

11th May 2022

**ANNUAL COUNCIL MEETING
WEDNESDAY, 18TH MAY 2022 at 7.15 P.M.**

Dear Sir/Madam,

You are summoned to the **ANNUAL MEETING** of **GREAT AYCLIFFE TOWN COUNCIL** which will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 18th MAY 2022 at 7.15 p.m.**

Yours faithfully,

**Dan Austin
Town Clerk.**

AGENDA

1. VOTING SYSTEM FOR ANNUAL MEETING

To agree an appropriate voting system for the Annual Council Meeting.

The two most common voting systems used by local authorities are:-

1. First Past the Post whereby every member receives one vote and whoever gets the most votes in the first voting round wins.
2. An Exhaustive Ballot whereby every member receives one vote and the nominee with the lowest vote in each voting round drops out. Further voting rounds then take place until there is a clear winner. This system works best if there are three or more nominees.

The Chairman's casting vote applies in the event of a tie.

2. APPOINTMENT OF MAYOR FOR THE MUNICIPAL YEAR 2022/23

To appoint a Mayor (Chairman of the Council) for the Municipal Year 2022/23.

3. DECLARATION OF ACCEPTANCE OF OFFICE

To receive the Declaration of Acceptance of Office signed by the newly elected Mayor.

4. APPOINTMENT OF DEPUTY MAYOR FOR THE MUNICIPAL YEAR 2022/23

To appoint a Deputy Mayor (Vice-Chairman of the Council) for the Municipal Year 2022/23.

5. NOTICE OF MEETING

Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

6. MEMBERS' DISPENSATION

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

7. DECLARATIONS OF INTEREST

To notify of any items that appear in the agenda in which you may have an interest including those that have previously been recorded in the Members' Register of Interests.

8. APOLOGIES FOR ABSENCE

To receive apologies for absence.

9. MINUTES

... To confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on the 27th April 2022.

10. ANNOUNCEMENTS

To receive announcements to be made by the newly appointed Mayor and Town Clerk.

(Including a presentation and vote of thanks to the outgoing Mayor)

11. ANNUAL CONSTITUTION REVIEW

... To consider the attached report from the Town Clerk.

12. NOTICE OF MOTION

To consider the following Notice of Motion from Councillor Joanne Jones:-

“The Council agrees that the allocation of seats to political groups represented on the Council on committees, sub-committees and working groups be politically balanced i.e. numbers of places are set based on the numbers of councillors in each political group, and that Standing Orders 15 and 16 is updated to reflect this”.

13. REVIEW AND APPOINTMENT OF COMMITTEES

... To consider the attached report from the Town Clerk.

14. MEETING TO BE ADJOURNED

... To consider resolving to adjourn temporarily the meeting of the Council (pursuant to Standing Order 15(n,)) to enable the Committees appointed under Agenda Item 12 to appoint sub-committees and working groups.

(Members are referred here to separate agendas for the Environment, Recreation and Policy and Resources Committees).

Meetings of the Environment Committee, Recreation Committee and Policy and Resources Committee will then take place.

15. MEETING TO BE RECONVENED

To resolve to reconvene the meeting of the Council.

16. MEMBERS' ATTENDANCES 2021/22

... To receive details of members' attendances for the Municipal Years 2021/22.

17. DISCLOSURE OF MEMBERS' ALLOWANCES 2021/22

... To receive, for information, the attached notice of allowances paid to members during 2021/22.

18. OUTSIDE BODIES

... To consider the attached report from the Town Clerk.

19. MEETINGS 2022/23

... To consider the attached draft list of meetings for the Municipal Year 2022/23 which is based on agreement to committees as outlined at Agenda Item No. 13.

20. COUNCIL INSURANCE ARRANGEMENTS REVIEW

... To receive the attached report from the Finance Manager.

**21. REVIEW OF ARRANGEMENTS WITH DURHAM COUNTY COUNCIL -
LICENCE TO OPERATE ON DCC ENVIRONMENTAL AREAS**

... To consider the attached report from the Town Clerk.

**22. REVIEW OF ARRANGEMENTS WITH DURHAM COUNTY COUNCIL -
WINTER MAINTENANCE ARRANGEMENT**

... To consider the attached report from the Town Clerk.

23. REVIEW OF INVENTORY OF LAND AND BUILDINGS

... To consider the attached report from the Town Clerk.

24. REVIEW OF COUNCIL AND STAFF SUBSCRIPTIONS TO OTHER BODIES

... To consider the attached report from the Town Clerk.

**25. REVIEW OF COUNCIL EXPENDITURE INCURRED UNDER THE GENERAL
POWER OF COMPETENCE**

... To consider the attached report from the Town Clerk.

26. COUNCILLOR TRAINING 2021/22

... To consider the attached report from the Town Clerk.

27. POLITICAL GROUPS

To be advised by each Political Group on the Council who their Spokesperson(s) are (for the information of Officers of the Council to enable consultation and co-ordination of information outside of Council Meetings).