

POLICY AND RESOURCES COMMITTEE

WEDNESDAY 17TH MAY 2023

(as part of the Annual General Meeting)

Minutes of the meeting of the **POLICY AND RESOURCES COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe on Wednesday 17th May 2023.

PRESENT

Councillors Eddy Adam, Tony Armstrong, Martin Ashcroft, Lindsey Aston, Jim Atkinson, Peter Bergg, Dorothy Bowman, Arun M. Chandran, John Clark, Bob Fleming, George Gray, Ian Gray, Brian Haigh, Mrs. Sandra Haigh, Phillip Hawkins, Andy Hill, Jed Hillary, Wendy Hillary, Simon Hocking, Joanne Jones, Neville Jones, Sandra Kirby, John Moore, Carl Robinson, Ken Robson, Anita Sparrow, Michael Stead, Anne Woodward and John Woodward.

IN ATTENDANCE Councillor Neil Collinson

OFFICIALS

Mr. D. Austin (Town Clerk)
Mrs. T. Woodhead (Finance Manager)
Mrs. S. Stretch (Senior Administrative Officer)
Miss. A. Donald (Corporate and Policy Officer)

1. APPOINTMENT OF CHAIRMAN

It was proposed by Councillor Ken Robson and seconded by Councillor Martin Ashcroft, that Councillor Arun M. Chandran be nominated as Chairman of the Policy and Resources Committee for the Municipal Year 2023/24.

RESOLVED – that Councillor Arun M. Chandran be appointed Chairman of the Policy and Resources Committee for the Municipal Year 2023/24.

Councillor Arun M. Chandran took the Chair for the meeting.

2. APPOINTMENT OF VICE-CHAIRMAN

It was proposed by Councillor Arun M. Chandran and seconded by Councillor Jed Hillary that Councillor Lindsey Aston be nominated as Vice-Chairman of the Policy and Resources Committee for the Municipal Year 2023/24.

RESOLVED – that Councillor Lindsey Aston be appointed Vice-Chairman of the Policy and Resources Committee for the Municipal Year 2023/24.

3. APOLOGIES FOR ABSENCE

There were no apologies for absence.

4. MEMBERS' DISPENSATIONS

There had been no applications for dispensations.

5. DECLARATIONS OF INTEREST

There were no declarations of interest.

6. APPOINTMENT OF SUB-COMMITTEES AND WORKING GROUPS

The Policy and Resources Committee considered the appointment of members to the following Sub Committees / Working Groups namely:

- (a) Service Review Working Group
- (b) Personnel Sub-Committee
- (c) Personnel Appeals Sub-Committee
- (d) General Appeals Sub-Committee
- (e) Audit Risk and GDPR Sub-Committee
- (f) Asset Management Member Working Group
- (g) Pre-School Learning Centres' Sub-Committee
- (h) Member Appeals Panel

Councillor Arun M. Chandran suggested that all sub-committee and working group meetings should start at the same time as the main committees at 7.15pm.

A discussion then took place regarding Sub Committee and Working Groups' start times.

It was further suggested by Councillor Martin Ashcroft that each parent committee should have this included as an agenda item and agreed at the relevant meeting.

The Town Clerk agreed to look into this and suggested bringing a report forward to a future meeting regarding sub-committee and working group times.

(a) Service Review Working Group

RESOLVED – as follows:

- (i) That a Service Review Working Group be appointed for the Municipal Year 2023/24.
- (ii) That the Service Review Working Group comprise of 15 members.
- (iii) That the membership be:

Councillors: Eddy Adam, Martin Ashcroft, Arun M. Chandran, Bob Fleming, George Gray, Brian Haigh, Phillip Hawkins, Andy Hill, Jed Hillary, Wendy Hillary, Simon Hocking, Carl Robinson, Ken Robson, Anita Sparrow and Michael Stead.

- (iv) That the Chairman and Vice-Chairman of the Service Review Working Group for the Municipal Year 2023/24 be appointed at its first meeting.

