

14 January 2016

Dear Sir/Madam,

I am to inform you that a Meeting of the **AUDIT SUB-COMMITTEE** will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 20th JANUARY 2016** at **6.00 p.m.**

Yours faithfully,

Town Clerk.

A G E N D A

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST**

To notify the Chairman of any items that appear in the agenda in which you may have an interest.

... 3. **MINUTES**

To confirm as a correct record the minutes of the meeting of the Audit Sub-Committee held on the 28 October 2015.

... 4. **INTERNAL AUDITOR'S REPORT**

To consider the attached report from the Internal Auditor.

... 5. **RISK ASSESSMENTS**

To consider the attached report from the Town Clerk.

MEMBERSHIP OF THE AUDIT SUB-COMMITTEE

Councillors A.M. Chandran, M. Dalton, Mrs. M. Dalton, G.C. Gray, B. Hall, J.P. Hillary, Mrs. W.P. Hillary, M. Iveson and Mrs. S.J. Iveson.