

Minutes of a Meeting of the **PERSONNEL SUB-COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 21<sup>ST</sup> MARCH 2018 at 6.00 p.m.**

**PRESENT** R.S. Fleming (Chairman) and Councillors:  
M. Ashcroft, Bill Blenkinsopp, Mrs. S. Haigh, Dave Hardaker, Wendy Hillary, M. Iveson, Mrs S.J. Iveson, Mrs. V.M. Raw and Ken Robson.

**OFFICERS** Mr. D. Austin (Finance Manager)  
Miss A. Donald (Town Clerk's PA)

23. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Jim Atkinson, Kathy Beetham, B.A. Clare, Mrs M. Dalton and B. Hall.

24. **MEMBERS' DISPENSATIONS**

There were no applications for dispensations.

25. **DECLARATIONS OF INTEREST**

There were no declarations of interest

26. **PUBLIC QUESTIONS**

There were no public questions.

27. **MINUTES**

It was proposed by Councillor M. Ashcroft, seconded by Councillor Wendy Hillary and

**RESOLVED** – that the minutes of the meeting of the Personnel Sub-Committee, held on the 21st February 2018, be confirmed as a correct record and signed by the Chairman.

28. **RECRUITMENT OF SENIOR ACCOUNTANCY ASSISTANT**

The Finance Manager submitted a report advising of the resignation of the Senior Accountancy Assistant and requesting Members' consideration of the options available in relation to recruitment for the position.

**RESOLVED** – that it be recommended that:

- i) A letter of thanks for his service be sent to the Senior Accountancy Assistant.
- ii) The post of Senior Accountancy Assistant be offered to the current Accountancy Assistant, on Scale Point 25, subject to a satisfactory six-month probationary period.
- iii) The Finance Manager proceeds with recruitment for an Accountancy Assistant.

**CHAIRMAN**