

**POLICY AND RESOURCES COMMITTEE**

**WEDNESDAY, 20<sup>TH</sup> APRIL 2022 at 7.15 p.m.**

Dear Sir/Madam,

I am to inform you that a meeting of the Policy and Resources Committee will be held on Wednesday, 20<sup>th</sup> April 2022 at 7.15 p.m. in attendance at the Council Offices, School Aycliffe Lane, Newton Aycliffe DL5 6QF.

Yours faithfully,

**Dan Austin  
Town Clerk**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MEMBERS' DISPENSATION**

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

**3. DECLARATIONS OF INTEREST**

To notify of any items that appear in the agenda in which you may have an interest, including those that have previously been recorded in the Members Register of Interests.

**4. PUBLIC QUESTIONS**

Members of the public are permitted to make representations, ask questions, and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances, or which are about a matter where there is a right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been the subject of a decision of the Council in the last six months.

**5. MINUTES**

To receive the minutes of the meeting of the Policy and Resources Committee held on the 2<sup>nd</sup> March 2022 for information. (Previously Circulated)

**6. AUDIT, RISK AND G.D.P.R SUB COMMITTEE MINUTES**

. . . To receive the minutes of the meeting Audit, Risk And G.D.P.R Sub Committee Minutes of the held on the 15<sup>th</sup> March 2022.

**7. PERSONNEL SUB COMMITTEE MINUTES**

. . . To receive the minutes of the meeting of the Personnel Sub Committee held on the 16<sup>th</sup> March 2022.

**8. ACCOUNTS CONTROL SHEETS**

. . . To receive the account control sheets for the period 8<sup>th</sup> February 2022 to 7<sup>th</sup> April 2022 and the General Bank Account for February and March 2022.

**9. GRANT AND DONATION REQUESTS**

. . . To consider the attached report from the Town Clerk.

**10. TOWN COUNCIL SERVICE DELIVERY PLAN FOR 2022/23**

. . . To consider the attached report from the Corporate Management Team.

**11. FINANCE SERVICE PLAN FOR 2022/23**

. . . To consider the attached report from the Finance Manager.

**12. INSURANCE CONTRACT RENEWAL**

. . . To consider the attached update report from the Finance Manager.

**13. INTERNAL AUDIT PROVISION**

. . . To consider the attached report from the Finance Manager.

**14. REPLACEMENT 4X4 VEHICLES**

. . . To consider the attached report from the Works and Environment Manager.

**15. COUNCIL DEPOT SECURITY UPDATE**

. . . To consider the attached report from the Works and Environment Manager.

**16. COUNCIL OFFICES FLAT ROOF REPLACEMENT**

. . . To consider the attached report from the Works and Environment Manager and Finance Manager.

**17. DRAFT INFORMATION TECHNOLOGY, COMPUTER AND COMMUNICATIONS ACCEPTABLE USE POLICY**

. . . To consider the attached report from the Corporate and Policy Officer.

**18. APPROVAL OF UKRAINE DONATION**

To retrospectively approve the £1,000 donation to Community Spirit agreed at the Council Meeting on 9<sup>th</sup> March to facilitate the purchase of essential items for the refugees from the Ukraine conflict.

## **19. ADDITIONAL CAPITAL BUDGET APPROVALS**

To agree, as required, the following potential additional capital programme budget approvals reported to and discussed at the meetings of Environment Committee and Recreation Committee last week:-

### ***Environment Committee***

- *An additional £2,350 for cemeteries grave shoring equipment*
- *An additional £2,330 for a hand rail for the footpath in Aycliffe Village*

### ***Recreation Committee***

- *An additional £2,000 for football goal posts*
- *An additional £1,300 to upgrade the driving range ball dispenser machine*
- *An additional £2,500 for golf course ditch clearance works*

*Any questions or queries on agenda items or reports should be raised with officers before meetings by telephone or email.*

*Please note that this does not preclude members from asking the question at the meeting if this is important to the debate or decision.*

## **MEMBERSHIP OF THE POLICY AND RESOURCES COMMITTEE**

Councillors: Eddy Adam, Tony Armstrong, Martin Ashcroft, Lindsey Aston, Jim Atkinson, Peter Bergg, Dorothy Bowman, Arun M. Chandran, John Clark, Neil Collinson, Bob Fleming, George Gray, Ian Gray, Brian Haigh, Mrs. Sandra Haigh, Phillip Hawkins, Andy Hill, Jed Hillary, Wendy Hillary, Kate Hopper, Andrea Miller, John Moore, Carl Robinson, Ken Robson, and Michael Stead.