

# GREAT AYCLIFFE NEIGHBOURHOOD PLAN



## Notes of a meeting of the Great Aycliffe Neighbourhood Plan Steering Group, held on Thursday 18 June 2015.

**Present:** Cllr B Hall – Great Aycliffe Town Council  
 Cllr J Atkinson - Great Aycliffe Town Council  
 Cllr M Dixon – Durham County Council  
 Mr B Riley – Area Action Partnership  
 Mr D Sutton-Lloyd – Community Representative  
 Mr S Howarth – Voluntary Sector  
 Mr I Wiggett – Public Representative  
 Mrs K Clark – Business Representative

**Officers:** Miss A Corner – Neighbourhood Plan Engagement Officer  
 Miss A Donald – Town Clerk’s PA

| Item No | Discussion  | Action |
|---------|---|--------|
| 1.      | <b>Apologies for Absence</b><br>Mr J Cokill, Mr B Haldane, Cllr M Dalton, Cllr I Gray, Cllr C Wheeler, Mr M Rowcroft, Mrs C Walton.   |        |
| 2.      | <b>Declarations of Interest</b><br>There were no declarations of interest.  |        |
| 3.      | <b>Notes of Previous Meeting</b><br>The notes of the meeting, held on Thursday 7 May, were confirmed as a correct record.   |        |
| 4.      | <b>Terms of Reference and Meeting Dates</b><br>A report had been circulated regarding the terms of reference and proposed meeting dates. After discussion, it was agreed that the quorum required for meetings should be changed to a total of 6 people, plus officers, with a balance of at least two town councillors and four other members. The dates of forthcoming meetings were noted          |        |
| 5.      | <b>Neighbourhood Plan – General Progress</b><br>A report had been circulated detailing general progress with the Neighbourhood Plan. Confirmation of technical support to undertake a character assessment had been received and further instructions on how to proceed were awaited. An updated Vision and Objectives paper was circulated, in addition to a draft Housing Issues and Options paper. |        |
| 6.      | <b>Housing Thematic Group Update</b><br>An update report had been circulated for information. The Housing Thematic Group had agreed that Option 1 – ‘On sites within 600m walking distance from Cobbler’s Hall, Town Centre and Neville Parade, we would prefer an enhanced % of bungalows or older persons’  |        |

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|    | accommodation as an offset to the affordable homes provision' would be the preferred option. Further consultation with residents would now be undertaken.  |             |
| 7. | <p><b>Environment Thematic Group</b></p> <p>An update report had been circulated for information. The Environment Group had been considering green space protection, parking issues, renewable energy and the prevention of urban sprawl. An open meeting would be held on 2 July for members of the thematic groups and Steering Group to receive a presentation from Lightsource regarding solar energy.</p> |             |
| 8. | <p><b>Soft Market Testing</b></p> <p>This had commenced at the end of May, carried out by consultants, with 156 questionnaires sent to national retail companies. Although only 7 responses had been received to date, follow up telephone calls would be made to all non-responders. The results would be presented to members of thematic groups and the Steering Group at a meeting on 16 July.</p>         |             |
| 9. | <p><b>Date of Next Meeting</b></p> <p>The next meeting would be held on Thursday 2 July, which would be to receive a presentation from Lightsource.</p>  | All to Note |