

Appendix 1 - Great Aycliffe Town Council 2018/19 Revenue Budget
Year-End Outturn Position as at 31st March 2019

Service Budget By Committee	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
<u>Policy and Resources</u>				
Members and Civic	61,450	54,711	(6,739)	Savings on civic costs and donations.
Finance Service	79,500	68,457	(11,043)	Savings from staff turnover.
Administration Service	92,350	64,566	(27,784)	Flexible retirement and vacancy savings.
Corporate Services	274,350	249,734	(24,616)	Flexible retirement and consultancy savings.
St Oswald's Pre-School	39,750	12,533	(27,217)	Savings on staffing and income up.
Works Department	158,000	133,826	(24,174)	Flexible retirement and cost savings.
Depot	25,550	25,655	105	
Capital Financing Charges	27,900	24,429	(3,471)	Higher than budgeted interest on balances.
Total	758,850	633,912	(124,938)	
<u>Recreation</u>				
Special Events	136,600	140,696	4,096	Santa tours additional routes.
Sports Complex	277,400	244,555	(32,845)	Savings and bar income is significantly up.
Sports Pitches	17,950	17,625	(325)	Savings on premises running costs.
Golf Course	44,700	41,804	(2,896)	Cost savings and income is up.
Driving Range	38,700	30,489	(8,211)	Shop sale income better than expected.
Parks	138,650	136,176	(2,474)	Savings on maintenance costs.
Play Areas	65,100	62,129	(2,971)	Savings on maintenance costs.
Total	719,100	673,474	(45,626)	
<u>Environment</u>				
Environment	95,750	97,578	1,828	Storm damage tree works.
Street Equipment	5,950	5,598	(352)	
Allotments	20,600	20,789	189	
Cemeteries	42,750	42,355	(395)	
Church Works	10,000	9,375	(625)	
Total	175,050	175,695	645	
Contingency Sum	66,000	1,303	(64,697)	Purchase of Tommy sculptures.
Total Revenue Budget	1,719,000	1,484,384	(234,616)	
Less LCTSS Grant	(173,000)	(172,992)	8	Council Tax Support Grant from DCC.
Contribution to Reserves	25,000	-	(25,000)	Planned contribution to reserves.
Precept	1,571,000	1,311,392	(259,608)	Savings to 31st March 2019.

Cost Centre P001 to P002 - Members and Civic Expenses
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Christine Ryder

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Transport Costs				
Civic Car Costs	1,000	805	(195)	
Civic Car Fuel	500	156	(344)	Limited use of civic car.
Civic Car Insurance	500	488	(12)	
Members' Travelling Expenses	250	187	(63)	
	2,250	1,636	(614)	
Supplies and Services				
Civic Events and Hospitality	4,750	3,789	(961)	Saving achieved.
Members' Mobile Phones	150	60	(90)	
Members' Allowances	31,800	31,788	(12)	
Mayor's Allowance	3,000	2,463	(537)	Balance to carry forward.
Members' Insurance	1,250	1,312	62	
Member Conferences	1,000	195	(805)	Only one conference attended.
Member Training	1,000	45	(955)	Limited training attended.
Civic Ball	2,750	2,034	(716)	Saving achieved.
	45,700	41,685	(4,015)	
Transfer Payments				
Council Donations Budget	4,000	1,850	(2,150)	Limited donations this year.
	4,000	1,850	(2,150)	
Central Support Recharges				
Support Service Recharges	11,000	11,000	-	
Works Section Recharges	250	250	-	
	11,250	11,250	-	
Gross Expenditure	63,200	56,421	(6,779)	
Income				
Civic Ball Income	(1,750)	(1,710)	40	
	(1,750)	(1,710)	40	
Net Expenditure	61,450	54,711	(6,739)	

Cost Centre P101 - Finance Section
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Dan Austin

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Employee Costs				
Staff Salaries and Pensions	119,750	109,818	(9,932)	Staff turnover savings.
Staff Training	1,500	234	(1,266)	Limited training attended.
Recruitment Advertising	500	1,189	689	Accountancy Assistant adverts.
Staff Insurances	1,000	950	(50)	
	122,750	112,191	(10,559)	
Transport Costs				
Staff Travelling and Subsistence	250	90	(160)	
	250	90	(160)	
Supplies and Services				
Financial Stationery	1,000	830	(170)	
Advertising of Accounts	250	95	(155)	
	1,250	925	(325)	
Gross Expenditure	124,250	113,207	(11,043)	
Income				
Recharges to Other Services	(44,750)	(44,750)	-	
	(44,750)	(44,750)	-	
Net Expenditure	79,500	68,457	(11,043)	

Cost Centre P201 - Administration Section
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Christine Ryder

