

Minutes of the proceedings of the meeting of the **POLICY AND RESOURCES COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 17<sup>th</sup> MAY 2017** (as part of the Annual General Meeting)

**PRESENT** Councillors E. Adam, M. Ashcroft, J. Atkinson, Kathryn Beetham, B. Blenkinsopp, Mrs. D. Bowman, A.M. Chandran, Mrs. B.A. Clare, J.D. Clare, J. Clark, Mrs. M. Dalton, R.S. Fleming, I. Gray, G.C. Gray, Mrs. S. Haigh, B. Hall, D. Hardaker, Mrs. I. Hewitson, J.P. Hillary, Mrs. W.P. Hillary, Mrs. K. Hopper, M. Iveson, Mrs. S.J. Iveson, Mrs. V.M. Raw, K. Robson, Mrs. S.A. Symons and P. Symons.

**IN ATTENDANCE** Councillor D.G. Atkinson

**OFFICIALS** Mr. A. Bailey (Town Clerk)  
Mrs. C. Walton (Corporate and Policy Officer)  
Mr. D. Austin (Finance Manager)  
Miss C. Ryder (Senior Administrative Officer)

1. **APPOINTMENT OF CHAIRMAN**

It was proposed by Councillor M. Iveson, seconded by Councillor Mrs. V.M. Raw that Councillor R.S. Fleming be appointed as Chairman of the Policy and Resources Committee for the Municipal Year 2017/18.

**RESOLVED** – that Councillor R.S. Fleming be appointed as Chairman of the Policy and Resources Committee for the Municipal Year 2017/18.

**Councillor R.S. Fleming took the Chair for the meeting.**

2. **APPOINTMENT OF VICE-CHAIRMAN**

It was proposed by Councillor J. Hillary, seconded by Councillor J. Atkinson that Councillor M. Iveson be appointed as Vice-Chairman of the Policy and Resources Committee for the Municipal Year 2016/17.

**RESOLVED** – that Councillor M. Iveson be appointed as Vice-Chairman of the Policy and Resources Committee for the Municipal Year 2017/18.

3. **APOLOGIES FOR ABSENCE**

An apology for absence was submitted on behalf of Councillor P.J. Bergg.

4. **MEMBERS' DISPENSATIONS**

There had been no dispensations received.

5. **DECLARATIONS OF INTEREST**

There were no declarations of interest declared.

## 6. APPOINTMENT OF SUB-COMMITTEES AND WORKING GROUPS

The Committee considered the appointment of the following Sub-Committees and Working Groups, namely:

- (a) Service Review Working Group
- (b) Personnel Sub-Committee
- (c) Appeals Sub-Committee
- (d) General Appeals Sub-Committee
- (e) Audit Sub-Committee
- (f) Asset Management Member Working Group
- (g) Charges Working Group
- (h) Review Sub-Committee

**RESOLVED** – as follows:-

### (a) Service Review Working Group

It was proposed by Councillor R.S. Fleming and seconded by Councillor M. Iveson:

- (i) That a Service Review Working Group be appointed for the Municipal Year 2017/18.
- (ii) That it comprise 8 members.
- (iii) That the membership be:-

**Councillors M. Ashcroft, A. Chandran, R.S. Fleming, B. Hall, Mrs. W. Hillary, M. Iveson, Mrs. S.J. Iveson and K. Robson.**

- (iv) That the Chairman and Vice-Chairman of the Service Review Working Group for the Municipal Year 2017/18 be appointed at its first meeting.

### (b) Personnel Sub-Committee

It was proposed by Councillor R.S. Fleming and seconded by Councillor M. Iveson:

- (i) That a Personnel Sub-Committee be appointed for the Municipal Year 2017/18.
- (ii) That it comprise 14 members plus the Mayor as an ex-officio member.
- (iii) That the membership be:-

**Councillors M. Ashcroft, J. Atkinson, Kathryn Beetham, W. Blenkinsopp, Mrs. B.A. Clare, Mrs. M. Dalton, R.S. Fleming, Mrs. S. Haigh, B. Hall, D. Hardaker, Mrs. W.P. Hillary, M. Iveson, Mrs. S.J. Iveson, Mrs. V.M. Raw and K. Robson.**

- (iv) That the Chairman and Vice-Chairman of the Personnel Sub-Committee for the Municipal Year 2017/18 be appointed at its first meeting.

