

Minutes of the meeting of the **RECREATION COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 16th OCTOBER 2013 at 7.50 p.m.**

PRESENT **Councillor B Hall** (Chairman) and
Councillors E. Adam, J. Atkinson, A.M. Chandran, Mrs. B.A. Clare, J.D. Clare, J. Clark, N. Collinson, Mrs. M. Dalton, R.S. Fleming, G.C. Gray, I. Gray, Mrs. S. Haigh, Mrs. I. Hewitson, M. Iveson, Mrs. S.J. Iveson, W. Iveson, P. Kjenstad, Mrs. V.M. Raw, D. Summers and T. Twissell.

OFFICIALS Mr A Bailey (Town Clerk)
Mrs. C. Walton (Corporate and Policy Officer)
Mr. D. Austin (Finance Manager)
Mr. D. Thompson (Works Manager)
Mrs J Thexton (Leisure Manager)
Miss C. Ryder (Senior Admin. Officer)

42. **APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors W.M. Blenkinsopp, R. Bowman, M.A. Dalton, K. Henderson, J.P. Hillary, Mrs. W.P. Hillary and C. Wheeler.

43. **MEMBERS' DISPENSATIONS**

No applications for dispensations had been received.

44. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

45. **PUBLIC QUESTIONS**

There were no questions from members of the public.

46. **MINUTES**

It was proposed by Councillor R S Fleming, seconded by Councillor Mrs M Dalton and

RESOLVED - that the minutes of the special meeting of the Recreation Committee held on the **29th August 2013** and meeting held on the **4th September 2013** be confirmed as correct records and signed by the Chairman.

47. **GOLF COURSE WORKING GROUP**

Notes and recommendations from the Golf Course Working Group held on the 9th September 2013 were considered.

It was proposed by Councillor R.S. Fleming, seconded by Councillor J.D. Clare and

RESOLVED – that it be recommended:-

- (i) That in the short term Officers put in place temporary arrangements to cover between the 1st December until the future management of the Golf Complex has been resolved.
- (ii) That Officers place an advertisement in appropriate publications seeking expressions of interest from suitably qualified persons for the management of the Complex.
- (iii) That suitable candidates be initially invited for discussions and a tour of the facilities and that officers prepare Heads of Terms that would give the basic information required.
- (iv) That the Personnel Sub-Committee undertake the formal recruitment process in due course.

48. **SHOW WORKING GROUP**

Notes and recommendations from the meetings of the Show Working Group held on the 9th September and the 7th October 2013 were submitted:

9th September 2013 Meeting

- i) The report be received.
- ii) The date of the show be 12th and 13th July 2014.
- iii) The Town Clerk write to Durham County Council to request that action be taken to stop catering vehicles parking in the rail halt during the Show.
- iv) The dance schools be invited to perform in the Sports Hall of the Oakleaf Sports Complex.
- v) Mrs Thexton be invited to attend the next meeting to discuss the involvement of the Oakleaf Sports Complex.
- vi) Katy Milne be contacted regarding working with the schools.
- vii) The following acts be contacted for cost and availability:
 - a. Imps
 - b. James Dylan Motorcycle Stunt World
 - c. Big and Little
 - d. Purple Helmets
 - e. White helmets
 - f. Teesdale Flyball
 - g. Circus Whizz

7th October 2013 Meeting

- i) the report be received
- ii) the date of the show be 5th and 6th July 2014
- iii) that the possibility of Hitachi being involved in the Show be investigated.
- iv) the cost of trade stands, programmes and parking be as officers recommendations in the report.
- v) cost and availability be sought for The Imps.
- vi) if the Imps are not available, then availability be sought for the White Helmets and they be booked at a cost of £5245 plus £1045 travel.

- vii) availability be sought for Big and Little and if available, they be booked at a cost of £1100 plus £300 travel.
- viii) the miniature railway club be asked to attend the Show.
- ix) if the miniature railway club are not available, that Simon's miniature railway be booked for two days if available at a cost of £250 per day.

It was proposed by Councillor R.S. Fleming, seconded by Councillor Mrs. M. Dalton and

RESOLVED – that it be recommended:-

- (i) That the notes be received with the exception of the date of the 2014 Show which will remain on August Bank Holiday weekend.
- (ii) That a date in July be sought for the 2015 Show.

49. **GOLF PROFESSIONAL / MANAGER RECRUITMENT**

The Town Clerk submitted a report setting out details of actions taken and progress to date in regard to the recruitment of a Golf Professional /Manager for the Golf Complex.

RESOLVED – that it be recommended:-

- (i) That the report be received.
- (ii) That the Heads of Terms for the recruitment of a Golf Manager / Professional be subject to discussion by the Policy and Resources Committee.

50. **OAKLEAF GOLF COMPLEX REPORT**

The Town Clerk and Golf Professional submitted their report for the six weeks ended the 6th October 2013. The report gave comparisons of income from the corresponding period in 2012. The report also gave the comparisons between the financial years 2011/12 and 2012/13.

The six monthly statistics for the period April 2013 to September 2013 were also set out in the report.

RESOLVED – that it be recommended that the report be received.

51. **OAKLEAF SPORTS COMPLEX – USAGE COMPARISONS**

The Leisure Manager submitted a report for the six weeks ended the 6th October 2013. The report compared usage figures and income from the corresponding period in 2012.

RESOLVED – that it be recommended that the report be received.

52. **OUTSIDE EVENTS**

The Leisure Manager submitted a report giving an update on events which had taken place during the Summer including the Fun in the Parks and a Vintage Car and Model Show.

An update was given on investigations taking place by Officers to enable a Firework Display to be organised for 2014 with a further report being submitted to a future Recreation Meeting.

RESOLVED - that it be recommended:-

- (i) That the report be received.
- (ii) That the Complex staff be complimented on the way the Fun in the Park had been run so successfully this year.
- (iii) That the possibility of the Fun in the Parks being extended for 2014 be investigated.
- (iii) That a further report be submitted to the Recreation Committee in connection with the holding of a 2014 Firework Display.

53. **SERVICE PLAN – 6 MONTH UPDATE**

The Leisure Manager submitted a report giving Members a six month update on the Service Plan Targets and Actions.

RESOLVED - that it be recommended that the report be received.

54. **SENIOR CITIZENS' EXCURSIONS**

The Leisure and Environment Officer had submitted a report seeking members consideration for the format and content of the 2014 Senior Citizens' Excursions.

Information was also submitted on the 2013 excursions and set out results of a customer satisfaction survey.

RESOLVED - that it be recommended:-

- (i) That the report be received.
- (ii) That the Senior Citizens' Excursions for 2014 continue on the same format as in previous years.
- (iii) That the suggested venues for 2014 consist of:-
 - Scarborough
 - Whitby
 - Skipton
 - Northumberland / Alnwick
 - South Shields
- (iv) That the Leisure and Environment Officer be thanked for her excellent report.

55. **2014/15 DRAFT RECREATION REVENUE AND CAPITAL BUDGETS**

The Finance Manager had submitted a draft Revenue and Capital Budget for 2014/2015 for members' consideration in respect of the Recreation Committee.

Members considered each section of the Budgets for the Recreation Committee and

RESOLVED – that it be recommended that the report and draft Revenue and Capital Budget figures for 2014/15 be received.

CHAIRMAN.