

**REVIEW SUB-COMMITTEE**

**WEDNESDAY, 9<sup>th</sup> OCTOBER 2019 at 6.00 p.m.**

Dear Sir/Madam,

I am to inform you that a meeting of the Review Sub-Committee will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on Wednesday, 9<sup>th</sup> October 2019 at 6.00 p.m.

Yours faithfully,

Andrew Bailey.  
**Town Clerk.**

**AGENDA**

**1. APPOINTMENT OF CHAIRMAN**

To appoint a Chairman of the Review Sub-Committee for the Municipal Year 2019/2020.

**2. APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Review Sub-Committee for the Municipal Year 2019/2020.

**3. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**4. MEMBERS' DISPENSATION**

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

**5. DECLARATIONS OF INTEREST**

To notify of any items that appear in the agenda in which you may have an interest, including those that have previously been recorded in the Members Register of Interests.

**6. PUBLIC QUESTIONS**

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances or which are about a matter where there is a right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been the subject of a decision of the Council in the last six months.

**7. MINUTES**

... To receive the minutes of the meeting of the Review Sub-Committee held on the 3<sup>rd</sup> April 2019.

**8. EXCLUSION POLICY**

... To consider the attached report from the Management Team.

**9. COMMENTS & COMPLAINTS PROCEDURE**

... To consider the attached report from the Management Team.

**10. ANNUAL LEAVE PROCEDURE**

... To consider the attached report from the Management Team.

**11. LONE WORKING POLICY**

... To consider the attached report from the Management Team.

**12. DRAFT WORKPLACE DRUG & ALCOHOL POLICY**

... To consider the attached report from the Management Team.

**13. DRAFT RE-GRADING POLICY & PROCEDURE**

... To consider the attached report from the Management Team.

**MEMBERSHIP OF THE REVIEW SUB-COMMITTEE**

Councillors M. Ashcroft, Arun M. Chandran, Mrs. M. Dalton, Jed Hillary, Wendy Hillary, M. Iveson, Mrs. S.J. Iveson and Ken Robson