

PERSONNEL SUB-COMMITTEE

WEDNESDAY 31ST JULY 2019

Minutes of a Meeting of the **PERSONNEL SUB-COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 31ST JULY 2019 at 7.00 p.m.**

PRESENT

Councillors: M. Ashcroft, Jim Atkinson, Bill Blenkinsopp, Arun M. Chandran, J. Clark, Mrs M. Dalton, R.S. Fleming, B. Hall, Dave Hardaker, Jed Hillary, M. Iveson, Mrs S.J. Iveson, Mrs. V.M. Raw and Ken Robson.

OFFICERS

Mr A. Bailey (Town Clerk)
Mrs J. Thexton (Leisure Manager)
Miss A. Donald (Town Clerk's PA)

1. APPOINTMENT OF CHAIRMAN

It was proposed by Councillor Jed Hillary, seconded by Councillor M. Ashcroft, that Councillor R.S. Fleming be appointed as Chairman of the Personnel Sub-Committee for the Municipal Year 2019/20.

RESOLVED – that Councillor R.S. Fleming be appointed as Chairman of the Personnel Sub-Committee for the Municipal Year 2019/20.

Councillor R.S. Fleming took the chair for the meeting.

2. APPOINTMENT OF VICE-CHAIRMAN

It was proposed by Councillor W.M. Blenkinsopp, seconded by Councillor M. Ashcroft, that Councillor M. Iveson be appointed as Vice-Chairman of the Personnel Sub-Committee for the Municipal Year 2019/20.

RESOLVED – that Councillor M. Iveson be appointed as Vice-Chairman of the Personnel Sub-Committee for the Municipal Year 2019/20.

3. APOLOGIES FOR ABSENCE

There were no apologies for absence.

4. MEMBERS' DISPENSATIONS

There were no applications for dispensations.

5. DECLARATIONS OF INTEREST

There were no declarations of interest.

6. MINUTES

It was proposed by Councillor M. Iveson, seconded by Councillor M. Ashcroft, and

RESOLVED – that the minutes of the meeting of the Personnel Sub-Committee, held on the 10th January 2019, be confirmed as a correct record and signed by the Chairman.

7. EXEMPT BUSINESS

It was proposed by Councillor Jed Hillary, seconded by Councillor M. Ashcroft and

RESOLVED – that in view of the confidential nature of the business about to be transacted it was, in the opinion of the Council, advisable that the public and press be excluded from the meeting.

8. REQUEST FOR FLEXIBLE RETIREMENT

The Leisure Manager submitted a report requesting members to consider a flexible retirement proposal from a member of staff at the Oakleaf Sports Complex.

RESOLVED – that it be recommended that:

- i) The report be received.
- ii) The flexible retirement proposal from September 2019 be agreed.

9. RE-ADMISSION OF PRESS AND PUBLIC

It was proposed by Councillor M Iveson, seconded by Councillor M. Ashcroft, and

RESOLVED – that the press and public be re-admitted to the meeting.

10. OAKLEAF SPORTS COMPLEX – APPOINTMENT OF DUTY MANAGER

The Town Clerk submitted a report requesting authority to fill a 30-hour Duty Manager post at the Sports Complex, which would arise due to the forthcoming retirement of the current postholder.

It was proposed that the member of staff referred to in Minute 8. above, move to the 30-hour Duty Manager post. The consequently vacant 37-hour post should then be advertised. There would be no additional cost to the Council.

RESOLVED – that it be recommended that:

- i) The report be received.
- ii) The proposals for filling the 37-hour post be approved.
- iii) The member appointments panel be appointed in accordance with Standing Order no. 22- Appointments. It was agreed that Councillors R.S. Fleming, M. Iveson, B. Hall, Mrs S.J. Iveson and Ken Robson be appointed to the panel, along with appropriate senior officers.
- iv) It be noted that the Appointments Panel has been given delegated powers to appoint staff, with reference to Standing Order no. 22.

CHAIRMAN