

19th April 2012

Dear Sir/Madam,

I am to inform you that the **ANNUAL ASSEMBLY OF THE TOWN MEETING** for the **PARISH OF GREAT AYCLIFFE**, will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 2nd MAY 2012** at **7.15 p.m.**

Yours faithfully,

Mayor of Great Aycliffe.

AGENDA

1. **NOTICE OF MEETING**

Public Notice of the Meeting has been given in accordance with Schedule 12, Part III paragraph 14(1) of the Local Government Act 1972.

2. **MINUTES**

To confirm as a correct record the Minutes of the Annual Town Meeting held on the **4th May 2011**.

3. **MAYOR'S ANNUAL REPORT**

To receive a verbal report on the main activities of the Town Council during 2011/2012.

4. **PRESENTATION**

A presentation to be given on "A Neighbourhood Plan for Great Aycliffe".

5. **QUESTIONS**

It would be appreciated if Electors could notify the Mayor, on the appropriate form, of any question they wish to raise prior to the commencement of the meeting.