

REVIEW SUB-COMMITTEE

WEDNESDAY, 7th JULY 2021 – 6 P.M.

Minutes of a Meeting of the **REVIEW SUB-COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 7th JULY, 2021** at 6.00 p.m.

PRESENT

Councillors Martin Ashcroft, Brian Haigh, Mrs Sandra Haigh, Phillip Hawkins, Ken Robson and Michael Stead

OFFICERS

Mrs C.A. Walton (Corporate and Policy Officer)
Miss A. Donald (Town Clerk's PA)

1. APPOINTMENT OF CHAIRMAN

It was proposed by Councillor Ken Robson, seconded by Councillor Brian Haigh, that Councillor Martin Ashcroft be appointed Chairman of the Review Sub-Committee for the municipal year 2021/2022

RESOLVED – that Councillor Martin Ashcroft be appointed as Chairman of the Review Sub-Committee for the Municipal Year 2021/2022.

Councillor Ashcroft took the chair for the meeting.

2. APPOINTMENT OF VICE CHAIRMAN

It was proposed by Councillor Ken Robson, seconded by Councillor Brian Haigh, that Councillor Phillip Hawkins be appointed Vice Chairman of the Review Sub-Committee for the municipal year 2021/2022.

RESOLVED – that Councillor Phillip Hawkins be appointed Vice-Chairman of the Review Sub-Committee for the Municipal Year 2021/2022.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Eddy Adam and Bob Fleming.

4. MEMBERS' DISPENSATIONS

There were no applications for dispensations.

5. DECLARATIONS OF INTEREST

There were no declarations of interest.

6. PUBLIC QUESTIONS

There were no public questions.

7. MINUTES

It was proposed by Councillor Michael Stead, seconded by Councillor Ken Robson, and

RESOLVED – that the minutes of the meeting of the Review Sub-Committee, held on the 9th October 2019, be accepted as a correct record and signed by the Chairman.

8. POLICIES LIST AND UPDATE

The Management Team submitted an updated list of policies and their current review status for members' information.

RESOLVED – that the list of policies be received.

9. CHILD PROTECTION AND SAFEGUARDING CHILDREN POLICY

The Management Team submitted a report providing an updated Child Protection and Safeguarding Children Policy for members' consideration.

RESOLVED – that it be recommended that the updated policy be approved.

10. EQUALITY AND DIVERSITY POLICY

The Management Team submitted a report providing an updated Equality and Diversity Policy for members' consideration.

RESOLVED – that it be recommended that the updated policy be approved.

11. GENERAL DATA PROTECTION POLICY

The Management Team submitted a report providing a draft General Data Protection Policy for members' consideration.

RESOLVED – that it be recommended that the draft policy be approved.

12. SOCIAL MEDIA ACCEPTABLE USE POLICY

The Management Team submitted a report providing an updated Social Media Acceptable Use Policy for members' consideration.

RESOLVED – that it recommended that:

- i) The updated Social Media Acceptable Use Policy be approved.
- ii) Suitable in-house training be arranged for members on key aspects of social media use.

13. MATERNITY/ADOPTION AND SURROGACY POLICY

The Management Team submitted a report providing an updated Maternity/Adoption and Surrogacy Policy for members' consideration.

Following discussion regarding the payment of statutory or enhanced occupational maternity/adoption entitlement, it was

RESOLVED – that it be recommended that:

- i) The Maternity/Adoption and Surrogacy Policy be approved.
- ii) The enhanced entitlement continue to be paid by the Council, as set out in the Policy, but that Officers be asked to contact neighbouring local councils to investigate their maternity pay arrangements and this information be referred back to the Personnel Committee for discussion and recommendations, prior to approval by the Policy and Resources Committee.

14. CONFIDENTIAL REPORTING POLICY

The Management Team submitted a report providing an updated Confidential Reporting Policy for members' consideration.

RESOLVED – that it be recommended that the Confidential Reporting Policy be approved.

CHAIRMAN.