Great Aycliffe Town Council 2019/20 Senior Officer Remuneration

The Local Government Transparency Code 2015 includes a requirement to report the remuneration of senior employees. The Council must disclose details of any officers whose remuneration, excluding pension contributions, was more than £50,000 in the year.

Only one member of staff, the Town Clerk, was paid more than £50,000 during 2019/20 as detailed below (the 2018/19 figures are shown for comparison):-

Town Clerk Remuneration	2018/19 £	2019/20 £
Basic Salary	67,167	68,510
Car Allowance	963	963
Expenses	182	250
Total Excluding Pension	**68,312**	**69,723**
Pension Contributions	12,829	13,085
Total Remuneration	**81,141**	**82,808**

Job Purpose
To work with elected members to ensure that the vision, aims and core values of the Town Council are achieved through effective management of the organisation's resources.

Key Duties
The Town Clerk is the Proper Officer of the Council and, as such, is under a statutory duty to carry out all the functions, and in particular to serve or issue all the notifications required by law of a Local Authority's Proper Officer.

The Town Clerk is totally responsible for ensuring that the instructions of the Council, in connection with its functions as a Local Authority, are undertaken.

The Town Clerk advises the Council and assists in the formation of overall strategies and policies to be followed in respect of the Authority's activities and, in particular, to produce all the information required for making effective decisions and to implement constructively all decisions.

The Town Clerk is accountable to the Council for the effective management of all its resources and reports to the Council as and when required.

Council Budget
The Town Clerk is responsible for a gross budget of £2.8 million per year.

Council Staff
The Town Clerk is responsible for a total of full and part time 69 staff.