

5<sup>th</sup> May 2011

Dear Sir/Madam,

I am to inform you that a Meeting of the **POLICY AND RESOURCES COMMITTEE** will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 11<sup>th</sup> MAY 2011** at (see the Agenda for the Council Meeting).

Yours faithfully,

**Town Clerk.**

### **A G E N D A**

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **APPOINTMENT OF SUB-COMMITTEES AND WORKING GROUPS**

To consider the appointment of the following:-

- (a) Service Review Working Group (Appointments to this Working Group chosen as necessary)
- (b) Personnel Sub-Committee
- (c) Appeals Sub-Committee
- (d) General Appeals Sub-Committee (Appointments to this Sub-Committee chosen as necessary)
- (e) Audit Sub-Committee
- (f) Asset Management Member Working Group
- (g) Charges Working Group

**NOTE: - The Chairman and Vice-Chairman of these Sub-Committees and Working Groups will be appointed at their first meeting.**