

Minutes of a Meeting of the **POLICY AND RESOURCES COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 17<sup>th</sup> JULY 2019 at 7.15 p.m.**

**PRESENT**                    **Councillor R.S. Fleming (Chairman) and**  
Councillors Eddy Adam, M. Ashcroft, Jim Atkinson, Kathy Beetham, P.J. Bergg, Bill Blenkinsopp, Mrs. D. Bowman, Arun M. Chandran, B.A. Clare, J.D. Clare, J. Clark, Mrs. M. Dalton, George C. Gray, I. Gray, Mrs. S. Haigh, Dave Hardaker, Mrs. I. Hewitson, Jed Hillary, M. Iveson, Mrs. S.J. Iveson, Mrs. V.M. Raw, Ken Robson and Paul Symons.

**OFFICERS**                Mr. A. Bailey (Town Clerk)  
Mr. D. Austin (Finance Manager)  
Miss C. Ryder (Senior Admin Officer)

19.    **APOLOGIES FOR ABSENCE**

Apologies for absence were submitted on behalf of Councillors B. Hall, Wendy Hillary, Kate Hopper and Sally Symons.

20.    **MEMBERS' DISPENSATIONS**

No applications for dispensations had been received.

21.    **DECLARATIONS OF INTEREST**

The following Non-Pecuniary declarations of interest were submitted for Agenda Item No. 9 (2)(b):-

**Councillor Ken Robson – Acorn Community Association**  
**Councillor John Clark – Horndale Residents Association**  
**Councillor Mrs. D. Bowman – Junior Neighbourhood Watch and New Friends New Places.**

22.    **PUBLIC QUESTIONS**

There were no questions from the public.

23.    **MINUTES**

It was proposed by Councillor M. Iveson, seconded by Councillor Dave Hardaker and

**RESOLVED** – that the minutes of the meetings of the Policy and Resources Committee held on the 15<sup>th</sup> May and 5<sup>th</sup> June 2019 be confirmed as a correct record and signed by the Chairman.

24.    **ASSET MANAGEMENT MEMBER WORKING GROUP**

The notes and following recommendations from the meeting of the Asset Management Member Working Group held on the 11<sup>th</sup> June 2019 were submitted for consideration:-

- (i) That the update report and detailed appendices be received and agreed.
- (ii) That a report regarding the condition of the gate and fence at St Oswald's allotments be brought to the Environment Committee.
- (iii) That a report regarding scrub management at Agnew 5 be brought to the Environment Committee.
- (iv) That a report regarding potential additional security solutions for the entrance to the depot be brought to the Policy and Resources Committee.
- (v) That further information, including quotations, designs and external funding, for a conservatory-style building for St Oswald's Pre-School be obtained and reported to the Policy and Resources Committee.
- (vi) That quotations be obtained to provide an appropriate classroom/changing shed for St Oswald's Pre-School and reported to the Policy and Resources Committee.
- (vii) That further consideration be given at a later date to the proposal to extend the garden area in the Tots-in-the-Park building.
- (viii) That the bowls hall carpet underlay should be replaced and the carpet turned, in line with the contractor's recommendation.
- (ix) That the blue-coloured Christmas lights be phased out and replaced with brighter coloured lights.
- (x) That the provision of further commemorative seating at St Clare's within the current budget provision be investigated, and a report brought to the Policy and Resources Committee.

It was proposed by Councillor M. Iveson, seconded by Councillor M. Ashcroft and

**RESOLVED** – that the notes and recommendations from the Asset Management Member Working Group held on the 11<sup>th</sup> June 2019 be confirmed as a correct record and signed by the Chairman subject to the following amendment:-

- (ix) That the blue-coloured Christmas lights be phased out and replaced with brighter coloured lights. Enquiries to be made to Durham County Council regarding the possibility of the planting of a replacement tree to display lights at the entrance to the town.

## 25. **AUDIT, RISK AND G.D.P.R. SUB-COMMITTEE**

It was proposed by Councillor Dave Hardaker, seconded by Councillor M. Iveson and

**RESOLVED** – that the minutes of the meeting of the Audit, Risk and G.D.P.R. Sub-Committee held on the 10<sup>th</sup> July 2019 be confirmed as a correct record and signed by the Chairman.