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Employee Costs				
Staff Salaries and Pensions	64,750	45,901	(18,849)	Ongoing savings from flexible retirement and unfilled vacancy.
Staff Training	500	-	(500)	
Recruitment Advertising	250	-	(250)	
Staff Insurances	150	100	(50)	
	65,650	46,001	(19,649)	
Premises Costs				
Building Maintenance	1,000	460	(540)	Usage down and savings on new contract.
Gas	3,000	1,972	(1,028)	
Electricity	1,650	1,394	(256)	
Rates	10,900	10,920	20	Drainage charges no longer being billed.
Water	1,500	588	(912)	
Service Contracts	4,000	3,810	(190)	
Premises and Contents Insurance	750	740	(10)	
	22,800	19,884	(2,916)	
Transport Costs				
Staff Travelling and Subsistence	150	19	(131)	Limited mileage claims.
	150	19	(131)	
Supplies and Services				
Office Equipment	500	126	(374)	GDPR has resulted in a reduction in printing.
Equipment Rental	1,000	1,009	9	
Printing and Photocopying	4,000	2,974	(1,026)	
Books and Publications	500	252	(248)	
Cleaning Materials	500	370	(130)	
Stationery and Office Supplies	3,750	2,872	(878)	Saving achieved.
Postage	5,000	4,807	(193)	Increase in BT charges.
Telephones and Mobiles	1,750	1,994	244	
Public Liability Insurance	500	500	-	Saving on CIPFA subscription.
Promotional Items	250	-	(250)	
Subscriptions	6,500	5,670	(830)	
	24,250	20,575	(3,675)	
Central Support Recharges				
Support Service Recharges	1,250	1,250	-	
Works Section Recharges	5,000	5,000	-	
	6,250	6,250	-	
Gross Expenditure	119,100	92,829	(26,271)	
Income				
Miscellaneous Income	(250)	(85)	165	Fine summer weather.
Feed In Tariff Subsidy	(11,250)	(12,929)	(1,679)	
Recharges to Other Services	(15,250)	(15,250)	-	
	(26,750)	(28,264)	(1,514)	
Net Expenditure	92,350	64,566	(27,784)	

Cost Centre P301 - Corporate Section
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Chrissy Walton

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Employee Costs				
Staff Salaries and Pensions	194,000	188,073	(5,927)	Savings from flexible retirement.
Staff Training	4,000	2,755	(1,245)	
Recruitment Advertising	500	-	(500)	
Staff Insurances	1,250	1,238	(12)	
	199,750	192,066	(7,684)	
Transport Costs				
Staff Travelling and Subsistence	1,000	617	(383)	
Staff Car Allowances	1,000	963	(37)	
	2,000	1,580	(420)	
Supplies and Services				
Lorry Park Rates	2,200	2,382	182	
Advertising of Meetings	750	150	(600)	Limited advertising of meetings.
Telephones and Mobiles	500	605	105	New phone purchased.
CRB Checks	1,000	471	(529)	Limited DBS renewals due.
I.T. Costs	40,000	36,736	(3,264)	Limited spend on GDPR.
Conferences	1,000	768	(232)	Two conferences attended.
Newsletters and Best Value	5,000	5,291	291	
Health and Safety	5,000	3,069	(1,931)	Saving expected.
Youth Council Grant	2,000	1,464	(536)	
Youth Council Expenses	2,000	1,033	(967)	
Election Costs	-	-	-	No by-elections this year.
Miscellaneous Fees	1,500	1,494	(6)	
	60,950	53,462	(7,488)	
Agency Costs				
Audit Fees	2,500	2,400	(100)	
Consultancy Fees	15,000	6,043	(8,958)	Limited GDPR consultancy, solicitors and planning advice.
CCTV Running Costs	4,500	4,487	(13)	
	22,000	12,930	(9,070)	
Central Support Recharges				
Support Service Recharges	2,000	2,000	-	
	2,000	2,000	-	
Gross Expenditure	286,700	262,038	(24,662)	
Income				
Community Benefit Fund	(850)	(871)	(21)	
Miscellaneous Income	(1,000)	(932)	68	Bank compensation and insurance low claims rebate.
Recharges to Other Services	(10,500)	(10,500)	-	
	(12,350)	(12,304)	46	
Net Expenditure	274,350	249,734	(24,616)	

Cost Centre P401 to P405 - St Oswald's Pre-School
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holders - Chrissy Walton and Julie Gale

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Employee Costs				
Staff Salaries and Pensions	170,250	160,934	(9,316)	No use of staff cover budget plus savings from vacancy. Most training is paid for by Durham County Council.
Agency Staff	-	1,218	1,218	
Staff Training	2,500	280	(2,220)	
Recruitment Advertising	500	65	(435)	
Staff Insurances	450	276	(174)	
	173,700	162,774	(10,926)	
Premises Costs				
Building Maintenance	1,000	1,074	74	Usage of second setting over estimated plus savings on new contracts.
Gas	3,000	1,071	(1,929)	
Electricity	2,000	927	(1,073)	
Rates	3,850	4,066	216	
Water	1,250	850	(400)	
Service Contracts	1,750	1,841	91	
Premises and Contents Insurance	750	492	(258)	
	13,600	10,321	(3,279)	
Transport Costs				
Staff Travelling and Subsistence	400	467	67	
	400	467	67	
Supplies and Services				
Equipment and Learning Materials	7,500	7,202	(298)	
Pupil Premium Expenditure	-	161	161	
DAF Expenditure	-	376	376	
Printing and Photocopying	750	413	(337)	
Cleaning Materials	1,250	866	(384)	
Telephones and Mobiles	1,500	1,418	(82)	
Subscriptions and OFSTED Fees	300	63	(237)	
Consultancy Fees	3,250	2,173	(1,077)	
Public Liability Insurance	1,250	788	(462)	
Food and Sundries	1,250	774	(476)	
	17,050	14,235	(2,815)	
Central Support Recharges				
Support Service Recharges	3,500	3,500	-	
Works Section Recharges	4,750	4,750	-	
	8,250	8,250	-	
Gross Expenditure	213,000	196,046	(16,954)	
Income				
Fees and Charges	(7,500)	(18,584)	(11,084)	Take up of additional hours. Attendance numbers above target in summer term but down in autumn and spring terms. One to one support. Photography commission.
Early Years Funding	(165,750)	(161,644)	4,106	
DAF Funding	-	(1,230)	(1,230)	
Pupil Premium Funding	-	(350)	(350)	
Wages Funding	-	(1,566)	(1,566)	
Miscellaneous Income	-	(140)	(140)	
	(173,250)	(183,513)	(10,263)	
Net Expenditure	39,750	12,533	(27,217)	

