

GREAT AYCLIFFE NEIGHBOURHOOD PLAN



Notes of a meeting of the Great Aycliffe Neighbourhood Plan Steering Group, held on Thursday 11 December 2014.

Present: Cllr J D Clare – Great Aycliffe Town Council
 Cllr M A Dalton – Great Aycliffe Town Council
 Cllr B Hall – Great Aycliffe Town Council
 Cllr I Gray – Great Aycliffe Town Council
 Cllr C A Wheeler – Great Aycliffe Town Council
 Cllr M Dixon – Durham County Council
 Mr D Sutton-Lloyd – Community Representative
 Ms K Clark – Business Representative
 Mr B Riley – Area Action Partnership

Officers Mrs C A Walton – Corporate and Policy Officer
 Miss A Corner – Neighbourhood Plan Engagement Officer
 Miss A Donald – Town Clerk’s PA

Item No	Discussion	Action
1.	Apologies for Absence Apologies for absence were received from Cllr J Atkinson, Mrs J Hall and Mr B Haldane.	
2.	Declarations of Interest There were no declarations of interest. It was emphasised that, when the thematic groups are formed, any person wishing to join a thematic group should declare in advance any personal interest – for example if they are a member of a group with a vested interest, or involved in any campaign surrounding a relevant issue.	
3.	Notes of the Previous Meeting The notes of the previous meeting had been circulated prior to the meeting. However, Cllr J Atkinson wished to add “Cllr Atkinson asked Kerina who would be the best person to talk to if anyone has a query about business matters. Kerina said that would be the Business Park Steering Group and that she would be the best person for anyone to contact then she can make the relevant enquires” to the minutes. It was agreed that this would be added to the notes which were then accepted as a correct record. a) It was noted that Michael Rogers now had a new role which left him unable to attend the Steering Group – his replacement would be attending from January 2015. b) A meeting had been held with Durham County Council planners. Unfortunately the County Council would be unable to offer financial support for a retail needs assessment. Staff time and general assistance and guidance would continue to be provided.	

GREAT AYCLIFFE NEIGHBOURHOOD PLAN



5.	Vision Statements A list of vision statements extracted from the questionnaires was circulated to members for consideration, with a request to select their top five statements prior to the next meeting.	All to note
6.	Date of Next Meeting The next meeting would be held on Thursday 8 January 2015 at 6pm at the Council Offices.	All to Note