

Minutes of a Meeting of the **PRE-SCHOOL SUB-COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 19th SEPTEMBER 2018 at 5.30p.m.**

PRESENT **Councillor M. Ashcroft (Chairman) and**
Councillors: Kathy Beetham, Mrs M. Dalton, R.S. Fleming, Mrs S. Haigh, M. Iveson, Mrs S.J. Iveson and Sally Symons

IN ATTENDANCE Councillor Paul Symons

OFFICERS Mr A. Bailey (Town Clerk)
Mrs C. Walton (Corporate and Policy Officer)
Mr D. Austin (Finance Manager)
Miss J. Gale (Pre-School Manager)
Miss A. Donald (Town Clerk's PA)

9. **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor J. Clark.

10. **MEMBERS' DISPENSATIONS**

There were no applications for dispensations.

11. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

12. **MINUTES**

It was proposed by Councillor R.S. Fleming, seconded by Councillor M. Iveson, and

RESOLVED – that the minutes of the meeting of the Pre-School Sub-Committee, held on the 13th June 2018, be confirmed as a correct record.

13. **PRE-SCHOOL UPDATE REPORT**

The Pre-School Manager submitted a report providing members with an update on the Pre-School Learning Centre at St. Oswald's.

The report set out the current attendance figures, staffing and training together with events and activities planned for the Autumn term.

RESOLVED – that it be recommended that:

- (i) The report be received.
- (ii) Consideration be given to employing an apprentice in the Pre-School.

14. **FEES AND CHARGES**

The Management Team and Pre-School Manager submitted a report outlining a number of proposed changes to the current pre-school charging session for Members' consideration.

In order to standardise the charging structure at the Tots in the Park and the main Pre-School, it was

RESOLVED – that it be recommended to the Fees and Charges Working Group that:

- i) The sessional day care fee be removed at the main pre-school and replaced with a flat rate charge of £4.50 per hour from 1st April 2019.
- ii) A discounted fee of £29 be charged for parents wishing to book a full day at either setting, a saving of £1.40 on the current fee of £30.40.
- iii) The current charge of £2.50 per day for absence during a non-funded session be removed and replaced by a standard non-attendance charge of 50% of the normal fee due.
- iv) A holiday allowance of one week during term-time be permitted, when the 50% absence charge would not be applied.

15. **ST OSWALD'S PRE-SCHOOL SERVICE PLAN**

The Pre-School Manager submitted the draft Pre-School Service Plan for Members' consideration and comment.

RESOLVED – that it be recommended that:

- (i) The draft Pre-School Service Plan be agreed for 2018-2019.
- (ii) A visit to the Pre-School at a suitable time during working hours be arranged for members of the Pre-School Sub-Committee.

CHAIRMAN