

## **AUDIT, RISK AND GDPR SUB-COMMITTEE**

**WEDNESDAY 19<sup>th</sup> FEBRUARY 2025**

Minutes of the meeting of the **AUDIT, RISK AND GDPR SUB-COMMITTEE** held in the Council Chamber, Council Offices, School Aycliffe Lane, Newton Aycliffe, on **WEDNESDAY, 19<sup>th</sup> FEBRUARY 2025** at **7.00 pm**

**PRESENT** Councillors: Lindsey Aston, Arun M. Chandran, John Clark and Carl Robinson

### **OFFICERS**

Mrs Tracey Woodhead (Finance Manager)  
Mr. Steve Ragg (Internal Auditor)  
Miss Amanda Donald (Corporate and Policy Officer)

### **IN ATTENDANCE**

One member of the public was in attendance

#### **1. APPOINTMENT OF CHAIRMAN**

It was proposed by Councillor Arun M. Chandran, seconded by Councillor Lindsey Aston, that Councillor Carl Robinson be appointed Chairman of the Audit, Risk and GDPR Sub-Committee for the municipal year 2024/2025.

**RESOLVED** – that Councillor Carl Robinson be appointed Chairman of the Audit, Risk and GDPR Sub-Committee for the municipal year 2024/2025.

#### **2. APPOINTMENT OF VICE CHAIRMAN**

It was proposed by Councillor Arun M. Chandran, seconded by Councillor Carl Robinson, that Councillor Lindsey Aston be appointed Vice Chairman of the Audit, Risk and GDPR Sub-Committee for the municipal year 2024/2025.

**RESOLVED** – that Councillor Lindsey Aston be appointed Vice Chairman of the Audit, Risk and GDPR Sub-Committee for the municipal year 2024/2025.

#### **3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Brian McAnaney.

#### **4. MEMBERS' DISPENSATIONS**

No requests for dispensations had been received.

#### **5. DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **6. PUBLIC QUESTIONS**

There were no public questions.

## 7. MINUTES

It was proposed by Councillor Arun M. Chandran, seconded by Councillor John Clark, and

**RESOLVED** – that the minutes of the meeting of the Audit, Risk and GDPR Sub-Committee, held on 16<sup>th</sup> April 2024, be received.

## 8. INTERNAL AUDIT RECOMMENDATIONS UPDATE

The Finance Manager submitted a report updating members on the implementation of any outstanding or new internal audit recommendations since the last meeting of the Audit Sub-Committee on 16<sup>th</sup> April 2024.

Members were asked to note that there were two new audit recommendations, both of which had now been dealt with by officers. One remaining recommendation would be dealt with at the next Policy and Resources Committee.

**RESOLVED** – that it be recommended that the report be received.

## 9. INTERNAL AUDITOR'S REPORT

A report was submitted by the Internal Auditor to update members on the work completed in the year to date. The Internal Auditor confirmed that all of the Council's financial systems were well controlled and effective, and he was able to complete the Internal Audit Report in the Annual Governance and Accountability Return to certify this.

Councillor Lindsey Aston asked about golf membership fees and differentials between residents and non-residents and a similar question regarding cemetery fees for residents and non-residents and a discussion took place on both queries.

The Internal Auditor was thanked for his detailed reports, and it was:

**RESOLVED** – that it be recommended that the report be received.

## 10. RISK ASSESSMENT REPORT

The Corporate Management Team submitted a report providing information for the purpose of monitoring the Council's Risk Management Strategy.

It was noted that one new risk had been added to the Corporate Risk Register since the last meeting.

**RESOLVED** – that it be recommended that the report be received.

## 11. GENERAL DATA PROTECTION REGULATION UPDATE

The Corporate Management Team submitted a report providing an update on General Data Protection Regulation issues. It was noted that there had been no data breaches since the last meeting and that GDPR work was ongoing.

**RESOLVED** – that it be recommended that the report be received.

**Chairman**