

21 May 2014

Dear Sir/Madam,

I am to inform you that a Meeting of the **AUDIT SUB-COMMITTEE** will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 28<sup>th</sup> MAY 2014 at 6.00 p.m.**

Yours faithfully,

**Town Clerk.**

### **A G E N D A**

1. **APPOINTMENT OF CHAIRMAN**  
To appoint a Chairman of the Audit Sub-Committee for the municipal year 2014/15.
2. **APPOINTMENT OF VICE-CHAIRMAN**  
To appoint a Vice-Chairman of the Audit Sub-Committee for the municipal year 2014/15.
3. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
4. **MEMBERS' DISPENSATIONS**  
To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act.
5. **DECLARATIONS OF INTEREST**  
To notify the Chairman of any items that appear in the agenda in which you may have an interest that has not been recorded in the Members Register of Interests.
- ... 6. **MINUTES**  
To confirm as a correct record the minutes of the meeting of the Audit Sub-Committee held on the 9<sup>th</sup> April 2014.
- ... 7. **INTERNAL AUDITOR'S REPORT**  
To consider the attached report from the Internal Auditor.
- ... 8. **REVIEW OF THE INTERNAL AUDIT SERVICE 2013/14**  
To consider the attached report from the Finance Manager and Town Clerk.
- ... 9. **RISK ASSESSMENTS**  
To consider the attached report from the Town Clerk.

### **MEMBERSHIP OF THE AUDIT SUB-COMMITTEE**

Councillors A.M. Chandran, J.D. Clare, M.A. Dalton, Mrs. M. Dalton, G.C. Gray, B. Hall, Mrs. W.P. Hillary, M. Iveson and Mrs. S.J. Iveson.