Cost Centre P501 - Works
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Steve Cooper

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Employee Costs				
Staff Salaries and Pensions	557,000	541,883	(15,117)	Savings from flexible retirement, staff turnover and reduced overtime.
Staff Training	6,000	5,270	(730)	
Recruitment Advertising	250	726	476	
Staff Insurances	750	662	(88)	
	564,000	548,541	(15,459)	
Transport Costs				
Vehicle Licences and Repairs	8,000	6,918	(1,082)	Lower repair costs as a result of capital investment.
Vehicle Fuel	26,500	25,703	(797)	
Staff Travelling and Subsistence	1,000	1,720	720	Budget now for two staff.
Vehicle Insurance	6,750	6,541	(209)	
Staff Car Allowances	2,000	1,926	(74)	
	44,250	42,808	(1,442)	
Supplies and Services				
Tools and Equipment	17,500	14,881	(2,619)	Significant saving achieved.
Equipment Maintenance	10,000	7,142	(2,858)	Significant saving achieved.
Cleaning Materials	1,250	1,090	(161)	
Telephones and Mobiles	1,250	1,637	387	New phones purchased.
Uniforms and Protective Clothing	5,000	5,641	641	Budget overspent. Offset by saving on equipment.
Public Liability Insurance	750	750	-	
Bedding Plants, Shrubs and Trees	15,000	12,337	(2,663)	Saving achieved.
	50,750	43,477	(7,273)	
Central Support Recharges				
Support Service Recharges	7,250	7,250	-	
	7,250	7,250	-	
Gross Expenditure	666,250	642,076	(24,174)	
Income				
Recharges to Other Services	(508,250)	(508,250)	-	Less non-productive time and more capital projects.
	(508,250)	(508,250)	-	
Net Expenditure	158,000	133,826	(24,174)	

Cost Centre P601 - Depot
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Steve Cooper

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Premises Costs				
Building Maintenance	1,500	2,205	705	Shutter and boiler repairs.
Gas	1,250	1,388	138	Increase on new contract.
Electricity	1,500	1,596	96	Increase on new contract.
Rates	13,950	13,920	(30)	
Water	1,300	1,200	(100)	
Service Agreements	2,750	2,221	(529)	
Premises and Machinery Insurance	5,000	4,981	(19)	
	27,250	27,511	261	
Supplies and Services				
Public Liability Insurance	250	250	-	
Telephones and Alarm Lines	300	300	-	
	550	550	-	
Central Support Recharges				
Works Section Recharges	1,000	1,000	-	
	1,000	1,000	-	
Gross Expenditure	28,800	29,061	261	
Income				
Scrap Metal Income	(250)	(390)	(140)	
Lease of Land for Aerial	(3,000)	(3,016)	(16)	
	(3,250)	(3,405)	(155)	
Net Expenditure	25,550	25,655	105	

Cost Centre P801 to P803 - Capital Charges
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Dan Austin

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Interest Payments on Loans	8,250	7,699	(551)	
Principal Repayments on Loans	17,900	17,910	10	
Bank Charges	6,750	8,875	2,125	Withdrawal of allowance by bank and significant increase in card payments and cash income.
Gross Expenditure	32,900	34,485	1,585	
Investment Income	(5,000)	(10,056)	(5,056)	Higher than expected balances and interest rate increase.
Net Expenditure	27,900	24,429	(3,471)	

Cost Centre R001 to R002 - Events
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holders - Judith Thexton / Marie Robinson / Steve Cooper

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Supplies and Services				
Miscellaneous Special Events	400	422	22	
Senior Citizens Excursions	37,500	33,826	(3,674)	Saving from spare places.
Fun in the Parks	25,000	24,719	(281)	Small saving achieved.
Firework Display	16,250	15,098	(1,152)	Small saving achieved.
Christmas Lighting Display	3,750	4,821	1,071	Testing and repair of columns.
Santa Tours	2,000	9,436	7,436	Additional routes.
Aycliffe Festival	20,000	20,780	780	Small overspend.
Public Liability Insurance	1,500	1,600	100	
Promotional Items	250	206	(44)	
	106,650	110,908	4,258	
Central Support Recharges				
Support Service Recharges	12,500	12,500	-	
Sports Complex Recharges	5,000	5,000	-	
Works Section Recharges	13,750	13,750	-	
	31,250	31,250	-	
Gross Expenditure	137,900	142,158	4,258	
Income				
Firework Display	(500)	(550)	(50)	
Aycliffe Festival	(500)	(600)	(100)	Fairground income.
Fun In The Parks Income	(300)	(296)	4	
Miscellaneous Income	-	(16)	(16)	Coffee van at 10km Run.
	(1,300)	(1,462)	(162)	
Net Expenditure	136,600	140,696	4,096	

Cost Centre R101 to R102 - Sports Complex
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Judith Thexton

