **MEMBERS' ATTENDANCES**

To receive details of members' attendances for the Municipal Year 2011/2012.

... 10. **DISCLOSURE OF MEMBERS' ALLOWANCES 2011/2012**

To receive, for information, the attached notice of allowances paid to members during 2011/12.

... 11. **ANNUAL CONSTITUTION REVIEW**

To consider the attached report from the Town Clerk.

... 12. **APPOINTMENT OF COMMITTEES**

To consider the attached report from the Town Clerk.

... 13. **MEETING TO BE ADJOURNED**

To consider resolving to adjourn temporarily the meeting of the Council (pursuant to Standing Order 15(n),) to enable the Committees appointed under Agenda Item 12 to appoint sub-committees and working groups.

(Members are referred here to separate agendas for the Policy and Resources and Recreation Committees).

Meetings of the Policy and Resources Committee and Recreation Committee will then take place.

14. **MEETING TO BE RECONVENED**

To resolve to reconvene the meeting of the Council.

... 15. **OUTSIDE BODIES**

To consider the attached report from the Town Clerk.

... 16. **MEETINGS 2012/2013**

To consider the attached draft list of meetings for the Municipal Year 2012/2013 which is based on agreement to committees as outlined at Agenda Item No. 11.

... 17. **COUNCIL INSURANCE ARRANGEMENTS REVIEW**

To receive the attached report from the Finance Manager.

18. **LEADER AND DEPUTY LEADER**

To be advised of the Leader and Deputy Leader for the Municipal Year 2012/2013.

(N.B. - Refreshments will be served at the conclusion of the Meeting).