

**OAKLEAF SPORTS COMPLEX CAPITAL EXPENDITURE
– CARPET REPLACEMENT IN THE BAR AREA**

AGENDA ITEM No. 13

MEETING: RECREATION COMMITTEE
DATE: 27TH MAY 2026
REPORTED BY: SPORTS COMPLEX MANAGER

1.0 Purpose of Report

1.1 The purpose of the report is to provide an update on the planned asset management works at the Oak Leaf Sports Complex, and specifically a request to use monies to be carried forward in the Capital Programme Budget to replace the bar carpet.

2.0 Background to the Report

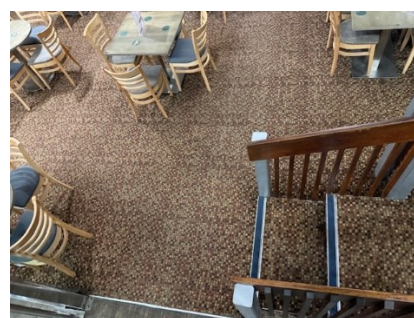
2.1 A sum of £7,000 was set aside in the 2025/26 Capital Programme Budget for the replacement of carpets and flooring at the Sports Complex. This budget was a provisional sum for any required flooring or carpet replacements or repairs and was not used last year. This budget was not used pending a review of flooring and carpet priorities by the Sports Complex Manager.

2.2 This budget was supplemented by a further provision of £1,450 for the deep cleaning of the bar carpet, if required. For the past five years, Sports Complex staff have undertaken this deep cleaning in-house using the rota wash machine, which has provided a sufficient standard of cleaning. Consequently, the budget has not been required for its original purpose and has been rolled forward each year.

2.3 Both of the above capital budgets have therefore been recommended, as part of the year end outturn report to the Policy and Resources Committee next week, to be carried forward to 2026/27.

3.0 Current Situation

3.1 As members are aware, over the last couple of years the bar area has been modernised with new alcove seating, new wooden chairs, additional TVs and the refurbishment of the tables. Various pictures of the bar area and carpet can be seen below:



3.2 The bar carpet was last replaced at a cost of £6,625 in 2013, by Dobermans in Spennymoor.

- 3.3 Following a review of flooring and carpet priorities at the sports complex by the Sports Complex Manager, and confirmation that the flooring and carpets in other areas of the building remain in good condition, it is recommended the capital budget set aside for carpet replacement and cleaning are utilised to replace the bar carpet.

4.0 Policy Implications

- 4.1 The works conform to the Council's Strategic Aim No.2:

"To manage the council's finances and assets in a responsible manner".

5.0 Staffing Implications

- 5.1 None.

6.0 Financial Implications

- 6.1 A budget provision of £7,000, if approved, to be carried forward at the Policy and Resources Committee next week, will be included in the 2026/27 Capital Programme Budget for the replacement of carpets at the sports complex, with a further £1,450 provisional sum available from the budget set aside for carpet cleaning.

- 6.2 It is proposed these budgets are used to fund the cost of replacing the bar carpet.

- 6.3 Three quotes have been sourced to replace the carpet in the bar area. Details are listed in the table below:

Company	Cost	Remarks
Dobermans (Preferred Supplier)	£7,732.11 (+VAT)	All three quotes are to: <ul style="list-style-type: none"> • Uplift current carpet • Supply and lay underlay • Supply and lay carpet • Replace trims
Advance Floors	£8,210.00 (+VAT)	
Riverview	£8,295.00 (+VAT)	

- 6.4 All carpets adhere to the required standard of 'Crib 5'; fire retardant to commercial requirements.

- 6.5 Dobermans completed the previous carpet replacement and remain a trusted supplier to the Council. They have also undertaken the replacement of the male toilets' flooring and the function room carpet in recent years.

- 6.6 Advance Floors and Riverview were invited to submit quotations; however, neither company has previously undertaken work for the Council before, and both quotations were higher than that provided by Dobermans.

- 6.7 The Sports Complex Manager recommends that the preferred supplier, Dobermans, be appointed to undertake the carpet replacement.

- 6.8 The replacement of other flooring and carpets at the sports complex will be considered and prioritised during future reviews of the Medium-Term Financial Plan.

7.0 Crime and Disorder Implications

- 7.1 None.

8.0 Equal Opportunity Implications

8.1 None

9.0 Environment, Biodiversity and Climate Change Implications

9.1 All carpets quoted adhere to the required standard of Crib 5 i.e. fire retardant to a commercial level.

10.0 Risk Assessment

10.1 It is not considered that the matter contained in this report poses a risk to health and safety of staff or to the financial or public standing of the Council to a degree that a risk assessment should be appended to this report.

11.0 General Data Protection Regulations (GDPR)

11.1 Is any personal or sensitive data required for this proposal which may have any implications for GDPR? **NO**

12.0 Recommendation

12.1 It is recommended that Members:-

- i) Receive the report.
- ii) Agree to replace the bar carpet.
- iii) Agree the Sports Complex Manager's recommendation that Dobermans, be appointed to undertake the work at a cost of £7,732, to be funded from the 2026/27 Capital Programme Budget provision for carpet replacement and cleaning (if the capital budget carry forward is agreed at Policy and Resources Committee next week).