

**POLICY AND RESOURCES COMMITTEE**

**WEDNESDAY, 4<sup>th</sup> DECEMBER 2019 at 7.15 p.m.**

Dear Sir/Madam,

I am to inform you that a meeting of the Policy and Resources Committee will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on Wednesday, 4<sup>th</sup> December 2019 at 7.15 p.m.

Yours faithfully,

**Town Clerk.**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MEMBERS' DISPENSATION**

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

**3. DECLARATIONS OF INTEREST**

To notify of any items that appear in the agenda in which you may have an interest, including those that have previously been recorded in the Members Register of Interests.

**4. PUBLIC QUESTIONS**

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances or which are about a matter where there is a right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been the subject of a decision of the Council in the last six months.

**5. MINUTES**

To receive the minutes of the meeting of the Policy and Resources Committee held on the 23<sup>rd</sup> October 2019. (Previously Circulated)

## **6. AUDIT, RISK AND G.D.P.R. SUB-COMMITTEE**

... To receive the minutes of the meeting of the Audit, Risk and G.D.P.R. Sub-Committee held on the 23<sup>rd</sup> October 2019.

## **7. CHARGES WORKING GROUP**

... To consider the notes and recommendations of the Charges Working Group held on the 30<sup>th</sup> October 2019.

## **8. PERSONNEL SUB-COMMITTEE**

... To receive the minutes of the meeting of the Personnel Sub-Committee held on the 20<sup>th</sup> November 2019.

## **9. ACCOUNTS CONTROL SHEETS**

... To receive the account control sheets for the period 18<sup>th</sup> October 2019 to the 22<sup>nd</sup> November 2019 and the General Bank Account for October 2019.

## **10. GRANTS / DONATIONS**

... To receive the attached report from the Town Clerk.

## **11. HUMAN RESOURCES SUPPORT UPDATE**

... To receive the attached report from the Management Team.

## **12. EVENTS STAFF EMPLOYMENT**

... To receive the attached report from the Town Clerk.

## **13. ANNUAL LEAVE PROCEDURE**

... To receive the attached report and policy from the Management Team.

## **14. APPEALS NOTIFICATION PROCEDURE**

... To receive the attached report and policy from the Management Team.

## **15. GRIEVANCE POLICY AND PROCEDURE**

... To receive the attached report and policy from the Management Team.

## **16. PAPER LIGHT OFFICE AND GOVERNANCE FEASIBILITY STUDY**

... To receive the attached report from the Finance Manager.

## **17. ST. OSWALDS PRE-SCHOOL BOILER**

... To receive the attached report from the Works and Environment Manager.

## **MEMBERSHIP OF THE POLICY AND RESOURCES COMMITTEE**

Councillors Eddy Adam, M. Ashcroft, Jim Atkinson, Kathy Beetham, P.J. Bergg, Bill Blenkinsopp, Mrs. D. Bowman, Arun M. Chandran, B.A. Clare, J.D. Clare, J. Clark, Mrs. M. Dalton, R.S. Fleming, I. Gray, George C. Gray, Mrs. S. Haigh, B. Hall, Dave Hardaker, K. Henderson, Mrs. I. Hewitson, Jed Hillary, Wendy Hillary, Kate Hopper, M. Iveson, Mrs. S.J. Iveson, Mrs. V.M. Raw, Ken Robson, Paul Symons and Sally Symons.