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Employee Costs				
Staff Salaries and Pensions	358,250	357,506	(744)	Small saving from staff turnover and less staff cover.
Staff Training	2,500	894	(1,606)	
Recruitment Advertising	500	195	(305)	Limited training attended.
Staff Insurances	750	700	(50)	
	362,000	359,295	(2,705)	
Premises Costs				
Building Maintenance	12,000	11,232	(768)	Small saving achieved.
Electrical Maintenance	5,000	4,626	(374)	Small saving achieved.
Bar Maintenance	1,000	610	(391)	
Kitchen Maintenance	2,000	1,456	(544)	
Gas	10,000	11,259	1,259	Increase on new gas contract.
Electricity	25,000	23,452	(1,548)	Saving from energy efficiency.
Rates	51,800	51,750	(50)	
Water	10,000	9,826	(174)	
Service Agreements	8,750	9,403	653	Cost of electrical inspection.
Premises and Contents Insurance	8,650	9,081	431	Building revaluation.
	134,200	132,694	(1,506)	
Transport Costs				
Staff Travelling and Subsistence	250	124	(126)	
Staff Car Allowances	1,000	963	(37)	
	1,250	1,087	(163)	
Supplies and Services				
Equipment	3,000	2,537	(463)	Small saving achieved.
Bar Stock	75,000	89,355	14,355	Sales are significantly up so more supplies purchased.
Bar Equipment	1,000	495	(505)	
Machine Rentals and Sky TV	18,500	18,208	(292)	
Bottle Vending Stock	2,500	1,641	(859)	Sales are down.
Confectionery Vending Stock	1,000	516	(484)	Sales are down.
Hot Beverages Vending Stock	4,750	4,461	(289)	
Sports Resale Items Stock	500	302	(198)	Sales are down.
Cleaning Materials	2,500	2,223	(277)	
Catering Stock	30,000	34,683	4,683	Increases in wholesale costs and income is up.
Catering Equipment	2,500	1,289	(1,212)	
Uniforms and Protective Clothing	1,500	1,424	(76)	
Stationery and Office Supplies	2,250	2,018	(232)	
Competitions and Promotions	1,750	1,839	89	
Sports Development and Coaching	2,250	1,360	(890)	Fewer courses held.
Telephones and Mobiles	2,000	2,058	58	
Publicity and Marketing	4,000	1,745	(2,255)	Increased use of social media.
Public Liability Insurance	1,750	1,776	26	
Miscellaneous Fees and Licences	1,350	1,123	(227)	
	158,100	169,055	10,955	
Agency Costs				
Cash Collection Service	3,100	3,124	24	
Stock Taker	2,500	2,520	20	
	5,600	5,644	44	

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Central Support Recharges				
Support Service Recharges	14,750	14,750	-	
Works Section Recharges	1,000	1,000	-	
	15,750	15,750	-	
Gross Expenditure	676,900	683,525	6,625	
Income				
Badminton	(2,250)	(2,150)	100	
Five a Side	(36,000)	(33,591)	2,409	Usage is down.
Table Tennis	(1,750)	(1,496)	254	
General Sports Hall Hire	-	(646)	(646)	MMA and other events.
Squash Courts	(19,000)	(16,118)	2,882	Usage is down.
Indoor Bowls	(32,500)	(31,055)	1,446	Usage is down.
Bowls Lockers	(750)	(607)	143	
Memberships	(5,000)	(5,100)	(100)	
Hire of Equipment	(1,000)	(816)	184	
Sports Development and Coaching	(6,000)	(5,543)	457	
Sponsorships	(2,000)	(2,000)	-	
Gaming Machines	(15,000)	(21,590)	(6,590)	Income is significantly up.
Drinks and Confectionery Vending	(5,000)	(3,534)	1,466	Sales are down.
Hot Beverages Vending	(15,000)	(16,613)	(1,613)	Sales are up.
Hire of Function Room	(6,000)	(4,926)	1,074	Bookings are down.
Sports Equipment and Sundries	(1,250)	(565)	685	Sales are down.
Payphone	-	(2)	(2)	
Bar Income	(175,000)	(213,675)	(38,675)	Substantial increase in income.
Catering Income	(70,000)	(72,229)	(2,229)	Impact of football world cup, fine weather and large events.
Recharges to Events Budget	(5,000)	(5,000)	-	
Overs and Unders	-	(80)	(80)	
Miscellaneous Income	(1,000)	(1,635)	(635)	Caravan rallies etc.
	(399,500)	(438,970)	(39,470)	
Net Expenditure	277,400	244,555	(32,845)	

Cost Centre R201 to R204 - Sports Pitches
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Steve Cooper

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Premises Costs				
Building Maintenance	500	27	(473)	Limited maintenance.
Electricity	1,250	1,031	(219)	
Water	1,250	1,091	(159)	
Premises Insurance	200	200	-	
	3,200	2,349	(851)	
Supplies and Services				
Replacement Goal Posts	1,400	1,142	(258)	Saving on cost of goal posts.
Sports Pitch Maintenance	750	1,064	314	Electrical inspection for
Public Liability Insurance	500	500	-	defibrillator cabinet.
	2,650	2,706	56	
Central Support Recharges				
Support Service Recharges	1,250	1,250	-	
Works Section Recharges	15,250	15,250	-	
	16,500	16,500	-	
Gross Expenditure	22,350	21,555	(795)	
Income				
Hire of Pitches	(4,400)	(3,930)	470	Loss of one team at Moore Lane.
	(4,400)	(3,930)	470	
Net Expenditure	17,950	17,625	(325)	

Cost Centre R301 - Golf Course
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holders - Steve Cooper / Andrew Bailey / Marie Thompson

