

## PERSONNEL SUB-COMMITTEE

WEDNESDAY 14<sup>th</sup> OCTOBER 2020

Minutes of the meeting of the **PERSONNEL SUB-COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 14<sup>th</sup> OCTOBER 2020 at 11.00 a.m.**

### PRESENT

**Councillor R.S. Fleming** (Chairman) and Councillors:  
M. Ashcroft, Jim Atkinson, Bill Blenkinsopp, Arun M. Chandran, B. Hall, Dave Hardaker, M. Iveson, Mrs S.J. Iveson, Mrs V.M. Raw and Ken Robson

### OFFICERS

Mr A. Bailey (Town Clerk)  
Miss A. Donald (Town Clerk's PA)

### 77. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Mrs M. Dalton, Mrs S. Haigh and Jed Hillary.

### 78. MEMBERS' DISPENSATIONS

No applications for dispensation had been received.

### 79. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 80. PUBLIC QUESTIONS

There were no public questions.

### 81. EXEMPT BUSINESS

It was proposed by Councillor M. Iveson, seconded by Councillor Bill Blenkinsopp, and

**RESOLVED** – that in view of the confidential nature of the business about to be transacted it was in the opinion of the Council, advisable that the public and press be excluded from the meeting.

### 82. TOWN CLERK DESIGNATE APPOINTMENT

The Town Clerk submitted a report providing information on the interview process for the appointment of a Town Clerk designate in readiness for the retirement of the present Town Clerk in 2021.

It was noted that the Personnel Sub-Committee has delegated powers to appoint staff.

Mr A. Bailey and Miss A. Donald left the meeting at this point.

The Personnel Sub-Committee then interviewed two internal candidates for the post.

Mr A. Bailey and Miss A. Donald re-joined the meeting at this point.

**RESOLVED** – that it be recommended that:

- i) Mr D. Austin be offered the post of Town Clerk designate, to undertake shadowing of the current Town Clerk.
- ii) Take up of the post of Town Clerk and Proper Officer be effective from 1<sup>st</sup> April 2021.
- iii) Employment be effective from 1<sup>st</sup> April 2021.
- iv) Appointment to be at LC4, 55-58, starting at point 55 and rising at incremental points to point 58.

Mr Austin accepted the post.

### **83. RE-ADMISSION OF PRESS AND PUBLIC**

It was proposed by Councillor M. Ashcroft, seconded by Councillor M. Iveson, and

**RESOLVED** – that it be recommended that the press and public be re-admitted to the meeting.

**CHAIRMAN**