

28<sup>th</sup> February 2024

**POLICY AND RESOURCES COMMITTEE**

**WEDNESDAY, 6<sup>TH</sup> MARCH 2024 at 7.00 p.m.**

Dear Sir/Madam,

I am to inform you that a meeting of the Policy and Resources Committee will be held on Wednesday, 6<sup>th</sup> March 2024 at **7.00p.m.** in attendance at the Council Offices, School Aycliffe Lane, Newton Aycliffe DL5 6QF.

Yours faithfully,

**Dan Austin  
Town Clerk**

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MEMBERS' DISPENSATIONS**

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

**3. DECLARATIONS OF INTEREST**

To notify of any items that appear in the agenda in which you may have an interest, including those that have previously been recorded in the Members Register of Interests.

**4. PUBLIC QUESTIONS**

Members of the public are permitted to make representations, ask questions, and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances, or which are about a matter where there is a right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been the subject of a decision of the Council in the last six months.

**5. MINUTES**

To receive the minutes of the meeting of the Policy and Resources Committee held on the 24<sup>th</sup> January 2024 for information. (Previously Circulated).

**6. AUDIT, RISK AND G.D.P.R SUB COMMITTEE MINUTES**

... To receive the minutes of the meeting of the Audit, Risk and G.D.P.R Sub-Committee held on the 27<sup>th</sup> February 2024 for approval.

**7. ACCOUNTS CONTROL SHEETS**

. . . To receive the account control sheets for the period 18<sup>th</sup> January to 16<sup>th</sup> February and the General Bank Account for January 2024.

**8. GRANTS AND DONATION REQUESTS**

. . . To consider the attached report from the Town Clerk.

**9. HEALTH AND SAFETY ANNUAL REPORT**

. . . To consider the attached report from the Town Clerk.

**10. 2023/24 STRATEGIC AIMS AND TARGETS END OF YEAR OUTTURN REPORT**

. . . To consider the attached report from the Corporate Management Team.

**11. DRAFT STRATEGIC AIMS AND TARGETS FOR 2024/25**

. . . To consider the attached report from the Corporate Management Team.

**12. DRIVING RANGE DRAINAGE IMPROVEMENTS – ADDITIONAL CAPITAL BUDGET REQUEST**

. . . To consider the attached report from the Town Clerk, Head of Leisure and Events and Grounds Maintenance Service Co-Ordinator.

**13. ANNUAL REVIEW OF THE INTERNAL AUDIT SERVICE**

. . . To consider the attached report from the Finance Manager.

**14. EXEMPT BUSINESS**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

**15. TOWN CLERK PAY PROGRESSION - ITEM FROM THE CORPORATE AND POLICY OFFICER**

To give consideration to the Town Clerk's pay progression for 2024/25, following the successful completion of his annual appraisal by an Appraisal Panel drawn from the Personnel Sub Committee.

**16. RE-ADMISSION OF PRESS AND PUBLIC**

To re-admit the Press and Public to the meeting.

*Any questions or queries on agenda items or reports should be raised with officers before meetings by telephone or email.*

*Please note that this does not preclude members from asking the question at the meeting if this is important to the debate or decision.*

*Members are requested, during Council Meetings, to observe the Council's Standing Orders relating to the Business and Proceedings of the Council, with particular reference to the Rules of Debate, as well as the Members' Code of Conduct and the principles of Civility and Respect Pledge.*

**MEMBERSHIP OF THE POLICY AND RESOURCES COMMITTEE:**

Councillors Eddy Adam, Tony Armstrong, Martin Ashcroft, Lindsey Aston, Jim Atkinson, Peter Bergg, Dorothy Bowman, Arun M. Chandran, John Clark, George Gray, Ian Gray, Brian Haigh, Sandra Haigh, Phillip Hawkins, Andy Hill, Jed Hillary, Wendy Hillary, Simon Hocking, Joanne Jones, Neville Jones, Sandra Kirby, Brian McAnaney, John Moore, Carl Robinson, Ken Robson, Anita Sparrow, Michael Stead, Anne Woodward and John Woodward.