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Employee Costs				
Staff Salaries and Pensions	55,500	59,531	4,031	Holiday pay changes. Shift overlap due to training of casual staff. Recruitment of golf administrator and casual cover.
Staff Training	250	-	(250)	
Recruitment Advertising	250	1,526	1,276	
Staff Insurances	100	150	50	
	56,100	61,206	5,106	
Premises Costs				
Golf Course Maintenance	6,000	5,487	(513)	Small saving achieved. Backdated bill.
Irrigation System Electricity	250	470	220	
Rates	11,100	11,100	-	
Irrigation System Water	2,750	2,213	(537)	
	20,100	19,269	(831)	
Transport Costs				
Golf Buggy Repairs	1,000	545	(455)	Three buggies replaced. Reduced maintenance costs.
	1,000	545	(455)	
Supplies and Services				
Golf Course Equipment	2,000	1,936	(64)	Saving achieved.
Equipment Maintenance	9,250	8,068	(1,182)	
Public Liability Insurance	2,000	1,768	(232)	
Golf Scorecards and Stationery	1,000	1,207	207	
Publicity and Marketing	2,500	1,748	(752)	Increased use of social media.
Golf Coaching	-	125	125	Junior coaching.
Sub Contractor Fees	1,500	307	(1,193)	Limited use of sub-contractors.
Golf Subscriptions	3,750	3,275	(475)	Number of members is down.
	22,000	18,470	(3,530)	
Central Support Recharges				
Support Service Recharges	7,500	7,500	-	
Works Section Recharges	90,000	90,000	-	
	97,500	97,500	-	
Gross Expenditure	196,700	196,990	290	
Income				
Golf Season Tickets	(57,500)	(54,075)	3,425	Membership numbers are down.
Hire of Equipment	(2,000)	(2,647)	(647)	
Green Fees	(65,000)	(69,199)	(4,199)	Fine summer weather.
Buggy Hire	(7,500)	(9,230)	(1,730)	
Golf Coaching	-	(35)	(35)	
Recharges to Services	(20,000)	(20,000)	-	Staff recharge to driving range.
	(152,000)	(155,186)	(3,186)	
Net Expenditure	44,700	41,804	(2,896)	

Cost Centre R302 - Driving Range
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holders - Steve Cooper / Andrew Bailey / Marie Thompson

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Premises Costs				
Building Maintenance	1,500	1,435	(65)	
Gas	1,250	1,388	138	
Electricity	2,500	5,112	2,612	Impact of backdated half hourly distribution charges. A new contract has been set up via DCC to mitigate future impact.
Rates	11,100	11,100	-	
Water	1,300	1,200	(100)	
Service Contracts	1,950	1,864	(86)	
Premises and Machinery Insurance	500	414	(86)	
	20,100	22,513	2,413	
Supplies and Services				
Range Balls, Baskets and Targets	5,000	4,584	(416)	Small saving achieved.
Equipment Maintenance	2,500	2,054	(446)	Small saving achieved.
Stationery and Office Supplies	500	5	(495)	
Uniforms and Protective Clothing	500	349	(151)	
Bottle Vending Stock	2,500	2,682	182	Higher than expected sales.
Confectionery Vending Stock	1,250	1,127	(123)	More stock purchased.
Hot Beverages Vending Stock	250	289	39	
Golf Resale Items	6,000	14,058	8,058	A higher level of stock is being held due to better than expected sales.
Public Liability Insurance	1,000	1,038	38	
Cleaning Materials	500	160	(340)	
Telephones and Alarm Lines	500	537	37	Current stocks £6,500.
PDQ Machines	500	370	(130)	
	21,000	27,252	6,252	
Cash Collection Service	3,100	3,124	24	
	3,100	3,124	24	
Central Support Recharges				
Support Service Recharges	3,000	3,000	-	
Works Section Recharges	31,750	31,750	-	
Golf Staff Recharges	20,000	20,000	-	
	54,750	54,750	-	
Gross Expenditure	98,950	107,640	8,690	
Income				
Driving Range Fees	(43,500)	(46,402)	(2,902)	Income is up on budget.
Golf Equipment Sales	(10,000)	(21,988)	(11,988)	Substantially better than expected sales of shop stocks.
Bottle and Confectionery Vending	(6,250)	(7,998)	(1,748)	
Hot Beverages Vending	(500)	(763)	(263)	
	(60,250)	(77,150)	(16,900)	
Net Expenditure	38,700	30,489	(8,211)	

Cost Centre R401 to R405 - Parks
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Steve Cooper

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Premises Costs				
Building Maintenance	2,500	1,962	(538)	
Parks Maintenance	5,000	5,578	578	
Gas	250	-	(250)	
Electricity	1,750	1,402	(348)	
Water	1,250	1,181	(69)	
Premises and Equipment Insurance	1,400	1,362	(38)	
	12,150	11,485	(665)	
Supplies and Services				
Play Equipment Maintenance	3,750	2,191	(1,559)	
Public Liability Insurance	5,250	5,000	(250)	
	9,000	7,191	(1,809)	
Central Support Recharges				
Works Section Recharges	117,500	117,500	-	
	117,500	117,500	-	
Gross Expenditure	138,650	136,176	(2,474)	

Cost Centre R406 to R411 - Play Areas
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Steve Cooper

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Premises Costs				
Play Equipment Insurance	1,350	1,241	(109)	
	1,350	1,241	(109)	
Supplies and Services				
Play Equipment Maintenance	3,750	1,751	(1,999)	Limited repairs undertaken.
Public Liability Insurance	8,000	7,137	(863)	Only half a year cover for new park at Cobblers Hall.
	11,750	8,888	(2,862)	
Central Support Recharges				
Support Service Recharges				
Works Section Recharges	52,000	52,000	-	
	52,000	52,000	-	
Gross Expenditure	65,100	62,129	(2,971)	

Cost Centre E001 - Environment and Open Spaces
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Steve Cooper