(b) Personnel Sub Committee

RESOLVED – as follows:

- (i) That the Personnel Sub Committee be appointed for the Municipal Year 2023/24.
- (ii) That the Personnel Sub Committee comprise of 15 members plus the Mayor as ex-officio member.
- (iii) That the membership be:

Councillors: Eddy Adam, Tony Armstrong, Lindsey Aston, Martin Ashcroft, Peter Bergg, Arun M. Chandran, John Clark, Bob Fleming, Ian Gray, Sandra Haigh, Phillip Hawkins, Andy Hill, Carl Robinson, Ken Robson, Anita Sparrow, Michael Stead.
- (iv) That the Chairman and Vice-Chairman of the Personnel Sub Committee for the Municipal Year 2023/24 be appointed at its first meeting.

(c) Personnel Appeals Sub Committee

RESOLVED – as follows:

- (i) That the Personnel Appeals Sub-Committee be appointed for the Municipal Year 2023/24.
- (ii) That the Personnel Appeals Sub-Committee comprise of 3 members plus the Deputy Mayor as ex-officio member.
- (iii) That the membership be:

Councillors: Phillip Hawkins, Jed Hillary, Joanne Jones and Ken Robson.
- (iv) That the Chairman and Vice-Chairman of the Personnel Appeals Sub-Committee for the Municipal Year 2023/24 be appointed at its first meeting.

(d) Generals Appeals Sub Committee

RESOLVED – as follows:

- (i) That appointments to the General Appeals Sub-Committee be chosen from the relevant Service Committee as required and when necessary.
- (ii) That the Chairman and Vice-Chairman be appointed at its first meeting.

(e) Audit, Risk and GDPR Sub Committee

RESOLVED – as follows:

- (i) That an Audit, Risk and G.D.P.R. Sub-Committee be appointed for the Municipal Year 2023/24.
- (ii) That the Audit, Risk and G.D.P.R. Sub-Committee comprise 7 members plus the Mayor and Deputy Mayor as ex-officio members.
- (iii) That the membership be:

Councillors: Lindsey Aston, Arun M. Chandran, John Clark, Brian Haigh, Phillip Hawkins, Carl Robinson, Ken Robson, Anita Sparrow, and Michael Stead.
- (iv) That the Chairman and Vice-Chairman of the Audit, Risk and GDPR Sub Committee for the Municipal Year 2023/24 be appointed at its first meeting.

(f) Asset Management Member Working Group

RESOLVED – as follows:

- (i) That an Asset Management Member Working Group be appointed for the Municipal Year 2023/2024.
- (ii) That the Asset Management Member Working Group comprise 15 members.
- (iii) That the membership be:

Councillors: Eddy Adam, Martin Ashcroft, Lindsey Aston, Jim Atkinson, Arun M. Chandran, John Clark, Bob Fleming, Brian Haigh, Phillip Hawkins, Andy Hill, Jed Hillary, George Gray, Carl Robinson, Anita Sparrow and Michael Stead.
- (iv) That the Chairman and Vice-Chairman of the Asset Management Member Working Group for the Municipal Year 2023/24 be appointed at its first meeting.

(g) Pre-School Learning Centres Sub-Committee

RESOLVED – as follows:

- (i) That a Pre-School Learning Centres Sub-Committee be appointed for the Municipal Year 2023/24.
- (ii) That the Pre-School Learning Centres Sub-Committee comprise 11 members plus the Chairman and Vice-Chairman of the Policy and Resources Committee and the Mayor and Deputy Mayor as ex-officio members.
- (iii) That the membership be:

Councillors: Eddy Adam, Tony Armstrong, Lindsey Aston, Martin Ashcroft, Peter Bergg, Dorothy Bowman, Arun M. Chandran, Bob Fleming, Sandra Haigh, Phillip Hawkins, Sandra Kirby, Carl Robinson, Ken Robson, Anne Woodward and John Woodward.
- (iv) That the Chairman and Vice-Chairman of the Pre-School Learning Centres Sub-Committee for the Municipal Year 2023/24 be appointed at its first meeting.

(h) Member Appeals Panel

RESOLVED – as follows:

- (i) That appointments to the Member Appeals Panel be chosen as necessary from the Personnel Sub-Committee.
- (ii) That the Chairman and Vice-Chairman be appointed at its first meeting.

CHAIRMAN.