(c) **Appeals Sub-Committee**

It was proposed by Councillor R.S. Fleming and seconded by Councillor M. Iveson:

- (i) That an Appeals Sub-Committee be appointed for the Municipal Year 2017/18.
- (ii) That it comprise 4 members plus the Deputy Mayor as an ex-officio member.
- (iii) That the membership be:-

**Councillors J.D. Clare, J. Clark, G.C. Gray, J. Hillary and P. Symons.**

- (iv) That the Chairman and Vice-Chairman of the Appeals Sub-Committee for the Municipal Year 2017/18 be appointed at its first meeting.

(d) **General Appeals Sub-Committee**

It was proposed by Councillor R.S. Fleming and seconded by Councillor M. Iveson:

- (i) **That appointments to the General Appeals Sub-Committee be chosen from the relevant Service Committee as required and when necessary.**
- (ii) That the Chairman and Vice-Chairman be appointed at its first meeting.

(e) **Audit Sub-Committee**

It was proposed by Councillor R.S. Fleming and seconded by Councillor M. Iveson:

- (i) That an Audit Sub-Committee be appointed for the Municipal Year 2017/18.
- (ii) That the Audit Sub-Committee comprise 8 members plus the Mayor as an ex-officio member.
- (iii) That the membership be:-

**Councillors M. Ashcroft, Kathryn Beetham, P. Bergg, A.M. Chandran, G.C. Gray, Mrs. W.P. Hillary, M. Iveson, Mrs. S.J. Iveson and Mrs. V. Raw.**

- (iv) That the Chairman and Vice-Chairman of the Audit Sub-Committee for the Municipal Year 2017/18 be appointed at its first meeting.

(f) **Asset Management Member Working Group**

It was proposed by Councillor R.S. Fleming and seconded by Councillor M. Iveson:

- (i) That an Asset Management Member Working Group be appointed for the Municipal Year 2017/18.
- (ii) That it comprise 11 members.
- (iii) That the membership be:-

**Councillors M. Ashcroft, J. Atkinson, A. Chandran, R.S. Fleming, G.C. Gray, J. Hillary, Mrs. W. Hillary, M. Iveson, Mrs. S.J. Iveson, Mrs. V. Raw and P. Symons.**

- (iv) That the Chairman and Vice-Chairman of the Asset Management Member Working Group for the Municipal Year 2017/18 be appointed at its first meeting.

(g) **Charges Working Group**

It was proposed by Councillor R.S. Fleming and seconded by Councillor M. Iveson:

- (i) That a Charges Working Group be appointed for the Municipal Year 2017/18.
- (ii) That it comprise the Chairman and Vice-Chairman of the Policy and Resources Committee, Environment Committee and Recreation Committee together with the Mayor and Deputy Mayor.
- (iii) That the membership be:-

**Councillors M. Ashcroft, J. Clark, R.S. Fleming, I. Gray, B. Hall, J. Hillary, Mrs. W. Hillary and M. Iveson.**

- (iv) That the Chairman and Vice-Chairman of the Charges Working Group for the Municipal Year 2017/18 be appointed at its first meeting.

(h) **Review Sub-Committee**

It was proposed by Councillor R.S. Fleming and seconded by Councillor M. Iveson:

- (i) That a Review Sub-Committee be appointed for the Municipal Year 2017/18.
- (ii) That the Review Sub-Committee comprise 6 members.

(iii) That the membership be:-

**Councillors A. Chandran, J. Hillary, M. Iveson, Mrs. S.J. Iveson, Mrs V. Raw and K. Robson.**

(iv) That the Chairman and Vice-Chairman of the Review Sub-Committee for the Municipal Year 2017/18 be appointed at its first meeting.

(i) **Pre-School Learning Centres Sub-Committee**

It was proposed by Councillor R.S. Fleming and seconded by Councillor M. Iveson:

(i) That a Pre-School Learning Centres Sub-Committee be appointed for the Municipal Year 2017/18.

(ii) That the Pre-School Learning Centres Sub-Committee comprise 5 members plus the Chairman and Vice-Chairman of the Policy and Resources Committee.

(iii) That the membership be:-

**Councillors M. Ashcroft, Kathryn Beetham, R.S. Fleming, Mrs. S. Haigh, M. Iveson, Mrs. S.J. Iveson and Mrs. S. Symons.**

(iv) That the Chairman and Vice-Chairman of the Pre-School Learning Centres Sub-Committee for the Municipal Year 2017/18 be appointed at its first meeting.

7. **PRE-SCHOOL LEARNING CENTRES SUB-COMMITTEE**

The Town Clerk had submitted information on the Terms of Reference for the Pre-School Learning Centres Sub-Committee for members consideration and approval.

**RESOLVED** – that it be recommended that the Terms of Reference for the Pre-School Learning Centres Sub-Committee be accepted.

**CHAIRMAN.**