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Premises Costs				
Building Maintenance	1,000	-	(1,000)	No maintenance undertaken.
Electricity	250	557	307	
Rates	650	672	22	
Water	100	-	(100)	
Service Contracts	750	333	(417)	Heating system service
Premises and Contents Insurance	250	241	(9)	contract no longer required.
	3,000	1,803	(1,197)	
Supplies and Services				
Tools and Equipment	1,000	351	(649)	Saving achieved.
Dog Bags	1,600	1,652	52	
Telephones and Mobiles	150	210	60	
Environment Waste Disposal	5,000	5,890	890	Increased level of waste.
Public Liability Insurance	250	-	(250)	
Environment Events	2,500	597	(1,903)	Limited chargeable events.
Environment Projects	2,500	2,576	76	
Tree Work	5,000	10,255	5,255	Storm damage works.
Wildflower Area Maintenance	5,000	4,400	(600)	
	23,000	25,930	2,930	
Central Support Recharges				
Works Section Recharges	70,000	70,000	-	
	70,000	70,000	-	
Gross Expenditure	96,000	97,733	1,733	
Income				
Environment Grants	-	-	-	
Room Hire	-	-	-	
Miscellaneous Income	(250)	(155)	95	Grass cutting recharge to
	(250)	(155)	95	housing association.
Net Expenditure	95,750	97,578	1,828	

Cost Centre E201 - Street Equipment
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Steve Cooper

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Premises Costs				
Equipment Maintenance	1,000	648	(352)	
Electrical Maintenance	250	321	71	
Parish Lighting Electricity	850	830	(20)	
Equipment Insurance	850	800	(50)	
	2,950	2,598	(352)	
Supplies and Services				
Public Liability Insurance	500	500	-	
	500	500	-	
Central Support Recharges				
Works Section Recharges	2,500	2,500	-	
	2,500	2,500	-	
Gross Expenditure	5,950	5,598	(352)	

Cost Centre E301 to E302 - Cemeteries
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Steve Cooper and Lee Williams

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Premises Costs				
Building Maintenance	1,000	311	(689)	Limited maintenance.
Cemetery Maintenance	500	110	(390)	Limited maintenance.
Electricity	1,200	881	(319)	
Rates	2,950	3,157	207	
Water	900	272	(628)	Refund received on drainage
Premises and Machinery Insurance	300	301	1	and sewerage charges.
	6,850	5,032	(1,818)	
Supplies and Services				
Cemeteries Equipment	1,000	325	(675)	Limited equipment purchased.
Equipment Maintenance	500	493	(7)	
Public Liability Insurance	1,000	1,000	-	
	2,500	1,818	(682)	
Central Support Recharges				
Support Service Recharges	2,750	2,750	-	
Works Section Recharges	72,000	72,000	-	
	74,750	74,750	-	
Gross Expenditure	84,100	81,600	(2,500)	
Income				
Burial Fees	(25,000)	(20,280)	4,720	Number of interments down but
Purchases	(6,000)	(10,325)	(4,325)	increased purchases of
Plaques and Inscriptions	(4,000)	(2,790)	1,210	exclusive rights.
Tree Adoptions, Indemnities etc	(500)	-	500	
Lease of Room	(5,850)	(5,850)	-	
	(41,350)	(39,245)	2,105	
Net Expenditure	42,750	42,355	(395)	

Cost Centre P302 - Church Works
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Steve Cooper

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Central Support Recharges				
Works Section Recharges	11,000	11,000	-	
Gross Expenditure	11,000	11,000	-	
Income				
Burial Fees	(1,000)	(1,625)	(625)	
Total Income	(1,000)	(1,625)	(625)	

Cost Centre E401 to E405 - Allotments
Year-End Outturn Position as at 31st March 2019
Responsible Budget Holder - Steve Cooper and Lee Williams

Description	2018/19 Approved Budget £	2018/19 Actual Outturn £	(Saving) / Overspend £	Comment On (Saving) / Overspend
Premises Costs				
Allotment Maintenance	1,000	1,831	831	Bee plot fencing and compensation payment.
Water	1,600	1,198	(402)	
	2,600	3,030	430	
Supplies and Services				
Public Liability Insurance	500	500	-	
Central Support Recharges				
Support Service Recharges	3,750	3,750	-	
Works Section Recharges	20,500	20,500	-	
	24,250	24,250	-	
Gross Expenditure	27,350	27,780	430	
Income				
Allotment Rents	(6,000)	(6,198)	(198)	Allotments rent increase and turnover of plots.
Pigeon Loft Rents	(300)	(361)	(61)	
Poultry Site Rents	(450)	(432)	18	
	(6,750)	(6,991)	(241)	
Net Expenditure	20,600	20,789	189	

Appendix 2 - 2018/19 Revenue Budget Support Reserve - Final Position as at 31st March 2019						
Budget	Budget Description	Reason for Carry Forward	Total Carry Forward £	Transferred to Date £	Expected Year End Balance £	Comments
Cemeteries	Cemetery Maintenance	To replace fencing panel.	575.00	575.00	-	
Sports Complex	Building Maintenance	Bar ramp repairs.	1,500.00	-	1,500.00	Maintenance Budget was sufficient.
Sports Complex	Electrical Maintenance	External lighting replacement	250.00	-	250.00	Maintenance Budget was sufficient.
Sports Complex	Kitchen Maintenance	Microwave repairs and floor cleaning.	550.00	-	550.00	Maintenance Budget was sufficient.
Sports Complex	Equipment	PAT testing equipment.	250.00	-	250.00	Equipment Budget was sufficient.
Golf Complex	Equipment Maintenance	Cylinder replacement on fairways mower.	2,000.00	2,000.00	-	
Golf Complex	Range Equipment	Replacement targets and mats for the range.	1,000.00	1,000.00	-	
Parks and Play Areas	Parks Maintenance	Painting of the skate park fencing.	1,000.00	-	1,000.00	Maintenance Budget was sufficient.
St Oswald's Pre School	Building Maintenance	Redecoration of the main setting.	1,350.00	-	1,350.00	Funded from Capital Budget.
St Oswald's Pre School	Equipment	Purchase of a new cooker for main setting.	500.00	-	500.00	Equipment budget was sufficient
St Oswald's Pre School	Staff Uniforms	Purchase of staff uniforms.	500.00	-	500.00	Equipment budget was sufficient
Administration Budget	Mayors' Allowance	Carry forward unused balance from 2017/18.	670.50	670.50	-	
Works Department	Training	Mower training delayed until April.	925.00	925.00	-	
Works Department	Equipment	Purchase of mowers.	1,000.00	1,000.00	-	
			12,070.50	6,170.50	5,900.00	

