

POLICY AND RESOURCES COMMITTEE

WEDNESDAY, 6TH DECEMBER 2023 at 7.00 p.m.

Dear Sir/Madam,

I am to inform you that a meeting of the Policy and Resources Committee will be held on Wednesday, 6th December 2023 at **7.00p.m.** in attendance at the Council Offices, School Aycliffe Lane, Newton Aycliffe DL5 6QF.

Yours faithfully,

**Dan Austin
Town Clerk**

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MEMBERS' DISPENSATIONS

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

3. DECLARATIONS OF INTEREST

To notify of any items that appear in the agenda in which you may have an interest, including those that have previously been recorded in the Members Register of Interests.

4. PUBLIC QUESTIONS

Members of the public are permitted to make representations, ask questions, and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances, or which are about a matter where there is a right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been the subject of a decision of the Council in the last six months.

5. MINUTES

To receive the minutes of the meeting of the Policy and Resources Committee held on the 25th October 2023 for information. (Previously Circulated).

6. PERSONNEL SUB COMMITTEE

- . . . To receive the notes and recommendations of the meeting of the Personnel Sub Committee held on the 8th November 2023.

7. ACCOUNTS CONTROL SHEETS

- . . . To receive the account control sheets for the period 19th October 2023 to 16th November 2023 and the General Bank Account for October 2023.

8. GRANTS AND DONATION REQUESTS

. . . To consider the attached report from the Town Clerk.

9. GOLF 5 DAY MEMBERSHIP RULES

. . . To consider a request from a member of the Oak Leaf Golf Complex, via the Chairman of the Committee, for the Council to consider removing the restriction on 5 Day Golf Memberships, which prevents those members from playing before 12pm on a bank holiday. The attached briefing note provides the views of the Town Clerk and Golf Administrator in relation to this request.

10. SERVICE REVIEW SUB COMMITTEE VACANCIES

To consider nominating replacements to the two vacancies on the Service Review Sub Committee.

11. PERSONNEL SUB COMMITTEE VACANCIES

To consider nominating replacements to the two vacancies on the Personnel Sub Committee.

12. AUDIT, RISK AND GDPR SUB COMMITTEE VACANCY

To consider nominating a replacement to the vacancy on the Audit, Risk and GDPR Sub Committee.

13. PRE-SCHOOL SUB COMMITTEE VACANCIES

To consider nominating replacements to the two vacancies on the Pre-School Sub Committee.

14. ASSET MANAGEMENT WORKING GROUP VACANCIES

To consider nominating replacements to the two vacancies on the Asset Management Working Group.

15. REVENUE AND CAPITAL BUDGET AMENDMENTS

To approve the following revenue and capital budget amendments, as agreed at the Recreation Committee on 29th November 2023:-

1. *That an additional £2,119 is approved from the VAT windfall monies towards the alcove seating in the Oak Leaf Sports Complex bar.*
2. *That the £5,500 capital budget for an updated internal CCTV system for the Oak Leaf Sports Complex is brought forward from the 2024/25 financial year to the 2023/24 financial year.*
3. *That approval is given to meet the £395 cost of an additional alarm sensor from the Sports Complex building maintenance budget, which may result in a small overspend on the budget in this financial year.*

Any questions or queries on agenda items or reports should be raised with officers before meetings by telephone or email.

Please note that this does not preclude members from asking the question at the meeting if this is important to the debate or decision.

Members are requested, during Council Meetings, to observe the Council's Standing Orders relating to the Business and Proceedings of the Council, with particular reference to the Rules of Debate, as well as the Members' Code of Conduct and the principles of Civility and Respect Pledge.

MEMBERSHIP OF THE POLICY AND RESOURCES COMMITTEE:

Councillors Eddy Adam, Tony Armstrong, Martin Ashcroft, Lindsey Aston, Jim Atkinson, Peter Bergg, Dorothy Bowman, Arun M. Chandran, John Clark, George Gray, Ian Gray, Brian Haigh, Sandra Haigh, Phillip Hawkins, Andy Hill, Jed Hillary, Wendy Hillary, Simon Hocking, Joanne Jones, Neville Jones, Sandra Kirby, Brian McAnaney, John Moore, Carl Robinson, Ken Robson, Anita Sparrow, Michael Stead, Anne Woodward and John Woodward.