26. **ACCOUNTS CONTROL SHEETS**

Account control sheets for the period 7<sup>th</sup> June 2019 to the 5<sup>th</sup> July 2019 and the General Bank Accounts for May and June 2019 were submitted.

**RESOLVED** – that it be recommended that the accounts control sheets for the period 7<sup>th</sup> June 2019 to the 5<sup>th</sup> July 2019 and the General Bank Accounts for May and June 2019 be received.

27. **GRANTS / DONATIONS**

The following Non-Pecuniary declarations of interest were submitted for Item No. (2)(b):-

Councillor Ken Robson – Acorn Community Association

Councillor John Clark – Horndale Residents Association

Councillor Mrs. D. Bowman – Junior Neighbourhood Watch and New Friends New Places.

The Town Clerk had submitted a report which gave the current donation budget for this financial year as £4,815.

The following applications for grants had been received for consideration:-

- (a) Neville Community Association  
Grant requested for a BBQ event.
- (b) Horndale Community Association (To include Acorn Community Association, Neville Community Association, Junior Neighbourhood Watch, New Faces New Places, Community Spirit, ACE, Junction 7).  
Grant requested to hold a community event in the Town Centre on the 10<sup>th</sup> August 2019.
- (c) Future Fund for Childhood Cancer  
Application for a prize for their fundraising Ball.

Letter of Thanks

A letter of thanks had been received from Great Aycliffe Village Hall Association for the Council's donation of £250 towards their Music Night.

Aycliffe Youth Council

The current donation budget for the Aycliffe Youth Council Financial Year is £1,660.

The following grants were recommended for consideration by the Policy and Resources Committee at a meeting of the Aycliffe Youth Council:-

- £200 to Ben Stephenson – Purchase of England kit for him representing the Country in Water Polo.
- £100 to Poppy Stephenson to help towards a training camp for Water Polo.

**RESOLVED** – that it be recommended:-

- (i) That the current donation budget of the Council be noted.
- (ii) That the following donations be agreed:-
  - (a) Neville Community Association  
That a donation of £100 be agreed.
  - (b) Horndale Community Association  
That a donation of £200 be agreed.
  - (c) Future Fund for Childcare Cancer  
That no donation be given.
- (iii) That the letter of thanks from Great Aycliffe Village Hall Association be received.
- (iv) That the current donation budget for the Youth Council be noted.
- (v) That the amount of £200 and £100 for Ben Stephenson and Poppy Stephenson, as recommended by the Aycliffe Youth Council, be agreed.

28. **2019/20 REVENUE AND CAPITAL BUDGET – POSITION AT 30 JUNE 2019**

The Finance Manager had submitted a report to provide member's with the financial position on the Council's approved 2019/20 Revenue and Capital Programme Budget for the first three months of the financial year up to the 30<sup>th</sup> June 2019.

**RESOLVED** – that it be recommended:-

- (i) That the report be received.
- (ii) That the financial position of the Council's 2019/20 Revenue and Capital Budgets for the three months to the 30<sup>th</sup> June 2019 be accepted.
- (iii) That further Revenue and Capital Budget Position reports be provided for the period 30<sup>th</sup> September 2019 and 31<sup>st</sup> December 2019, including the projections of expected outturn, at the October and January meetings of the Policy and Resources Committee.

29. **PRE-SCHOOL OUTDOOR CHANGING SHED**

The Pre-School Manager had submitted a report requesting consideration of the purchase of an outdoor changing shed for the Pre-School garden. This would be a great asset to the children whilst they change into outdoor waterproofs.

Funding was being proposed to be used from the existing Pre-School equipment and resources budget and would have no additional budget implications.

Quotations had been received from the following three companies:-

- Fizzas Garden and Timber Products (to include Perspex windows)
  - 15ft x 10ft £2,800
  - 12ft x 10ft £2,500
  - 12ft x 12ft £2,850

- CMK Timber Products  
10ft x 10ft apex shed £1,500
- Darlington Timber Sheds  
10ft x 10ft with log lap cladding with doors/windows £1,118  
10ft x 10ft with TGV cladding, doors/windows £1,099

**RESOLVED** – that it be recommended:-

- (i) That the report be received.
- (ii) That a 10ft x 10ft log lap cladding timber shed with double doors and 4 windows be purchased from Darlington Timber Sheds at a cost of £1,118.

**CHAIRMAN**