Appendix 3 - Revenue Budget Support Reserve - Requests to Carry Forward Savings to 2019/20

Committee	Budget	Budget Description	Reason for Carry Forward	Total Carry Forward £
Recreation	Events	Large Community Events	To double the budget for large events to £40,000.	20,000.00
Recreation	Sports Complex	Building Maintenance	To undertake repairs to the bar ramp footpath.	2,000.00
Policy and Resources	St Oswald's Pre School	DAF and EYPP Funding	Carry forward unspent balance of funding.	1,045.00
Policy and Resources	Members and Civic	Mayors' Allowance	Carry forward unused balance as at 31st March.	537.33
Policy and Resources	Works Department	Training	To ensure sufficient budget for health and safety training.	4,000.00
Policy and Resources	Works Department	Equipment Maintenance	To fund a new clutch for the tractor.	3,000.00
Total 2019/20 Revenue Budget Support Reserve				30,582.33

Appendix 4 - Adjusted Capital Programme Budget 2018/19					
Committee / Capital Project	2018/19 Budget £	2017/18 Carry Forward £	Additional Budget Approvals £	Adjusted 2018/19 Budget £	Additional Budget Approved by Policy and Resources Committee
<u>Policy & Resources</u>					
Council Buildings					
Council Offices	5,000	-	-	5,000	
Horticulture and Vehicle Depots	24,000	-	-	24,000	
St Oswald's Pre School	10,000	-	-	10,000	
Works Vehicles and Machinery					
Works Vehicles	22,500	-	-	22,500	
Woodchipper Machine	-	20,500	-	20,500	P&R 6th June 2018.
Golf Tees Mower	20,000	-	-	20,000	
Golf Greens Mower	-	-	25,000	25,000	P&R 6th March 2019.
Leaf Collecting Machines	2,500	750	-	3,250	P&R 6th June 2018.
Football Pitch Seeding Machine	11,000	-	-	11,000	
Mini Tractor / Flail / Power Harrow	6,500	3,750	-	10,250	P&R 6th June 2018.
Office Equipment					
ICT Hardware and Software	18,500	-	-	18,500	
GDPR Software	5,000	-	-	5,000	
GDPR Shredder	2,000	-	-	2,000	
Website Development	2,500	-	-	2,500	
Office Photocopier	5,000	-	-	5,000	
<u>Recreation</u>					
Special Events					
Christmas Lights	4,000	-	-	4,000	
Hard Standing Area in Town Park	7,000	-	-	7,000	
Parks and Parks Buildings					
Simpasture Pavilion	3,500	-	-	3,500	
Play Areas					
Play Area Surfacing Repairs	25,000	30,750	-	55,750	P&R 6th June 2018.
Town Park Skate Park	47,500	-	1,500	49,000	Recreation 18th July 2018.
Aycliffe Village Play Area	47,500	-	-	47,500	
Driving Range					
Driving Range Drainage	1,000	-	-	1,000	
Golf Course and Golf Complex					
Golf Shop and Changing Rooms	2,500	-	13,750	16,250	P&R 24th Oct 2018.
Golf Irrigation System	-	5,000	-	5,000	P&R 6th June 2018.
Golf Buggies	10,000	-	-	10,000	
Sports Complex					
Roofing Works	15,000	7,500	-	22,500	P&R 6th June 2018.
Drainage Works	5,000	-	-	5,000	
Kitchen Oven	-	2,500	-	2,500	
Cellar Cooler	-	2,500	-	2,500	
Fridge and Freezer Replacement	-	3,000	-	3,000	
Bar Service Lift	-	2,500	-	2,500	P&R 6th June 2018.
Shutters for External Doors	-	6,000	-	6,000	P&R 6th June 2018.
Squash Courts Conversion	-	15,000	-	15,000	P&R 6th June 2018.
Changing Rooms	5,000	-	-	5,000	
Bowls Hall Carpet Replacement	20,000	-	-	20,000	
Bar Furniture Replacement	10,000	-	-	10,000	
Bar Ramp and Entrance Repairs	2,500	-	-	2,500	
Tables and Chairs for Events	-	-	9,500	9,500	P&R 18th April 2018.

Committee / Capital Project	2018/19 Budget £	2017/18 Carry Forward £	Additional Budget Approvals £	Adjusted 2018/19 Budget £	Additional Budget Approved by Policy and Resources Committee
<u>Environment</u>					
Cemeteries					
Stephenson Way Cemetery	15,000	-	-	15,000	
West Cemetery	-	5,000	-	5,000	P&R 6th June 2018.
Allotments					
Allotments Gates and Fencing	7,500	-	-	7,500	
General Environment					
Litter and Dog Bins and Public Seats	5,000	-	-	5,000	
Footpath Repairs	20,000	25,000	-	45,000	P&R 6th June 2018.
Sheila's Garden	5,000	-	-	5,000	
Woodham Burn Footpath.	12,000	-	-	12,000	
Agnew 5 Improvements	10,000	-	-	10,000	
Aycliffe Angels Memorial Seats	5,250	-	-	5,250	
<u>Grant Funded Projects:</u>					
Cobblers Hall Park and Play Area	-	75,000	-	75,000	P&R 6th June 2018.
Total Capital Programme	419,750	204,750	49,750	674,250	

