

Dear Sir/Madam,

I am to inform you that a Meeting of the **POLICY AND RESOURCES COMMITTEE** will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 17<sup>th</sup> MAY 2017** at (see the Agenda for the Council Meeting).

Yours faithfully,

**Town Clerk.**

### **AGENDA**

1. **APPOINTMENT OF CHAIRMAN**

To appoint a Chairman of the Policy and Resources Committee for the Municipal Year 2017/18.

2. **APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Policy and Resources Committee for the Municipal Year 2017/18.

3. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

4. **MEMBERS' DISPENSATION**

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

5. **DECLARATIONS OF INTEREST**

To notify of any items that appear in the agenda in which you may have an interest that has not been recorded in the Members Register of Interests.

6. **APPOINTMENT OF SUB-COMMITTEES AND WORKING GROUPS**

To consider the appointment of the following:-

- (a) Service Review Working Group – (Currently 10 Members)
- (b) Personnel Sub-Committee – (Currently 12 Members + Mayor as ex-officio)
- (c) Appeals Sub-Committee – (Currently 9 Members + Deputy Mayor as ex-officio)
- (d) General Appeals Sub-Committee - (Appointments to this Sub-Committee chosen as necessary)
- (e) Audit Sub-Committee – (Currently 8 Members + Mayor and Deputy Mayor as ex-officio)

- (f) Asset Management Member Working Group – (Currently 10 Members)
- (g) Charges Working Group – (Chairmen and Vice-Chairmen of Environment, Recreation, Policy & Resources + Mayor and Deputy Mayor)
- (h) Review Sub-Committee – (Currently 11 Members + Mayor & Deputy Mayor as ex-officio)
- (i) Pre-School Learning Centres Sub-Committee – (No previous numbers)
- (j) Golf Contract Services Sub-Committee - (To consider Deletion)

7. **PRE-SCHOOL LEARNING CENTRES SUB-COMMITTEE**

To consider the Terms of Reference for the Pre-School Learning Centres Sub-Committee as below:-

**Pre-School Learning Centre Sub-Committee**

To appoint annually and to assign to the Pre-School Sub-Committee the following functions:-

- (a) To have responsibility for the care, management, regulation and control of the Council's Pre-School Learning Centre and the land and property used by the Council in the provision of the Centre, and within the budget set by the Council from time to time, and in accordance with the policies of the Council.
- (b) To ensure compliance with the Ofsted registration requirements for Early Years Register.
- (c) To ensure delivery of the Statutory Framework for the Early Years Foundation Stage.
- (d) To monitor the Centre's performance against the required standards.
- (e) To consider and make recommendations to the Policy and Resources Committee on the results of any official inspection (Ofsted) of the Council's Pre-School Learning Centre.
- (f) To consider and make recommendations on any advisory report or action plan relating to the Pre-School and to monitor progress against that plan.
- (g) To make recommendations to the Policy and Resources Committee in relation to the budget for the Pre-School Learning Centre.
- (h) To undertake appropriate training relating to the requirements of child care providers.
- (i) To consider future expansion of provision of the Pre-School service and make recommendations to the Policy and Resources Committee.

**NOTE: - The Chairman and Vice-Chairman of these Sub-Committees and Working Groups will be appointed at their first meeting.**