

Minutes of a Meeting of the **PRE-SCHOOL SUB-COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 13th JUNE 2018 at 5.45p.m.**

PRESENT Councillors M. Ashcroft, Kathy Beetham, J. Clark, Mrs. M. Dalton, R.S. Fleming and Sally Symons

IN ATTENDANCE Councillor Paul Symons
Mrs. S. Rounce (D.C.C. Pre-School Advisor)

OFFICERS Mr A. Bailey (Town Clerk)
Mrs C. Walton (Corporate and Policy Officer)
Miss J. Gale (Pre-School Manager)
Mrs. L. Downton (Deputy Manager)
Miss C. Ryder (Senior Admin Officer)

1. **APPOINTMENT OF CHAIRMAN**

It was proposed by Councillor R.S. Fleming, seconded by Councillor J. Clark that Councillor M. Ashcroft be appointed as Chairman of the Pre-School Sub-Committee for the 2018/19 municipal year.

RESOLVED – that Councillor M. Ashcroft be appointed as Chairman of the Pre-School Sub-Committee for the 2018/19 municipal year.

Councillor M. Ashcroft took the chair.

2. **APPOINTMENT OF VICE-CHAIRMAN**

It was proposed by Councillor R.S. Fleming, seconded by Councillor J. Clark that Councillor Kathy Beetham be appointed as Vice-Chairman of the Pre-School Sub-Committee for the 2018/19 municipal year.

RESOLVED – that Councillor Kathy Beetham be appointed as Vice-Chairman of the Pre-School Sub-Committee for the 2018/19 municipal year.

3. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs. S. Haigh, M. Iveson and Mrs. S.J. Iveson.

4. **MEMBERS' DISPENSATIONS**

There were no applications for dispensations.

5. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

6. **MINUTES**

It was proposed by Councillor R.S. Fleming, seconded by Councillor J. Clark and

RESOLVED – that the minutes of the meeting of the Pre-School Sub-Committee, held on the 29th November 2017, be confirmed as a correct record.

7. **PRE-SCHOOL LEARNING CENTRES UPDATE REPORT**

The Town Clerk and Pre-School Manager had submitted a report to provide members with an update on the Pre-School Learning Centre at St. Oswald's.

The report set out the current attendance figures, staffing and training together with proposed building alteration for during the summer period. In particular the creation of a dining area was being proposed.

Risk assessment were ongoing for external trips and general health and safety.

The report also gave information on the possible use of children's uniforms for the 3 year olds.

Events and visits were also set out along with activities undertaken.

RESOLVED – that it be recommended:-

- (i) That the report be received.
- (ii) That Officers look into the feasibility of the proposed alterations and a further report be submitted.
- (iii) That the provision of uniforms be further investigated.

8. **REPORT FROM DURHAM COUNTY COUNCIL PRE-SCHOOL ADVISOR**

Sue Rounce from D.C.C. was in attendance to present her report on the support and guidance given from the Early Years Team at Durham County Council to the St. Oswald's Pre-School staff.

The report set out the background of the Pre-School Learning Group together with numbers attending, staffing, progress and what support had been given to the Town Council.

Support visit hours and dates were also set out in detail.

An action plan was presented for members future information.

RESOLVED – that it be recommended:-

- (i) That Sue Rounce be thanked for her in depth report.
- (ii) That the Action Plan be acknowledged for future planning.

CHAIRMAN