

**PERSONNEL SUB-COMMITTEE**

**TUESDAY 4<sup>TH</sup> FEBRUARY 2025 at 7.00 P.M.**

Dear Sir/Madam,

I am to inform you that a meeting of the Personnel Sub-Committee will be held **Tuesday 4<sup>th</sup> February 2025 at 7.00 p.m.** in attendance at the Council Offices, School Aycliffe Lane, Newton Aycliffe DL5 6QF.

Yours faithfully,

**Town Clerk.**

**A G E N D A**

**1. APPOINTMENT OF CHAIRMAN**

To appoint a Chairman of the Personnel Sub-Committee for the municipal year 2024/25.

**2. APPOINTMENT OF VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Personnel Sub-Committee for the municipal year 2024/25.

**3. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**4. MEMBERS' DISPENSATIONS**

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable pecuniary interests – Section 33 of the 2011 Localism Act.

**5. DECLARATIONS OF INTEREST**

To notify of any items that appear in the agenda in which you may have an interest, including those that have previously been recorded in the members Register of Interests.

**6. PUBLIC QUESTIONS**

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances or which are about a matter where there is a right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been the subject of a decision of the Council in the last six months.

## **7. MINUTES**

. . . To receive the minutes of the meeting of the Personnel Sub-Committee held on the 21<sup>st</sup> March 2024 for information.

## **8. DELETION OF VACANT PART TIME ADMINISTRATION ASSISTANT POST**

. . . To consider the attached report from the Corporate Management Team.

## **9. MAINTENANCE TECHNICIAN PAY PROGRESSION**

. . . To consider the attached report from the Works and Environment Manager and Corporate Management Team.

*Any questions or queries on agenda items or reports should be raised with officers before meetings by telephone or email.*

*Please note that this does not preclude members from asking the question at the meeting if this is important to the debate or decision.*

*Members are requested, during Council Meetings, to observe the Council's Standing Orders relating to the Business and Proceedings of the Council, with particular reference to the Rules of Debate, as well as the Members' Code of Conduct and the principles of Civility and Respect Pledge.*

## **MEMBERSHIP OF THE PERSONNEL SUB-COMMITTEE**

Councillors: Tony Armstrong, Martin Ashcroft, Lindsey Aston, Arun M. Chandran, John Clark, Ian Gray, Sandra Haigh, Phillip Hawkins, Sandra Kirby, Brian McAnaney and Carl Robinson.