

Minutes of a Meeting of the **POLICY AND RESOURCES COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 7th JUNE 2017 at 7.15pm.**

PRESENT **Councillor R.S. Fleming (Chairman) and**
Councillors E. Adam, M. Ashcroft, J. Atkinson, Kathryn Beetham, P.J. Bergg, W.M. Blenkinsopp, Mrs. D. Bowman, A.M. Chandran, Mrs. B.A. Clare, J.D. Clare, J. Clark, G.C. Gray, I. Gray, Mrs. S. Haigh, B. Hall, Mrs. I. Hewitson, J.P. Hillary, Mrs. W.P. Hillary, Mrs. K. Hopper, M. Iveson, Mrs. S.J. Iveson, Mrs. V. Raw, K. Robson, P. Symons and Mrs. S. A. Symons

IN ATTENDANCE Councillor K. Henderson

OFFICERS Mr A. Bailey (Town Clerk)
Mr. D. Austen (Finance Manager)
Miss A. Donald (Town Clerk's PA)

8. **APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors Mrs. M. Dalton and D. Hardaker.

9. **MEMBERS' DISPENSATIONS**

No applications for dispensations had been received.

10. **DECLARATIONS OF INTEREST**

There were no declarations of interest submitted.

11. **PUBLIC QUESTIONS**

There were no questions from the public.

12. **MINUTES**

It was proposed by Councillor B. Hall, seconded by Councillor M. Iveson and

RESOLVED – that the minutes of the meeting of the Policy and Resources Committee held on the 12th April 2017 be confirmed as a correct record and signed by the Chairman.

13. **PERSONNEL SUB-COMMITTEE**

It was proposed by Councillor W.M. Blenkinsopp, seconded by Councillor M. Iveson and

RESOLVED – that the minutes of the meeting of the Personnel Sub-Committee, held on the 31st May 2017, be confirmed as a correct record and signed by the Chairman.

14. **ACCOUNTS CONTROL SHEETS**

Accounts control sheets for the period 7th April to the 26th May 2017 and the General Bank Accounts for March and April 2017 were submitted.

RESOLVED – that it be recommended that the accounts control sheets for the period 7th April to the 26th May 2017 and the General Bank Accounts for March and April 2017 be received.

15. **GRANTS / DONATIONS**

The Town Clerk had submitted a report which gave the current donation budget for this financial year as £4,000

(1) The following requests had been received:

(a) Akari Care

An application for support for a Summer Fete. Information regarding the Great Aycliffe Festival be forwarded for future reference.

(b) Mayor's Charity Golf Day – 1st September 2017

(i) The free use of the Oakleaf Golf Course for the Mayor's Annual Golf Tournament.

(ii) The issue of a voucher for a promotional free round of golf to each participating person in the tournament.

(2) Letter of Thanks

To receive a letter of thanks from Newton Aycliffe Sports Club for the donation of £500.

(3) Aycliffe Youth Council

The Youth Council grant budget was currently £2,000.

The following grants have been considered:-

(a) A donation of £50 to Mr. Billany to assist his son with his squash career. A further sum of £50 allocated towards squash court hire.

RESOLVED – that it be recommended:-

(i) Akari Care

That a donation of £75 be made and information regarding the Great Aycliffe Festival be forwarded

(ii) Mayor's Charity Golf Day

That free use of the Oakleaf Golf Course be agreed and that a voucher for a promotional free round of golf be issued to each participating person in the tournament

(iii) Aycliffe Youth Council

That the donations made by the Youth Council be accepted for payment.

16. **BUSINESS RISKS – FINANCIAL YEAR 2017-2018**

The Management Team submitted a report detailing the full list of current corporate business risks.

RESOLVED – that it be recommended:

- i) That the report be received.

17. **2016-2017 REVENUE AND CAPITAL BUDGET – YEAR END OUTTURN POSITION**

The Finance Manager submitted a report providing Members with details of the year-end outturn position on the Council's approved Revenue and Capital Budgets for the 2016/17 financial year.

RESOLVED – that it be recommended:

- i) That the report be received.
- ii) That the year-end financial position on the Council's 2016/17 Revenue Budgets be approved.
- iii) That the year-end financial position on the Council's 2016/17 Capital Programme Budgets be approved.
- iv) That the year-end position on the Council's Balances and Reserves be received and the proposed allocation of those balances be approved.
- v) That the Revenue Budget and Capital Programme carry forward requests referred to in paragraphs 5.2 and 6.10 be approved
- vi) That Members continue to receive quarterly budgetary control reports during 2017/18, detailing the financial position and estimated outturn on the Council's 2017/18 Revenue and Capital Budgets.
- vii) That the Finance Manager be thanked for his report.

18. **2017-2018 REVENUE BUDGET ADJUSTMENTS**

The Finance Manager submitted a report requesting approval for a number of proposed adjustments to the Council's approved 2017/18 Revenue Budget.

RESOLVED – that it be recommended:

- i) That the report be received.
- ii) The proposed adjustments to the 2017/18 Revenue Budget, as indicated in the report, be approved.

19. **2017 TO 2021 MEDIUM TERM FINANCIAL PLAN**

The Finance Manager presented a report requesting Members' approval of the 2017/18 to 2021/22 Medium Term Financial Plan.

After discussion and a number of questions, it was:

RESOLVED – that it be recommended:

- i) That the report be received.
- ii) The 2017/18 to 2021/22 Medium Term Financial Plan be approved
- iii) Work continues on the Council's programme of service reviews.
- iv) A review be undertaken of the Council's strategic aims and priorities with a view to identifying which services are to be protected and which services may be subject to budget reductions in the longer term.

Councillor Mrs. I. Hewitson left the meeting during discussion on this item.

20. SERVICE DELIVERY PLAN 2017-18

The Management Team had submitted a draft Town Council Service Delivery Plan for approval.

RESOLVED – that it be recommended:

- i) That the report be received.
- ii) That the draft Town Council Service Delivery Plan be approved.

21. POLICY REPORT

The Corporate and Policy Officer submitted a report providing Members with an updated list of Council policies.

RESOLVED – that it be recommended:

- i) That the report be received.
- ii) That the Equality and Diversity Policy Statement, Child Protection and Safeguarding Policy and Disclosure and Barring Services Policy be approved.

22. VEHICLE REPLACEMENT

The Works and Environment Manager submitted a report regarding the purchase of replacement vehicles for the Works Section.

RESOLVED – that it be recommended:

- i) That the report be received.
- ii) That the quotation from Croxdale Citroen for the supply of a Mitsubishi L200 at a cost of £14,548.26 be approved.

CHAIRMAN