Appendix 5 - Great Aycliffe Town Council Capital Programme Budget 2018/19
Year-End Outturn Position as at 31st March 2019

Projects by Committee	Budget 2018/19 £	Actual Spend £	External Funding £	Over / Under Spend £	Carry Forward £	Comments
Policy & Resources						
Council Buildings						
Council Offices	5,000	-	-	(5,000)	5,000	Automatic doors motor and LED lighting.
Depot Building Works	24,000	2,276	-	(21,724)	2,500	Automatic gates motor replaced.
St Oswald's Pre School	10,000	7,011	-	(2,989)	750	Flooring replacement and new window.
Works Vehicles and Machinery						
Works Vehicle	22,500	-	-	(22,500)	27,500	Vehicle to be replaced in 2019/20.
Woodchipper Machine	20,500	20,495	-	(5)	-	Woodchipper purchased.
Golf Tees Mower	20,000	15,950	-	(4,050)	-	Mower purchased in March.
Golf Greens Mower and Rollers	25,000	24,500	-	(500)	-	Mower and rollers purchased in March.
Leaf Collecting Machines	3,250	3,300	-	50	-	Leaf collectors purchased.
Football Pitch Seeding Machine	11,000	10,675	-	(325)	-	Seeder purchased.
Mini Tractor / Flail / Power Harrow	10,250	4,939	-	(5,311)	-	Weedripper and flail mower purchased.
Office Equipment						
ICT Hardware and Software	18,500	9,712	-	(8,788)	-	Office computers and laptops purchased.
GDPR Software	5,000	-	-	(5,000)	-	No GDPR software required.
GDPR Shredding Equipment	2,000	2,799	-	799	-	GDPR compliant shredders purchased.
Website Development	2,500	520	-	(1,980)	-	Ongoing development of website.
Office Photocopier	5,000	3,205	-	(1,795)	-	Office photocopier replaced.
Recreation						
Special Events						
Christmas Lights	4,000	4,125	-	125	-	Ongoing programme of upgrades.
Town Park Hard Standing Area	7,000	5,984	-	(1,016)	-	Staging area and path upgrade.
Parks and Parks Buildings						
Simpasture Pavilion Works	3,500	2,000	-	(1,500)	-	Redecoration and fascia boards.
Play Areas						
Play Area Safety Surfacing	55,750	33,928	-	(21,822)	-	Ongoing programme of replacement.
Town Park Skate Park	49,000	49,000	-	-	-	Replacement of skate park. Order placed.
Aycliffe Village Play Area	47,500	40,880	(7,000)	(13,620)	5,500	Junior play area. S106 monies claimed.
Driving Range						
Driving Range Drainage	1,000	566	-	(434)	-	Drainage works at far end of range.
Golf Course and Golf Complex						
Golf Complex Building Works	2,500	1,545	-	(955)	-	Furniture, decoration and lighting.
Golf Complex Roof Replacement	13,750	13,760	-	10	-	Emergency works authorised.
Golf Irrigation System	5,000	2,427	-	(2,573)	2,500	Pump replaced.
Golf Buggy Replacement	10,000	10,050	-	50	-	
Sports Complex						
Roofing Works	22,500	-	-	(22,500)	22,500	To be carried forward to 2019/20.
Drainage Works	5,000	-	-	(5,000)	-	Ongoing provision for repairs.
Kitchen Oven	2,500	-	-	(2,500)	2,500	To be carried forward to 2019/20.
Cellar Cooler	2,500	-	-	(2,500)	2,500	To be carried forward to 2019/20.
Fridge and Freezer Replacement	3,000	-	-	(3,000)	3,000	To be carried forward to 2019/20.
Bar Service Lift	2,500	-	-	(2,500)	2,250	To be carried forward to 2019/20.
Shutters for External Doors	6,000	-	-	(6,000)	6,000	To be carried forward to 2019/20.
Squash Courts Conversion	15,000	-	-	(15,000)	-	Project on hold.
Changing Rooms	5,000	2,994	-	(2,006)	-	Artex removal works.
Bowls Hall Carpet Replacement	20,000	-	-	(20,000)	20,000	To be carried forward to 2019/20.
Bar Furniture Replacement	10,000	-	-	(10,000)	10,000	To be carried forward to 2019/20.
Bar Ramp and Entrance Repairs	2,500	-	-	(2,500)	-	Undertaken from maintenance budget.
Tables and Chairs for Events	9,500	7,431	-	(2,069)	-	Tables and chairs for large events.
Environment						
Cemeteries						
Stephenson Way Cemetery	15,000	4,920	-	(10,080)	5,500	Hedge removal works.
West Cemetery	5,000	-	-	(5,000)	-	To be funded from revenue budget.
Allotments						
Allotments Gates and Fencing	7,500	-	-	(7,500)	-	Project on hold.
General Environment						
Litter and Dog Bins and Public Seats	5,000	-	-	(5,000)	5,000	Replenishment of bins and seats stocks.
Footpath Repairs	45,000	22,402	-	(22,598)	-	Ongoing programme of repairs.
St Oswald's Park Formal Garden	5,000	1,952	-	(3,048)	-	Replacement of rose beds.
Woodham Burn Footpath	12,000	-	-	(12,000)	12,000	Footpath repairs and improvements.
Agnew 5 Improvements	10,000	-	-	(10,000)	5,000	Tree works. Carry forward to 2019/20.
Remembrance Day Seats	5,250	1,783	-	(3,467)	1,500	Memorial seating at St Clare's Church.
Grant Funded Projects:						
Cobblers Hall Park Development	75,000	152,066	(80,000)	(2,934)	-	New park development. Project to be match funded by £80,000 from DCC.
	674,250	463,194	(87,000)	(298,056)	141,500	