

7th May 2015

Dear Sir/Madam,

I am to inform you that a meeting of the **ENVIRONMENT COMMITTEE** will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 13th MAY 2015** (see the Agenda for the Council meeting.)

Yours faithfully,

Town Clerk.

A G E N D A

1. **APPOINTMENT OF CHAIRMAN**

To appoint a Chairman of the Environment Committee for the Municipal Year 2015/16.

2. **APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Environment Committee for the Municipal Year 2015/16.

3. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

4. **DECLARATIONS OF INTEREST**

To notify of any items that appear in the agenda in which you may have an interest that has not been recorded in the Members Register of Interests.

5. **APPOINTMENT OF THE NEIGHBOURHOOD PLAN STEERING GROUP**

To approve the deletion of the Steering Group and to note the need to appoint representatives to this Group as an Outside Body.

NOTE: - The Chairman and Vice-Chairman of these Working Groups will be appointed at their first meeting.