

8th May 2024

**ANNUAL COUNCIL MEETING
WEDNESDAY, 15TH MAY 2024 at 7.15PM**

Dear Sir/Madam,

You are summoned to the **ANNUAL MEETING** of **GREAT AYCLIFFE TOWN COUNCIL** which will be held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 15th MAY 2024** at **7.15PM**.

Yours faithfully,

**Dan Austin
Town Clerk.**

AGENDA

1. APPOINTMENT OF MAYOR FOR THE MUNICIPAL YEAR 2024/25

To appoint a Mayor (Chairman of the Council) for the Municipal Year 2024/25.

2. DECLARATION OF ACCEPTANCE OF OFFICE

To receive the Declaration of Acceptance of Office signed by the newly elected Mayor.

3. APPOINTMENT OF DEPUTY MAYOR FOR THE MUNICIPAL YEAR 2024/25

To appoint a Deputy Mayor (Vice-Chairman of the Council) for the Municipal Year 2024/25.

4. NOTICE OF MEETING

Public Notice of the Meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

5. MEMBERS' DISPENSATIONS

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

6. DECLARATIONS OF INTEREST

To notify of any items that appear in the agenda in which you may have an interest including those that have previously been recorded in the Members' Register of Interests.

7. APOLOGIES FOR ABSENCE

To receive apologies for absence.

8. MINUTES

... To confirm as a correct record the Minutes of the Ordinary Meeting of the Council held on the 24th April 2024.

9. ANNOUNCEMENTS

To receive announcements to be made by the newly appointed Mayor and Town Clerk.

(Including a presentation and vote of thanks to the outgoing Mayor)

10. ANNUAL CONSTITUTION REVIEW

... To consider the attached report from the Town Clerk.

11. REVIEW AND APPOINTMENT OF COMMITTEES

... To consider the attached report from the Town Clerk.

12. MEETING TO BE ADJOURNED

To consider resolving to adjourn temporarily the meeting of the Council (pursuant to Standing Order 5(a)(xxvi) and Standing Order 15(p), to enable the Committees appointed under Agenda Item 11 to appoint sub-committees and working groups.

... **(Members are referred here to separate agendas for the Recreation, Environment and Policy and Resources Committees).**

Meetings of the Recreation Committee, Environment Committee and Policy and Resources Committee will then take place.

The Mayor will preside at these meetings until a Chairman has been appointed.

13. MEETING TO BE RECONVENED

To resolve to reconvene the meeting of the Council.

14. MEMBERS' ATTENDANCES 2023/24

... To receive details of members' attendances for the Municipal Years 2023/24.

15. DISCLOSURE OF MEMBERS' ALLOWANCES 2023/24

... To receive, for information, the attached notice of allowances paid to members during 2023/24.

16. OUTSIDE BODIES

... To consider the attached report from the Town Clerk.

17. MEETINGS 2024/25

... To consider the attached draft list of meetings for the Municipal Year 2024/25 which is based on agreement to committees as outlined at Agenda Item No. 11.

18. COUNCIL INSURANCE ARRANGEMENTS REVIEW

. . . To receive the attached report from the Finance Manager.

19. REVIEW OF ARRANGEMENTS WITH DURHAM COUNTY COUNCIL - LICENCE TO OPERATE ON DCC ENVIRONMENTAL AREAS

. . . To consider the attached report from the Town Clerk.

20. REVIEW OF ARRANGEMENTS WITH DURHAM COUNTY COUNCIL - WINTER MAINTENANCE ARRANGEMENT

. . . To consider the attached report from the Town Clerk.

21. REVIEW OF INVENTORY OF LAND AND BUILDINGS

. . . To consider the attached report from the Town Clerk.

22. REVIEW OF COUNCIL AND STAFF SUBSCRIPTIONS TO OTHER BODIES

. . . To consider the attached report from the Town Clerk.

23. REVIEW OF COUNCIL EXPENDITURE INCURRED UNDER THE GENERAL POWER OF COMPETENCE

. . . To consider the attached report from the Town Clerk.

24. COUNCILLOR TRAINING 2023/24

. . . To consider the attached report from the Town Clerk.

25. POLITICAL GROUPS

To be advised by each Political Group on the Council who their Spokesperson(s) are (for the information of Officers of the Council to enable consultation and co-ordination of information outside of Council Meetings).

Any questions or queries on agenda items or reports should be raised with officers before meetings by telephone or email.

Please note that this does not preclude members from asking the question at the meeting if this is important to the debate or decision.

Members are requested, during Council Meetings, to observe the Council's Standing Orders relating to the Business and Proceedings of the Council, with particular reference to the Rules of Debate, as well as the Members' Code of Conduct and the principles of Civility and Respect Pledge.